

DEKALB COUNTY GOVERNMENT

FY 2017 BUDGET

QUICK PRICE GUIDE

(June 17, 2016)

This guide is designed to give you quick information about how much to budget for items that are purchased frequently by many departments. You may still budget the amount you desire for these items, but if you request more money than the price listed below, please be prepared to provide rationale for the additional dollars. You may always request fewer dollars.

Note: If your department is participating in the Asset Replacement Fund Program, the Finance Department will provide your contribution amounts in July.

A. Tier 1

Fulfills standardization goal of County while offering competitive prices for reliable and supported systems. Items recommended and supported by IMO include Dell hardware; Microsoft Office software; and HP printers.

1. Computer, Monitor, and Software**a. PCs to be used on the County's network**

Dell OptiPlex models with the following: Windows Professional; Intel processor; 8GB RAM MINIMUM; 500GB Hard Drive MINIMUM; network card; DVD+/-RW; 5-year warranty & 5-year NBD onsite service; MS Office Home & Business (Includes Word, Excel, PowerPoint & Outlook); APC Back-UPS

- | | | |
|------|--|---------|
| a-1. | All-in-One: 24" monitor/PC unit; internal speakers; wireless keyboard & mouse | \$1,300 |
| a-2. | Standard 'Tower' PC with monitor: 24" flat panel display; speakers; keyboard; optical mouse with scroll | \$1,400 |
| a-3. | Power 'Tower' PC with monitor: upgraded video card; upgraded processor; 24" flat panel display; speakers; keyboard; optical mouse with scroll | \$1,700 |
| a-4. | Basic 'Tower' PC: no monitor, speakers, mouse, keyboard, or Office; special use | \$900 |
| b. | Power Laptop with monitor to be used on the County's network and offsite:
Dell Latitude with Windows Professional; Intel processor; 8GB RAM MINIMUM; 500GB Hard Drive MINIMUM; network card; DVD+/-RW; 5-year warranty & 5-year NBD onsite service; MS Office Home & Business (Includes Word, Excel, PowerPoint & Outlook); 24" monitor; speakers; wireless keyboard & mouse; dock; APC Back-UPS | \$1,900 |
| c. | Standard Laptop to be used on the County's network and/or offsite:
Dell XPS/Inspiron with Windows Professional; Intel processor; 8GB+ RAM MINIMUM; 500 GB Hard Drive; DVD+/-RW; 5-year warranty & 5-year NBD onsite service | \$1,300 |
| d. | Tablet or Basic Laptop to be used offsite (not on the County's network)
Tablets: various operating systems dependent on the chosen model;
Basic Laptop: Windows 'Standard' (not Professional); basic specs | \$850 |
| e. | Add MS Office Home & Business (Includes Word, Excel, PowerPoint & Outlook) to new Standard Laptop; Basic Tower; Basic Laptop; or Windows Tablet (above) | \$200 |
| f. | Upgrade MS Office Home & Business to Professional (add Publisher & Access) to new PC/Laptop (above); this is in addition to MS Office Home & Business | \$150 |
| g. | Add Adobe Acrobat Standard to above system | \$300 |
| h. | Additional 24" flat panel monitor | \$300 |

2. Scanners

- | | | |
|----|------------------|-------|
| a. | Fujitsu ScanSnap | \$450 |
|----|------------------|-------|

DEKALB COUNTY GOVERNMENT

FY 2017 BUDGET

QUICK PRICE GUIDE

(June 17, 2016)

3. Printers

a.	Laser Printer - High Volume (50,000 pages/month), HP-brand, networked without add-ons like extra trays or duplexers	\$600
a-1.	Laser Printer - High Volume (50,000 pages/month), HP-brand, networked with extra tray and duplexers	\$800
b.	Laser Printer - High-volume (100,000 pages/month), large format (11x17), HP-brand, networked, without add-ons like extra trays or duplexers	\$2,100
b-1.	Laser Printer - High-volume (100,000 pages/month), large format (11x17), HP-brand, networked, with extra tray and duplexers	\$3,500
c.	Laser Printer - Low-volume (<1000 pages/month), HP-brand, not networked, without add-ons like extra trays or duplexers	\$200
d.	Color Laser Printer - Low volume (<2,000 pages/month), HP-brand, no add-ons like extra trays or duplexers	\$500
d-1.	Color Laser Printer - Low volume (<2,000 pages/month), HP-brand, networked, with duplexers	\$750
e.	Color Laser Printer - Medium Volume (<7,500 pages/month), large format (11x17), HP-brand, networked, without duplexers or extra trays	\$1,500
e-1.	Color Laser Printer - Medium Volume (<7,500 pages/month), large format (11x17), HP-brand, networked, with duplexers	\$2,000
f.	Color Laser Printer - High Volume (<25,000 pages/month), large format (11x17), HP-brand, networked, with duplexers & extra trays	\$5,000
g.	Color Laser Multifunction [printer/scanner/fax/copier] (<2,500 pages/month), HP-brand, networked, without extra trays or duplexers	\$500

4. Additional Software purchased for existing (not new) PC or Laptop

a.	Adobe Acrobat Professional	\$450
a-1.	Adobe Acrobat Professional Upgrade from previous version only	\$200
b.	Adobe Acrobat Standard	\$300
b-1.	Adobe Acrobat Standard Upgrade from previous version only	\$200

B. Non-Tier 1

PC/Laptop purchases in this group (non-Dell brand) are discouraged - may get some support from IMO, but only if time permits; be prepared to hire vendors to resolve setup and compatibility issues with application software.

C. Miscellaneous Items

1.	Employee Desk	\$675
2.	Employee Chair	\$350
3.	Guest Chair	\$250
4.	File Cabinet	\$800
5.	Calculator	\$180
7.	Phone	\$300