

Note: These minutes are not official until approved by the Union / Virgil Ditches & East Branch of the Kishwaukee River Watershed Steering Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

**UNION /VIRGIL DITCHES & EAST BRANCH OF THE KISHWAUKEE RIVER
WATERSHED STEERING COMMITTEE MINUTES**

February 10, 2016

The Union/Virgil Ditches & East Branch of the Kishwaukee River Watershed Steering Committee (WSC) met on February 10, 2016 at 3:00 p.m. in the Conference Room East of the DeKalb County Administration Building, in Sycamore, Illinois. In attendance were Committee members Dean Johnson, Donna Prain, Roger Steimel, Anita Zurbrugg, Mark Bushnell (for member Brian Gregory), and Paul Miller. Also in attendance were DeKalb County staff Marcellus Anderson, and Kane County staff Rob Linke.

1. **Roll Call** – *Mark Bushnell arrived late, and Nathan Schwartz and Karen Miller were noted absent.*
2. **Approval of Agenda** – *Mr. Steimel moved to approve the agenda, seconded by Ms. Zurbrugg, and the motion carried unanimously.*
3. **Approval of Minutes** – *Ms. Prain moved to approve the minutes from January 13, 2016, seconded by Ms. Zurbrugg, and the motion carried unanimously.*

Mr. Bushnell arrived.

4. Watershed Coordinator and Dissolution of the Watershed Steering Committee

The Committee had previously discussed the possibility of a Watershed Coordinator position being created to oversee continued implementation of the East Branch Kishwaukee River Watershed Plan, as well as provide assistance and direction on future watershed plans and water quality/quantity issues throughout the County. Part of that discussion had been regarding whether the Watershed Steering Committee need continue as a body if a Coordinator can be appointed to oversee continued implementation efforts.

Mr. Johnson noted that at the previous Committee meeting he had been asked about the possible structure and oversight of the proposed watershed coordinator position. To that end, he prepared a detailed chart addressing these issues (a copy of which was distributed with the Committee packet).

Mr. Linke arrived.

Ms. Zurbrugg noted that the chart provided good guidance, but voiced a concern that the possible representatives to be included on the Watershed Implementation Coordinator Advisory Committee not be limited to just the four (4) entities listed on the chart. Mr. Johnson indicated that he

envisioned the four (4) entities listed as just the core of the group, not its entirety. Mr. Miller responded that the list would be amended to include a line to stating that other members of the advisory group would be sought as needed and appropriate.

Mr. Miller and Mr. Steimel voiced their opinions that the new chart did a good job explaining the proposed position.

Ms. Zurbrugg made a motion to recommend approval of a proposal to the Stormwater Management Planning Committee for the institution of a Watershed Coordinator position, which would include the amended chart, seconded by Ms Prain. and the motion carried unanimously.

Ms. Prain added a second motion to recommend to the Stormwater Management Planning Committee that in combination with the recommendation of approving the Watershed Coordinator position, that the Watershed Steering Committee be dissolved, seconded by Mr. Steimel, and the motion carried unanimously.

5. Steering Committee Summary Report -- Mr. Miller related that at the Stormwater Management Planning Committee requested that in consideration of its possible dissolution, a summary report of the Watershed Steering Committee's activities be prepared. Mr. Miller noted that a draft report had been prepared by the Rebecca Von Drasek, the DeKalb County Assistant Planner. He then asked the Committee members to review the report and inform him if any additions or alterations were needed.

Ms. Prain suggested that some mention of pre-implementation work, such as the workshops and some of the processes used prior to implementation, be included.

Ms. Zurbrugg suggested that the report elaborate more upon some of the plans and programs to come out of implementation of the plan. She also suggested that it acknowledge that the Steering Committee has acted as a pilot for any subsequent programs.

Mr. Johnson expressed his thanks for the hard work put forth by the Committee members and staff to make the Committee a success. Ms. Zurbrugg expressed her thanks for the County's efforts to make everything happen. Mr. Miller also expressed his thanks for both Kane County's and the Drainage Districts' continued involvement in making the process work.

6. Adjournment -- *Mr. Miller motioned to adjourn, seconded by Ms. Prain, and the motion carried unanimously.*

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Respectfully submitted,

Dean Johnson
Chairman, DeKalb County Union Ditch/Virgil Ditch Watershed Steering Committee

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