



Minutes of the Board Meeting of June 1, 2016

CALL TO ORDER

Chairman Leverton called the meeting to order at 3:00 pm.

BOARD MEMBERS PRESENT:

Bianchi, Hanson, Hicks, Jones, Merritt, Polarek, VanLanduyt, Leverton

BOARD MEMBERS ABSENT:

Phillips and Lowery

GUESTS PRESENT

Joseph Przybyla, NIU Police Department; Lisa Winckler and Van Bomar, DeKalb County Sheriff Department; Jim Feyerherm, Starved Rock Communications; Paul Callighan and Dawn Littlefield, United Way and 211 representatives; Chuck Breese, Police Chief of Waterman.

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer

AGENDA

- Chairman Leverton asked for any amendments to the agenda. The motion was made by Jones and seconded by Bianchi to approve the agenda. The motion passed unanimously.

MINUTES

- **General Meeting Minutes:**
 - A motion to approve the minutes of the May 4, 2016 meeting was made by Hanson and seconded by Polarek. The motion passed unanimously.

Treasurer's Report

- **Monthly Treasurer's Report-** was presented and discussed.
 - A motion to approve the May monthly report was made by Bianchi and seconded by Merritt. Motion passed.

▪ **Bills Not Previously Approved-None**

Bills Paid in May 2016

Voiance Language Service, LLC	67.41
Starved Rock Communications, Inc.	\$992.13
Starved Rock Communications, Inc.	\$190.00
CDI Infrastructure, LLC	\$2,236.20
Glenna Johnson	\$35.88
Sikich.	\$300.00
Swedberg Electric	\$364.50
IDPH	\$510.00
IDPH	\$40.00
Frontier	\$61.37
Frontier	\$45.51
Frontier	\$227.16
Frontier	\$231.70
Frontier	\$231.70
Frontier	\$306.97

\$5,840.53

A motion to pay the June bills was made by Hanson and seconded by Polarek. A roll call vote was taken: Chairman Leverton- Y, Bianchi-Y, Hanson- Y, Hicks- Y, Jones- Y, Merritt- Y, Polarek- Y, and VanLanduyt- Y. Motion passed.

OLD BUSINESS

- **Fire Radio Report**
 - There were some storm-related hits at the High Rise and Kirkland.
 - There weren't any direct hits and we were grounded. Kirkland was hit near the railroad.
 - At the Keslinger Road site the vent fans are good.
 - The Waterman vent fan may freeze up and need to be replaced at the end of the year.
- **Recognition and Introduction**
 - Lt. Lisa Winckler will be retiring at the end of July and was recognized for her 32 years of service.
 - Lt. Winckler introduced Lt. Van Bomar as her replacement.
- **Mapping Software**
 - Interagency agreements are still needed.

- We are waiting to order equipment until agreements are closer to being signed.

NEW BUSINESS

▪ **211 Presentation**

- Dawn Littlefield and Paul Callighan from United Way gave a power point presentation and answered questions on a 211 System. A power point presentation is available for interested community groups.
- They explained the phone referral and internet-based web system to complement 911 services.
It is for Health and Human Services resources, and callers can be directed to multiple services. 211 can link to a Crisis Line. It makes:
 - a. Finding services easier.
 - b. Covers multiple jurisdictions.
- United Way would like the Board to endorse the concept of 211. They also asked the 911 Board to assign a person to serve on their committee as a liaison.
- J. Leverton said there would be only one 211 system per county, even though we have several United Way or similar organizations. There is a statewide 211 effort.
- G. Hanson mentioned there could be a problem with people calling 211 instead of 911. T. Jones asked where the call centers are located. As Frontier covers all our phone lines, there is one 211 PSAP in Bloomington.
- D. Littlefield stated that they coordinate background data for accurate information. J. Leverton asked if they get CAD information. They get information but not maps. T. Jones inquired if this was similar to Chicago 311. These 211 resources are not-for-profits.
- J. Leverton questioned if there is already a mechanism for fundraising and United Way stated they would like our endorsement first and no monies from us. This would be a 6-9 month process to get the conversion done.
- United Way has already spoken to the Community Mental Health Board and their director. 211 is seeking broad grassroots support.
- P. Callighan said he has spoken with Tom Kuschman of Frontier and he and the company have been a great supporters and will give good pricing.
- G. Hanson asked Lt. Winckler if they get a lot of social services calls. J. Leverton said not a lot, and Lt. Winckler agreed but did say that it would be good to have

another resource to have for non-emergency calls for all the departments. T. Jones said that there is no real downside to having 211.

- Lt. Winckler asked if it works with cell phones, and if the resources are tied to the area? 211 is the same concept as 911, and it does work with cell phones and they recommend local resources.
 - T. Jones inquired about what is needed for participation for us and our residents. We would need a good working relationship so we can get the right information out to the community. T. Jones said they are reluctant to seat someone on the 211 Board, and the 211 representative said they would like a contact person for the 911 Board. J. Leverton suggested that the person could be a PSAP manager.
 - P. Callighan asked the Board to consider a formal endorsement, and an assigned contact of possibly a Board member or PSAP person. This will be discussed at the next meeting.
- **Purchasing/Procurement policy**
 - C. Johnson reported that she will have the document at the August meeting for ETSB board members to review.
 - **NG911 Update**
 - The meeting for pricing negotiations was April 21-23, 2016.
 - An agreement was reached and five ETSB's have approved it.
 - Contracts are being reviewed by the State's Attorneys.
 - G. Johnson will be sending copies to our State's Attorney. We just received the final copy on Friday, May 27 with the changes that the NINGA Coordinators had requested.
 - **Consolidation Subcommittee Report**
 - Will be meeting on June 4 to finalize documents and budgets of ETSB administrative expenses. They plan to submit the waiver application before July 1, 2016. They will be sending out a draft for the Board to review just prior to submittal.
 - G. Johnson sent her recommendation that the Board formally vote to submit the documents.
 - G. Hanson stated that the County Board approved the resolution as did the NIU Board of Trustees, along with the City of DeKalb.
 - T. Jones commented that he trusted the committee and moved to approve and submit the consolidation waiver. The motion was seconded by Merritt. The motion passed unanimously.

- **Legislation**
 - Everything is still on hold with legislation. 911 wording is in the legislation that passed the Senate and House of Representatives but there is the expectation that the bill will be vetoed because of the impact on the General budget for the entire State.

- **Participating Agency Request-** None.

- **PSAP Managers Report-** None.

- **Persons to be heard from the floor**
 - Jim Feyerharm requested that he be sent the agenda in PDF since his new computer isn't able to read G. Johnson's format.

- **Coordinator's Report**
 - **Wireless Check-** 2015 wireless surcharge payments have all been received.
 - No 2016 surcharge checks have been received to date as there have been problems with processing at the state level.
 - It is still possible to have sweeps because of surcharge monies building up and the need of the State for money.

- **Frontier Billing**
 - We have requested a check for our credit balance-Frontier is processing it.
- **NIU Outages**
 - Frontier is to provide pricing on moving the 911 trunks and data trunks away from the NIU Central Office and direct trunk into the 911 Center.
 - We already pay for the trunks that are running to the PSAP today.
 - Chief Phillips and Joe P. from NIU do have information on this.
 - There were 2 problems: Lost 911 at two campuses, but rerouted calls to 10 digit lines. The problem was with NIU equipment.

ADJOURNMENT

Bianchi moved to adjourn the meeting and the motion was seconded by Hicks. The motion passed. The meeting adjourned at 3:45pm.

Respectfully submitted,

Christine J. Johnson, Coordinator Pro Tem

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Todd Merritt	January 01, 2016 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2016
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Todd Merritt	Member At Large North Fire Departments Retired Sheriff's Deputy	12/01/2010	12/31/2017
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.