

DEKALB COUNTY TREASURER/COLLECTOR  
FREEDOM OF INFORMATION ACT RECORDS REQUEST FORM

This form is simply provided as a guideline to help citizens make their request and is not required to be used. The tax records for prior years are stored at an off-site location. Please complete this form showing the specific parcel number(s) and year(s) for which you are requesting information.

DATE OF REQUEST \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ PHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

Is this request for Commercial Purposes?      (Circle One)      Yes      No

Do you wish to approve the cost before the request is completed?      Yes      No

Parcel Number(s)

Year(s)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**To Be Completed by DeKalb County Treasurer's Office Staff:**

Date Request Received: \_\_\_\_\_ Date Due: \_\_\_\_\_

Charges for Requested Information: \$ \_\_\_\_\_ Amount Paid \$ \_\_\_\_\_ Ck. # \_\_\_\_\_

Treasurer's Office Authorized Signature \_\_\_\_\_