



**Minutes of the Board Meeting of
April 5, 2017**

1. CALL TO ORDER

Chairman Leverton called the meeting to order at 3:02 pm.

a. BOARD MEMBERS PRESENT:

Bianchi, Hanson, Hicks, Jones, Leverton, Lowery Merritt, Polarek, and VanLanduyt.

b. BOARD MEMBERS ABSENT:

Phillips

c. GUESTS PRESENT

Jim Feyerherm, Starved Rock Communications; Van Bomar, DeKalb County Sheriff Department; Becky Morphey, Village of Somonauk; Chief Smith, Somonauk Police Department; Larry Nelson, KenCom Board Member; Lynette Bergeron, KenCom; Chief Smith, Genoa Police Department; Tim Walker, Word Systems; Lori Walker. Word Systems

d. ALSO PRESENT

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

2. AGENDA

Chairman Leverton asked for any amendments to the agenda. A motion was made by Jones and seconded by Bianchi to approve the agenda. The motion passed.

3. General Meeting Minutes:

- a. A motion to approve the minutes of the March 1, 2017 meeting was made by Polarek and seconded by Hanson. The motion passed.

4. Public Comment-

- a. Todd Merritt will be resigning from the ETSB as of this April Meeting.

5. Treasurer's Report

- a. **Monthly Treasurer's Report**- was presented and discussed.

A motion to approve the March 2017 monthly report was made by Hicks and seconded by Jones. Motion passed.

- b. **Bills Not Previously Approved**- add the amount of \$50.00 contribution for Todd's resignation to the ETSB

- c. **Approval of Bills-**

Bills Paid in April 2017

Starved Rock Communications	\$481.50
Voiance-February 2017	\$51.03
Voiance-March 2017	\$35.28
PowerPhone, Inc.	\$1,128.00
Sikich	\$2,250.00
IDPH	\$60.00
SpectraSite	\$5,132.74
First National Bank	\$1,127.26
Colon Cancer Alliance-Todd Meritt Retirement	\$50.00
Frontier	\$61.47
Frontier	\$45.46
Frontier	\$227.55
Frontier	\$232.09
Frontier	\$232.09
Frontier	\$307.49
Total	<u><u>\$11,421.96</u></u>

A motion to pay the April bills was made by Polarek and seconded by Bianchi. A roll call vote was taken: Bianchi-Y, Hanson- Y, Hicks- Y, Jones- Y, Lowery- Y, Merritt- Y, Polarek- Y, VanLanduyt-Y, and Leverton-Y. Motion passed.

6. Somonauk/KenCom Request-

- a. G. Johnson stated that there were three documents dealing with the Somonauk request:
- i. Letter from Roger Scott on the routing of the 911 call request for Somonauk
 - ii. Email from Sarah Gallagher-Chami, DeKalb County States Attorney's Office with the interpretation of the call routing outside of DeKalb County.
 - iii. Copy of the original letter and minutes from the 2004 decision.
- b. Leverton covered the documents listed above.
- c. Lowery stated that the discussion should be limited on this subject since attorneys were now involved.

- d. Jones stated that the 2004 and 2015 decision should stand. Jones made a motion to reaffirm the decision from 2015 to not to allow 9-1-1 calls be routed outside DeKalb County based on the current 9-1-1 law interpretation and seconded by Hanson. Motion Passed.

7. 9-1-1 Outage Update from Frontier

- a. G. Johnson stated that Frontier was going to attempt another update to the equipment tonight after 11pm. She will provide an update next month.

8. Fire Radio Report- Feyerherm stated no report.

9. Mapping Software

- a. Progress is being made on the interagency agreements.
- b. We are waiting to order equipment until agreements are closer to being signed.

10. Recorder Pricing

- a. G. Johnson covered the spreadsheet on the recorder pricing from 4 vendors
- b. She also stated there would be additional charges for the Motorola interface and that would apply to all vendors but it was not included in the pricing on the spreadsheet
- c. She suggested purchasing the recorders this year and purchase the maintenance if the ETSB felt maintenance was required in 2018 prior to the warranty expiring
- d. She also stated the PSAP Managers had made their recommendations of the recorder they would like to purchase. Two wanted on recorder brand and one wanted another brand
- e. There was a lengthy discussion about the prices.
- f. Lowery suggested that G. Johnson go back to the vendors to see if they would provide a better price if all 3 recorders were purchased from them and negotiate a lower price if possible.
- g. There was a discussion on the users being an important part of this decision also.
- h. The pricing was tabled until the May ETSB Meeting

11. NG911 Update

- a. Johnson stated she still working to finalize the DeKalb NG-911 plan
- b. Working on MSAG – NIU Data
- c. Possible delay dealing with carriers and contracts. ISP will get involved to contact the carriers when requested.
- d. Possible new go live date for the NG System
- e. G. Johnson discussed the Ogle back up agreement with DeKalb County. Johnson provided the call totals. Lowery asked that they make a formal request.
- f. G. Johnson attended a webinar on NG 9-1-1 databases

12. Consolidation Subcommittee Report

- a. Leverton provided an update from the committee
- b. The last meeting was March 22, 2017.
- c. G. Johnson stated she had filed the quarterly report by the end of the quarter with the ISP State Administrator.
- d. Leverton stated that the ETSB needs to make a formal decision of which PSAP will be consolidated with. Jones made a motion to consolidate the Sandwich Police Department PSAP with the Sheriff Department PSAP and NIU Police Department PSAP with the DeKalb Police Department PSAP and seconded by VanLanduyt. Motion passed.

13. Legislation

- a. State Advisory Board Meetings
 - i. The SAB completed language to be filed for this legislative session- HB 1894
 - ii. SAB filed the status report to the General Assembly dealing with progress in the past year.
 - iii. G. Johnson covered other pending legislation that impact 9-1-1 and that is HB 477 and HB2967.
 - iv. There is Federal legislation filed for NG 9-1-1.
 - v. Illinois has now gone over 18 months since surcharges monies have been diverted for other uses. That means Illinois is now eligible for grants monies if they become available on the Federal level.
 - vi. Johnson worked on the PSAP surveys, attended a ISP/MCP Town hall meeting held in DeKalb County.
 - vii. Attended GATA training, DeKalb County has filed all GATA paperwork for filing and Johnson will work with the DeKalb County Finance Department to file for Consolidation Grants with the ISP for the 2018 grant period.
 - viii. Johnson asked that her term on the SAB is expiring June 30th and asked if the ETSB still would allow her to continue to serve on that board. Discussion was she was to stay active. She will notify ISP to notify the Governor that she would like to be reinstated on the SAB when the term expires.

14. Participating Agency Request- None

15. PSAP Managers Report- No Report

16. Coordinator's Report

- a. TC Week would start next week and gifts had been purchased and she will deliver next week.
- b. New Computer was ordered. Her current computer is 6 years old and she may need the most current since she will be working with NG 9-1-1 programs
- c. Motorola has a new Sales person, Eldon Sprague.
- d. Radio Committee- She stated there is a meeting scheduled for this week and the consultant will provide the 3 options that the county needs to consider

17. Old Business

- a. Hanson stated that the Salary Survey had been completed and he felt there was a good response to the survey.

18. New Business- None

- 19. ADJOURNMENT-** Jones moved to adjourn the meeting and the motion was seconded by Merritt. The motion passed. The meeting adjourned at 4:15pm.

Respectfully submitted,

Glenna Johnson, Coordinator

Minutes of the DeKalb County ETSB of April 5, 2017

Page 6 of 6

<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Todd Merritt	January 01, 2016 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2018
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Todd Merritt	Member At Large North Fire Departments Retired Sheriff's Deputy	12/01/2010	12/31/2017
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.