

**SHARON L HOLMES**  
**DEKALB COUNTY CLERK & RECORDER**  
**110 EAST SYCAMORE STREET, SYCAMORE, ILLINOIS 60178**  
**(815) 895-7156**

<b>FEE SCHEDULE - EFFECTIVE MAY 1, 2009</b>
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**Recording Fees 55 ILCS 5/3-5018**

Recording deeds or other instruments	
First 4 pages	\$39.00
Each additional page	\$1.00
Each additional doc. #	\$1.00
No legal description	\$1.00

**Military: DD214's**

Recording Fee	No Charge
Certified Copies	No Charge

**Uniform Commercial Code**

**Senate Bill 1231 – Effective January 1, 2002**

Secretary of State-UCC Division, Howlett Bldg,  
Room 350 West, Springfield, IL 62756 (217) 782-7518

**Blanket Assignments**

First 4 pages	\$39.00
Each additional page	\$1.00
Each additional doc #	\$7.00
No legal description	\$1.00

Termination	\$32.00 for 1 name plus \$5.00 – each additional name
<i>NO AGRICULTURAL UCC, EXCEPT FOR TERMINATIONS</i>	

UCC Filing	\$47.00
UCC Search	\$10.00 per Debtor Name
UCC Copy	\$1.00 per page

[www.cyberdriveillinois.com](http://www.cyberdriveillinois.com) website for forms

*Alphabetical, Numerical and Acknowledgment form needed*

**State of Illinois or Federal Government**

First 4 pages	\$11.00
Each additional page	\$1.00
Each additional doc #	\$1.00
Each additional name	\$1.00

**Copy Fees**

Each page	\$1.00
Certified Copy	Same as current recording fee
Plats and Maps	\$5.00
Certified Plats and Maps	\$10.00

**Plats and Maps**

Plat	
Minimum Size: 8 ½" X 14"	
Maximum Size: 30" X 36"	
First page	\$77.00
Each additional page	\$1.00

[Requirements for Standardization of Documents](#)

**Annexations (Ordinance w/Map)**

First 4 pages	\$39.00
Each additional page	\$1.00

**Plat of Survey**

8 ½" X 14"	
Single page	
No more than 2 lots	\$39.00

## REQUIREMENTS FOR STANDARDIZATION OF DOCUMENTS

### PUBLIC ACT 87-1197 AMENDED BY PUBLIC ACT 89-0160

Effective January 1, 1995, the recorder shall charge an additional fee, in an amount equal to the fee otherwise provided by law, for recording a document (other than a document filed under the Plat Act or UCC) that does not conform to the following standards:

1. The document shall consist of one or more individual sheets measuring 8.5 inches by 11 inches, not permanently bound and not a continuous form. Graphic displays accompanying a document to be recorded that measure up to 11 inches by 17 inches shall be recorded without charging an additional fee.
2. The document shall be legibly printed in black ink, by hand, type or computer. Signature and dates may be in contrasting colors if they will reproduce clearly. (*Highlighter is considered ink, non-standard*)
3. The document shall be on white paper of not less than 20-pound weight and shall have a clean margin of at least one-half inch on the top, the bottom, and each side. Margins may be used for non-essential notations that will not affect the validity of the document, including but not limited to form numbers, page numbers, and customer notations.
4. The first page of the document shall contain a blank space, measuring at least 3 inches by 5 inches, from the upper right corner.
5. The document shall not have any attachment stapled or otherwise affixed to any page.

A document that does not conform to these standards shall not be recorded except upon payment of the additional fee required under this paragraph. This paragraph, as amended by this amendatory Act of 1995, applies only to documents dated after January 1, 1995.

### Illinois Real Estate Transfer Declaration

[www.revenue.state.il.us/retd](http://www.revenue.state.il.us/retd) website for forms and instructions

**LEGAL ADVICE, OPINIONS OR INSTRUCTIONS FOR COMPLETING DOCUMENTS WILL NOT BE GIVEN BY THE RECORDER'S STAFF EITHER IN PERSON OR ON THE TELEPHONE.**