



DeKalb County Sheriff's Office

ADMINISTRATION OFFICE • 815-895-7260
CIVIL PROCESS • 815-895-7259
COMMUNICATION CENTER • 815-895-2155
CORRECTIONS/JAIL • 815-895-4177
FAX • 815-895-7235 - SHERIFF
FAX • 815-895-7275 - COMMUNICATIONS
FAX • 815-899-0777 - CORRECTIONS

"TO SERVE AND PROTECT"

April, 2017

ROGER A. SCOTT, SHERIFF

ANDREW SULLIVAN, CHIEF DEPUTY

TO: Corrections/Patrol Candidates
FROM: DeKalb County Merit Commission
REF: Testing Agenda

Sheriff's Deputy Applicant,

The testing cycle for the DeKalb County Sheriff's Office will begin on **Saturday, May 20th 2017 at 8:00 a.m.** at the **Sycamore High School Field House**, 427 Spartan Trail, Sycamore, Illinois 60178.

Part I. of the testing that day is the Peace Officer Wellness Evaluation Report (P.O.W.E.R.). This is a physical test, a copy can be obtained upon request. Those who successfully pass the P.O.W.E.R. test will, after an ample break be administered Part II. of the testing cycle which is the written test. The written test is at another location, which is the Community Outreach Building, 2500 N. Annie Glidden Road, DeKalb, IL.

Applicants, who successfully pass the written test, will be scheduled for Part III of the testing cycle, oral interviews conducted by the Merit Commission. Dates to be announced. All candidates must be available for all phases of the testing cycle, at the time designated. There are no make-up times available.

**DEADLINE FOR APPLICATIONS: Must be received no later than
May 10, 2017 at 4:00 p.m.**

We thank you for your interest in the DeKalb County Sheriff's Office.

Mr. Gene Lane, Chairman
DeKalb County Sheriff's
Merit Commission
150 N. Main St.
Sycamore, IL 60178

GENERAL INFORMATION**

Have you ever been arrested?_____ If so, what was the charge, date and disposition of the Case?_____

Other Involvement in Illegal Activity? _____
Is your vision 20/20 corrected? Y N

****No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.**

Have you applied to the Sheriff's Office for this position within the last two years?
Yes ___ No ___ If yes what year? _____ What was disposition? _____
Can you operate a computer?_____ If yes, what programs are you familiar with:_____

Do you know of anyone who may try to injure you in any way and why?_____

Can you speak, read or write any foreign language? Specify_____
Have you been active in athletics? (If yes, please describe)_____

If you have any hobbies, please list them:_____

Give names and relationships of any relatives now in County service:_____

REFERENCES:

Provide three people, other than relatives or past employers, who know you well enough to give information about you.

Name:_____
Address:_____
Phone:_____ Occupation:_____

Name:_____
Address:_____
Phone:_____ Occupation:_____

Name:_____
Address:_____
Phone:_____ Occupation:_____

FINANCIAL INFORMATION

Do you and if applicable your spouse have total indebtedness that exceeds \$30,000.00?

_____ **yes** _____ **no** **If yes, list below.**

Lender: _____

Address: _____

Date First Occurred: _____ **Balance Due:** _____ **Original Amount:** _____

Lender: _____

Address: _____

Date First Occurred: _____ **Balance Due:** _____ **Original Amount:** _____

Lender: _____

Address: _____

Date First Occurred: _____ **Balance Due:** _____ **Original Amount:** _____

WORK HISTORY

List your complete work history completely, start with present employment and work back. (Account for any periods of unemployment). If needed, attach additional employment.

Started: _____ **Left** _____ **Employer:** _____

Supervisor: _____ **Phone** _____

Duties: _____

Reason for Leaving: _____ **Wages:** _____

Started: _____ **Left** _____ **Employer:** _____

Supervisor: _____ **Phone** _____

Duties: _____

Reason for Leaving: _____ **Wages:** _____

Started: _____ **Left** _____ **Employer:** _____

Supervisor: _____ **Phone** _____

Duties: _____

Reason for Leaving: _____ **Wages:** _____

Started: _____ **Left** _____

Employer: _____

Supervisor: _____ **Phone** _____

Duties: _____

Reason for Leaving: _____ **Wages:** _____

If now employed, can we contact your present employer as a work reference? _____

If no, please explain: _____

Essential functions of a Deputy include, but are not limited to:

***Performing duties during high mental and emotional stress situations.**

***Performing duties in an enclosed smoke free environment.**

***The possibility of physical altercations and/or apprehension of defendants, jail inmates, or others.**

***Working on any assigned shift. (i.e. day, evening or midnight shifts)**

Is there any reason you cannot perform the essential functions of Deputy Sheriff as listed above? ____

If yes, please specify: _____

What prompted you to make application to the Sheriff's Office? _____

Have you any special interests in police work? _____

How did you hear about our testing process?

1. Newspaper? Y N If yes, which one? _____

2. Word of mouth? Y N Blue Line Y N

3. Other _____

You may indicate in the space below and on additional sheets, if necessary, such as experience/training you have had which will qualify you for the position you are applying for. _____

All applicants must sign the following:

I hereby certify that there are no willful misrepresentations in or falsifications of the above statements and answers to questions. I am aware that should investigation disclose such misrepresentations and falsifications, my application will be rejected, and I will be disqualified from applying in the future for any position in the service of the County of DeKalb.

Signature of Applicant

Date

PLEASE ENCLOSE THE FOLLOWING ALONG WITH THIS APPLICATION:

- 1. PHOTO OF YOURSELF**
- 2. A COPY OF BIRTH CERTIFICATE**
- 3. A COPY OF HIGH SCHOOL DIPLOMA OR A SEALED OFFICIAL CERTIFIED COLLEGE TRANSCRIPT**
- 4. PROCESSING FEE OR COPY OF DD214**

Mailing Address is: DeKalb County Sheriff's Office Merit Commission
150 N. Main St. Sycamore, IL 60178