

**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF THE MEETING  
DATE: January 24, 2017**

**BOARD OF HEALTH MEMBERS PRESENT**

Christina Jones, RN, MS, President  
Ronald Feldmann, MD, Vice President  
Celeste Latham – Secretary  
Derryl Block, RN, PhD  
Heather Breuer, DMD  
Kevin Bunge  
Maria Caudillo  
Roger Faivre  
LeAnn Gruber, DVM

**ABSENT**

Mayuri Morker, MD  
Jill Tritt, JD

**STAFF MEMBERS PRESENT**

Lisa Gonzalez, Public Health Administrator  
Brenda Courtney, Director, Administrative Services  
Greg Maurice, Director, Health Protection  
Cindy Graves, Director Community Health & Prevention,  
Health Promotion and Emergency Preparedness  
Annie Tripicchio, Administrative Assistant

**CALL TO ORDER**

The DeKalb County Board of Health meeting of January 24, 2017 was called to order at 7:08 pm by Christina Jones, President.

**INTRODUCTION OF NEW BOARD MEMBERS**

Christina Jones, President, introduced new Board Member, Kevin Bunge. Mr. Bunge provided a general overview of his background and interests which were followed by introductions by the remaining Board of Health members and staff. New Board Member, Jill Tritt, was unable to attend and will be introduced at the March meeting.

**MINUTES**

**Full Board**

On a motion by Dr. Breuer, seconded by Maria Caudillo, the Board of Health Minutes of the Meeting for November 22, 2016, were approved. Motion carried.

The approval of the Board of Health Nominating Committee Minutes from the October 27, 2016 meeting was tabled until the March meeting as a Quorum of the Committee was not present.

**PERSONS TO BE HEARD FROM THE FLOOR**

None

**DIVISION REPORTS**

Public Health Administrator – Lisa Gonzalez

Health insurance premiums (monthly) for 2017 are as follows:

	2016 Monthly Rates		2017 Monthly Rates	
	Employer Portion	Employee Portion	Employer Portion	Employee Portion
<b>BlueCross BlueShield PPO per month:</b>				
Single Coverage	\$816	\$272	\$852	\$284
*Employee & Children	\$1,656	\$552	\$1,656	\$552
*Employee & Spouse	\$1,722	\$574	\$1,722	\$574
Family Coverage	\$1,992	\$664	\$2,160	\$720
<b>BlueCross BlueShield HDHP and HSA per month:</b>				
Single Coverage	\$796	\$228	\$732	\$244
*Employee & Children	\$1,616	\$466	\$1,404	\$468
*Employee & Spouse	\$1,682	\$486	\$1,464	\$488
Family Coverage	\$1,944	\$560	\$1,830	\$610

BUYOUT	2016 Monthly Rates		2017 Monthly Rates	
	Employer Portion	Employee Portion	Employer Portion	Employee Portion
	\$250	N/A	\$250	N/A

In the chart, the Employer portion includes the premium amount plus the Health Savings Account (HSA) contribution for the High Deductible Health Plan (HDHP).

The County will continue to pay 75 percent of the total health insurance premium costs and employees will be responsible for the remaining 25 percent.

Mrs. Gonzalez stated she attended the November 7<sup>th</sup> Health and Human Services (HHS) Meeting where the Committee voted to forward the referendum resolution to the full County Board recommending approval with one opposition from Chairperson, Haji-Sheikh.

Mrs. Gonzalez reported she attended the November 16<sup>th</sup> County Board Meeting where the County Board voted to approve the resolution placing a referendum on the ballot for the April 4, 2017 election for voters to consider a measure to increase funding for the provision of Public Health services by \$500,000 as a one-time exemption to the current property tax limitation base, for 2017 taxes which are collected for the County's 2018 fiscal year.

Mrs. Gonzalez stated she participated in the development of two separate informational documents related to the tax referendum. The first document was a Do's and Don'ts fact sheet which provides employees (and Board of Health members) with guidance on what they can and cannot do as part of the referendum effort. The second document provides information in the form of a Frequently Asked Questions (FAQ) brochure that will be made available to staff, Board of Health members and the general public. Both documents are attached.

Mrs. Gonzalez reported on a recent Seoul Virus outbreak that has impacted both Wisconsin and Illinois. Health Department staff have participated on two update calls with the Illinois Department of Public Health (IDPH). So far in Illinois, there have been six (6) confirmed cases in humans who had contact with rats. Five (5) of the six (6) confirmed cases were asymptomatic and there have been confirmed cases in DeKalb County. We will continue to stay up to date as this situation evolves and follow relevant guidance available through IDPH.

#### Health Protection – Greg Maurice

Mr. Maurice stated that staff have been investigating an illness at a long-term care facility in conjunction with the Communicable Disease staff. Norovirus was identified as the agent, but no source was discovered.

Mr. Maurice reported that we will be holding another tube television recycling event in either the summer or fall of this year.

Mr. Maurice stated that staff drafted a proposal for partnering with the City of DeKalb and Waste Management to conduct an organics recycling pilot project. Mrs. Gibson presented the project to the City of DeKalb Council along with the City of DeKalb Public Works Director, and Waste Management. The project was approved.

#### Community Health and Prevention – Cindy Graves

Ms. Graves stated that Communicable Disease staff coordinated outbreak response to gastroenteritis in an assisted living facility with Health Protection Staff. Prevention and control measures included surveillance, case investigation and reporting and site inspection.

Ms. Graves reported seven (7) confirmed cases of Hepatitis A were reported in November with an additional four (4) cases reported in December. Of these eleven (11) cases, two (2) reside in neighboring counties,

resulting in collaborative case investigation. Outbreak prevention and control measures included: disease investigation and surveillance, vaccination of contacts, notification to Health Protection staff, and collaboration with local health care system infection control practitioner and consultation with IDPH CD Division. The Siren Alert System notified health departments in our region of the outbreak to promote surveillance and reporting. Summary of the ongoing outbreak investigation was presented to DCHD Emergency Preparedness team, including an overview of the utilization of REDcap, a secure web application for data collection.

Ms. Graves stated that the Family Planning (FP) Annual Program Review took place on January 17, 2017. The review was scheduled to be conducted over a two-and-a-half-day period, but was completed in one day. Ms. Graves indicated the review went well and that she did not anticipate any corrective actions from this year's review.

Ms. Graves reported that we have collaborated with On-Site Dental in order to provide dental services once a month to clientele. The first clinic was held on January 12<sup>th</sup> and ran very smoothly. Clinics are scheduled monthly throughout 2017.

Ms. Graves stated that the ribbon cutting ceremony was held on January 20<sup>th</sup> for the DeKalb County Children's Advocacy Center.

## **FINANCIAL DATA**

Roger Faivre moved to approve the Financial Statements for the months of November and December 2016, seconded by Dr. Feldmann. Motion carried.

Celeste Latham moved to approve the Claims for December 2016 and January 2017, seconded by Dr. Block. Motion carried.

## **NEW BUSINESS**

### **1. Appointment of Standing Committees**

Mrs. Gonzalez explained that the Executive Committee represents the officers of the Board of Health and includes Christina Jones, President, Dr. Ronald Feldmann, Vice President and Celeste Latham, Secretary. Appointments to the other standing committees were as follows: Finance Committee: Roger Faivre, Chair, Dr. LeAnn Gruber and Christina Jones; Bylaws Committee: Jill Tritt, Chair and Dr. Heather Breuer; Personnel Committee: Celeste Latham, Chair, Dr. Derryl Block, Dr. Ronald Feldmann, and Christina Jones; Nominating Committee: Dr. Mayuri Morker, Chair, Kevin Bunge and Maria Caudillo. Mrs. Gonzalez provided an overview of the committee responsibilities and timeline for annual meetings.

### **2. 2017 Meeting Dates**

Mrs. Gonzalez reviewed the Board of Health meeting dates for 2017.

Maria Caudillo moved to approve the Board of Health meeting dates for 2017, seconded by Celeste Latham. Motion carried.

### **3. IPLAN 2017**

Mrs. Gonzalez presented an overview of the Core Functions and Essential Services of Public Health and the IPLAN Community Health Needs Assessment. Mrs. Gonzalez provided detailed information on two

assessment tools which included the Assessment Protocol for Excellence in Public Health (APEXPH) tool and the Mobilizing for Action through Planning and Partnerships (MAPP) tool. Mrs. Gonzalez also discussed next steps which included meeting with KishHealth, part of Northwestern Medicine, to discuss ways in which the two entities may collaborate on the next Community Health Needs Assessment as well as selecting an assessment tool and determining a budget and timeline for implementation. Mrs. Gonzalez indicated that the next IPLAN is technically due in November 2017, but the state does allow for up to two (2) six-month extensions for submission. Further information and updates on the IPLAN will be provided at subsequent Board of Health meetings.

## **CORRESPONDENCE AND NEWS**

As noted.

## **ADJOURNMENT**

On a motion by Dr. Feldmann seconded by Celeste Latham, the Board of Health adjourned at 8:06 pm. Motion carried.

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Celeste Latham, Secretary  
DeKalb County Board of Health