



**Minutes of the Board Meeting of
August 3, 2016**

CALL TO ORDER

Chairman Leverton called the meeting to order at 3:00 pm.

BOARD MEMBERS PRESENT:

Bianchi, Hanson, Jones, Lowery, Merritt, Leverton

BOARD MEMBERS ABSENT:

Hicks, Phillips, Polarek, and VanLanduyt

GUESTS PRESENT

Joseph Przybyla, NIU Police Department; Van Bomar, DeKalb County Sheriff Department;

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

AGENDA

- Chairman Leverton asked for any amendments to the agenda. The motion was made by Jones and seconded by Bianchi to approve the agenda. The motion passed.

MINUTES

- **General Meeting Minutes:**
 - A motion to approve the minutes of the June 1, 2016 meeting was made by Hanson and seconded by Lowery. The motion passed.

Treasurer's Report

- **Monthly Treasurer's Report-** was presented and discussed.
 - A motion to approve the June monthly report was made by Lowery and seconded by Jones. Motion passed.
 - A motion to approve the July monthly report was made by Bianchi and seconded by Hanson. Motion passed.

Minutes of the DeKalb County ETSB of August 3, 2016

Page 2 of 6

▪ Bills Not Previously Approved-

- G. Johnson presented unpaid travel expenses from 2015 Advisory Board travel of \$805.90. She asked the ETSB to pay those expenses since the ISP will only pay travel expenses starting January 1, 2016. Johnson covered email from June with explanation.
- A motion to pay the expenses for the SAB travel was made by Lowery and seconded by Merritt. Motion passed.

• Approval of Bills-

Bills Paid in July 2016

Voiance-May, 2016	\$38.43
Sikich	\$337.00
Starved Rock Communications, Inc.	\$1,312.51
Housing Authority of the County of DeKalb	\$200.00
PowerPhone, Inc.	\$729.00
Jason Leverton-NENA Conference	\$528.92
First National Bank	\$1,377.59
Voiance-June, 2016	\$42.84
Glenna Johnson	\$28.45
City of DeKalb-Mapping	\$6,339.54
IDPH	\$20.00
Sandwich Police Department-Police Dispatch	\$14,000.00
Frontier	\$61.37
Frontier	\$45.51
Frontier	\$227.16
Frontier	\$231.70
Frontier	\$231.70
Frontier	\$306.97

Total \$26,058.69

A motion to pay the July bills was made by Lowery and seconded by Bianchi. A roll call vote was taken: Chairman Leverton- Y, Bianchi-Y, Hanson- Y, Jones- Y, Lowery- Y, and Merritt- Y. Motion passed.

Minutes of the DeKalb County ETSB of August 3, 2016

Page 3 of 6

Bills Paid in August 2016

Voiance Language Service, LLC	67.41
Starved Rock Communications, Inc.	\$992.13
Starved Rock Communications, Inc.	\$190.00
CDI Infrastructure, LLC	\$2,236.20
Glenna Johnson	\$35.88
Sikich.	\$300.00
Swedberg Electric	\$364.50
IDPH	\$510.00
IDPH	\$40.00
Frontier	\$61.37
Frontier	\$45.51
Frontier	\$227.16
Frontier	\$231.70
Frontier	\$231.70
Frontier	\$306.97
	\$5,840.53

A motion to pay the August bills was made by Jones and seconded by Lowery. A roll call vote was taken: Chairman Leverton- Y, Bianchi-Y, Hanson- Y, Jones- Y, Lowery-Y, and Merritt- Y. Motion passed.

OLD BUSINESS

- **Fire Radio Report-** No Report

- **Mapping Software**
 - Interagency agreements are still needed.
 - We are waiting to order equipment until agreements are closer to being signed.

NEW BUSINESS

- **211 Presentation**
 - G. Johnson discussed the resolution that she had received from P. Callighan.
 - G. Johnson stated that other counties that have 211 have not signed this document.
 - A motion was made to sign the resolution for 211 was made by Hanson and seconded by Jones. Motion passed.

- **Recorder Pricing**
 - G. Johnson stated she is still gathering the final pricing. Will provide during the next ETSB Meeting.

- **Purchasing/Procurement policy**
 - C. Johnson presented the policy. Requested that the ETSB review over the next month. Tabled until September ETSB Meeting.

- **NG911 Update**
 - The meeting for finalizing the specific system pricing was July 6, 2016.
 - An agreement was reached and five ETSB's have approved it.
 - All agreements/contracts have been reviewed and approved by Sarah Gallagher-Chami.
 - Contracts are being collected to mail 9 system contracts and down payments at the same time on August 31, 2016
 - G. Johnson will send a copy of the final contract and pricing to the ETSB.

- **Consolidation Subcommittee Report**
 - G. Johnson stated the DeKalb County ETSB Waiver had been filed.
 - The waiver hearing with the Administrative Law Judge will be August 9, 2016 in Chicago, IL.
 - The State Advisory Board Hearing will be August 29 or 30, 2016.
 - G. Johnson is watching the process for Henry County Waiver since they are close to DeKalb and required to consolidate to 1 PSAP.

- **Legislation**
 - No pending legislation
 - State Advisory Board Meetings
 - G. Johnson presented a copy of the systems that had filed for a consolidation or a waiver.
 - Surcharge monies for the systems are not at the amount predicted last year. DeKalb's monies are higher than predicted.
 - There were 4 consolidation/waiver hears for the SAB at the last meeting.

- **Participating Agency Request-**
 - **NIU 911 Trunk Move away from NIU Central Office**
 - G. Johnson stated NIU is requesting the move of the trunks since the NIU Central office is still experiencing electrical issues which cause the 911 trunks to go down.
 - There was a discussion that this is an issue discussed earlier in the year with the electrical and the concern of the failure on 911 calls and was this the responsibility of the NIU Telephone to fix this issue.
 - A motion was made by Lowery and seconded by Bianchi for a one time purchase not to exceed \$1,000.00. Motion Passed.

- **DeKalb Police Department request to pay form Sunday Training**
 - Leverton asked that the Latoya and he be allowed to attend the Sunday class at the IPSTA Conference at the cost of \$99.00 per attendee. There is money in the training budget to cover this expense.
 - A motion was made to pay for the class by Jones and seconded by Bianchi. Motion passed. 5- Yes and 1- abstain.

- **Letter from Genoa on Dispatch Services**
 - Hanson asked if the ETSB had received a letter from Genoa requesting to move the 911 call dispatch for Police to another entity to be dispatched.
 - G. Johnson stated she had not received any correspondence recently.

- **PSAP Managers Report-**
 - Meetings were held on June 20th and August 3rd and items discussed was:
 - NINGA project, Training, Waiver process, IDPH changes, and the November IPSTA Conference

- **Persons to be heard from the floor-** None

- **Coordinator's Report**
 - G. Johnson stated all items had been covered previously in the meeting.

ADJOURNMENT

Lowery moved to adjourn the meeting and the motion was seconded by Bianchi. The motion passed. The meeting adjourned at 4:30pm.

Respectfully submitted,

Glenna Johnson, Coordinator

Minutes of the DeKalb County ETSB of August 3, 2016

Page 6 of 6

<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	<i>January 01, 2016 – December 31, 2018</i>
Vice-Chairman	Mr. Todd Merritt	<i>January 01, 2016 – December 31, 2018</i>
Secretary	Mr. Polarek	<i>January 01, 2016 – December 31, 2018</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02/11/2008</i>

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Todd Merritt	Member At Large North Fire Departments Retired Sheriff's Deputy	12/01/2010	12/31/2017
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.