

*Note: These minutes are not official until approved by the Economic Development Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.*

DeKalb County Government  
Sycamore, Illinois

**Economic Development Committee Minutes  
November 1, 2016**

The DeKalb County Economic Development Committee met on Tuesday, November 1, 2016 @ 7:00p.m. in the DeKalb County Administration Building's Conference Room East. Chairman Brown called the meeting to order. Members present were Mr. Faivre, Ms. Leifheit, Mr. Pietrowski, Jr., Mr. Porterfield and Mr. Whelan. Ms. Polanco was absent. A quorum was present. Others present were Gary Hanson, and Ms. Robin Brunschon.

**APPROVAL OF THE MINUTES**

It was moved by Mr. Whelan, seconded by Mr. Faivre, and it was carried unanimously to approve the minutes from October 4, 2016.

**APPROVAL OF THE AGENDA**

It was moved by Mr. Porterfield, seconded by Mr. Whelan, and it was carried unanimously to approve the agenda as presented.

**PUBLIC OR MEMBER COMMENTS**

There was no public comment. Mr. Whelan, however, asked about the article that appeared in the Daily Chronicle regarding the 3M Tax Abatement since the building was just sold. Is the abatement extended for the new owners? He thought that it was a 10-year abatement.

Mr. Hanson said that they bought the building from the developer he thought, not 3M and that the abatement ran with 3M.

**FY17 2017 BUDGET**

Mr. Gary Hanson said that he and Mr. Stefan have worked with Ms. Brunschon to come up with an alternative to her budget appeal letter.

They are suggesting that the full time administrative clerk C position be reduced to 29 hours from 35 hours. This takes away health insurance, he said. Mr. Hanson said that this reduction in hours for this position would be a permanent cut to her budget. Ms. Brunschon said that this employee that we are talking about will be retiring in 2017.

Her department would also increase the fee amounts in the Mapping Department.

**Moved by Mr. Faivre, seconded by Mr. Pietrowski, Jr., and it was carried unanimously to accept the recommendation to the Supervisor of Assessments Budget and to forward this recommendation on to the Finance Committee for approval.**

## **COORDINATOR'S REPORTS – MARY SUPPLE**

Mary Supple, DeKalb County Economic Development Coordinator and Business Incubator Manager, gave an update to the committee about the Incubator.

She mentioned that the Incubator is planning on holding their first Workshop in November or early December depending on the availability of the instructor. It will be held from 6:00p.m. to 9:00p.m. and will be held in either the Blank Slate Room or the Five Seasons Room at the Community Outreach Building.

The Incubator tenants will be helping with the first “Shark Tank” competition at Northern Illinois University School of Business on November 14<sup>th</sup> and November 16<sup>th</sup>. Two people from the Incubator will be judges and will sit on the panel.

We are also sending mentors and coaches to help out with the brand new INCubator that opened up at Genoa-Kingston High School. This competition will be running all year long and their meetings will be held with the students at the Business Incubator.

A new Press Release will be sent out on the Workshop shortly along with another Press Release highlighting the 2 new tenants that have moved into the Incubator.

Ms. Supple passed out a brochure that she will be sending out to various colleges, Chambers, Economic Development offices, SCORE, realtors, bankers and surrounding counties about the Incubator.

In closing Ms. Supple thanked the committee members for all of the support that they have shown her over the past 27 years of service and the confidence that they have shown her to start the new County Business Incubator. This has meant so much to me, she said.

## **ADJOURNMENT**

It was moved by Mr. Porterfield, seconded by Mr. Pietrowski, Jr., and it was carried unanimously to adjourn the meeting.

Respectfully submitted,

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Chairman Robert Brown

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Mary Supple, Recording Secretary