

**DEKALB COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING
DATE: September 27, 2016**

BOARD OF HEALTH MEMBERS PRESENT

Ruth Anne Tobias, Vice President
Celeste Latham – Secretary
Derryl Block, RN, PhD
Heather Breuer, DMD
Maria Caudillo
Ronald Feldmann, MD
LeAnn Gruber, DVM
Mayuri Morker, MD

ABSENT

Christina Jones, RN, MS, President
Roger Faivre
Keith Foster, JD

STAFF MEMBERS PRESENT

Lisa Gonzalez, Public Health Administrator
Brenda Courtney, Director, Administrative Services
Greg Maurice, Director, Health Protection Division
Cindy Graves, Director Community Health & Prevention,
Health Promotion and Emergency Preparedness

CALL TO ORDER

The DeKalb County Board of Health meeting of September 27, 2016, was called to order at 7:00 pm by Ruth Anne Tobias, Vice President.

MINUTES

Full Board

On a motion by Celeste Latham, seconded by Dr. Feldmann, the Board of Health Minutes of the Meeting for July 22, 2016, were approved. Motion carried.

On a motion by Maria Caudillo, seconded by Dr. Block, the Finance Committee Minutes of the Meeting for July 22, 2016, were approved. Motion carried.

PERSONS TO BE HEARD FROM THE FLOOR

None

DIVISION REPORTS

Public Health Administrator – Lisa Gonzalez

Mrs. Gonzalez attended the Health and Human Services (HHS) Meeting on August 1, 2016, and after significant discussion, the Public Health Tax Referendum discussed was tabled until the meeting on September 12, 2016. This purpose of this action was to allow for additional time to gather information on financial projections and time to address questions from the County Board.

During this reporting period, Mrs. Lux and Mrs. Gonzalez had meetings with both Gary Hanson, County Administrator, and members of the County Board to begin further analysis of the financials.

Mrs. Gonzalez attended the HHS Meeting on September 12, 2016, to provide the committee with an update on work initiated since the August 1, 2016 meeting. The committee requested a summary of program deliverables by grant program. The Public Health Tax Referendum agenda item was again tabled until the HHS Meeting which will be held on October 4, 2016.

Once completed, the analyses and Grant Program Deliverables Summary will be presented to the Board of Health and HHS Committee for review and recommendation.

Mrs. Gonzalez stated that July and August were spent developing agency Budgets and supporting materials, completing grant budgets and reapplications for the new fiscal year as well as grant program and financial reports for the previous year. The 2017 Health Department and Solid Waste Program Budgets were submitted to the County on August 1, 2016.

Mrs. Gonzalez stated that in June the Department received notification of the passing of the stopgap budget for the state of Illinois. To date, we have received retroactive payments for all SFY2016 grants.

Health Protection – Greg Maurice

Staff provided education for food workers at the DeKalb School District and for the 50 Men Who Cook temporary event. Staff also provided a hand wash demonstration to a daycare which involved over 100 participants.

Mr. Maurice stated that the Department began providing food safety inspections for NIU food services.

Mr. Maurice stated that the Department partnered with the City of DeKalb's Citizen's Environmental Commission, DeKalb County Community Gardens, NIU, Eden's Garden and Kishwaukee 360 to hold the first annual Green Living Festival in conjunction with the Healthy Start to School Event. We also provided shoes from our Shoe Share Collection.

Mr. Maurice mentioned that the Animal Control Division has been dealing with an outbreak of suspected distemper in raccoons in the City of DeKalb.

Community Health and Prevention – Cindy Graves

Ms. Graves stated the Department investigated a reported case of Mumps at NIU. Under the guidance of IDPH, disease surveillance and control measures were initiated. The case was determined to “not be a case.”

Ms. Graves reported that the Family Case Management (FCM) grand award notification was received. Grant funding directly related to assigned caseload of 650. The average caseload through August 2016 is 644.

Ms. Graves stated the Drug Testing Program has added three more Kishwaukee College programs; Phlebotomy Technician, Massage Therapy and the Paramedic Program.

Ms. Graves reported the Mosquito Bite Prevention Campaign was promoted throughout the months of July and August to include radio, paid advertisement in local papers, websites, bus shelter ads, and Voluntary Action Center (VAC) bus posters. In addition, over 2,000 cans of Repel were distributed to countywide food pantries.

Ms. Graves stated the Department held the second annual Healthy Start to School (HSS) event with a second date added this year. There were 76 physical exams completed and 52 clients received immunizations. A clinical addition this year was a collaboration with Onsite Dental who performed over 25 dental exams over the two events. The first event hosted a clothes give-away with generous donations of children’s clothes from Target Distribution Center.

Ms. Graves reported that the Department was notified by the State that effective October 1, 2016, we can no longer use VFC immunizations to serve kids on CHIP (the Illinois Children’s Health Insurance Program). The CHIP coverage is for families who are over the income levels of regular Medicaid, but cannot afford private coverage. The concern is that we have to use private vaccine stock for these kids and to date, the reimbursement is only \$6.40 per immunization. IPHA is aware and working on this issue.

FINANCIAL DATA

Dr. Breuer moved to approve the Financial Statements for the months of July and August 2016, seconded by Dr. Feldmann. Motion carried.

Celeste Latham moved to approve the Claims for August and September 2016, seconded by Dr. Block. Motion carried.

NEW BUSINESS

1. Animal Control Ordinance

Mr. Maurice stated that the changes to the Animal Control Ordinance include referencing the Illinois Humane Care for Animals Act and the addition of nuisance dog. A nuisance dog is identified as a dog which growls, snaps at, runs after, or chases any person or persons not on the premises of the owner of keeper. A dog that runs after or chases bicycles, motor vehicles, motorcycles or other vehicles being driven, pulled or pushed on the streets, highways or public ways. A dog which runs on a roadway causing a traffic hazard, or is involved in a traffic accident. A dog which digs, scratches, excretes, or causes waste/garbage to be scattered on property other than its owner’s. If whether alone or in a pack with other dogs, it threatens, bites, attacks or preys on human beings, game animals, domestically animals, or fowl.

On a motion by Dr. Breuer, seconded by Dr. Morker, the DeKalb County Animal Control Ordinance, was approved. Motion carried.

2. Children's Advocacy Center Agreement

Mrs. Gonzalez stated that the Children's Advocacy Center Agreement is a collaboration between the DeKalb County Children's Advocacy Center, University of Illinois College of Medicine at Rockford and DeKalb County Health Department. The Agreement states that the DeKalb County Health Department will provide exam room space for forensic medical examinations for DeKalb County Children's Advocacy Center clients.

On a motion by Dr. Feldmann, seconded by Roger Maria Caudillo, the Children's Advocacy Agreement, was approved. Motion carried.

3. Revenue and Expenditure Analyses

An overview of the Revenue and Expenditure Analyses for the Public Health Tax Referendum was provided. The analyses highlighted included the FY17 Revenue and Expenditures by Service Area, the Grant Program Deliverable Summary and the Revenue and Fund Balance Trend Analysis.

The FY17 Revenue and Expenditures by Service Area Analysis identifies what programs are operating at a loss, how property taxes are currently being utilized, and which service areas are being supported by our Fund Balance. The Grant Program Deliverable Summary summarizes all FY17 grant programs, the purpose of the program and the deliverables assigned to each program. The Revenue and Fund Balance Trend Analysis being developed will look at various scenarios for determining the fund balance trends projecting forward and may help us to answer the "how much do we need" question.

4. Nominating Committee

Mrs. Gonzalez stated that during the month of October each year, the Nominating Committee meets to look at the following years appointments for the Board of Health. A meeting date will be scheduled to discuss officers, reappointments and appointments for 2017.

EXECUTIVE SESSION

At 8:00 pm, Dr. Block moved, seconded by Celeste Latham, to enter into Executive Session for the purpose of discussing the Biannual Review of Executive Session Minutes - under Subsection Number 1, and Bi-annual Review of Executive Session Minutes under Subsection Number 21, all of Section 2 (c) of the Open Meetings Act.

On roll call vote, those voting yes were Ruth Anne Tobias, Celeste Latham, Dr. Block, Dr. Breuer, Maria Caudillo, Dr. Feldmann, Dr. Gruber and Dr. Morker.

At 8:13 pm, Roger Faivre moved to enter back into open session, seconded by Celeste Latham. Motion carried.

Celeste Latham moved, seconded by Dr. Gruber to release the Executive Session Minutes of the meetings held November 25, 2014, March 8, 2015 and March 22, 2016. Motion carried.

Celeste Latham moved, seconded by Dr. Morker to accept Resolution 092716 to destroy verbatim recordings of the Executive Session meetings held on November 25, 2014, January 27, 2015 and March 24, 2015. Motion carried.

CORRESPONDENCE AND NEWS

As noted.

ADJOURNMENT

On a motion by Dr. Feldmann seconded by Dr. Block, the Board of Health adjourned at 8:15 pm. Motion carried.

Celeste Latham, Secretary
DeKalb County Board of Health