



**Minutes of the Board Meeting of
August 2, 2017**

1. CALL TO ORDER

Chairman Leverton called the meeting to order at 3:00 pm.

a. Board Members Present:

Bianchi, Grandgeorge, Hanson, Hicks, Jones, Leverton, Lowery, Phillips, Polarek, and VanLanduyt

b. Board Members Absent:

None

c. Guests Present:

Sheriff Scott, DeKalb County Sheriff Department; Jeff Dallner, DeKalb County Sheriff Department; Colleen Quigley, NIU Police Department; Brandt Whitehead, Nelson Systems; Elson Sprague, Motorola

d. Also Present:

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

2. Agenda

a. Chairman Leverton asked for any amendments to the agenda. A motion was made by Jones and seconded by Phillips to approve the agenda. The motion passed.

3. General Meeting Minutes:

a. A motion to approve the minutes of the June 13, 2017 meeting was made by Hanson and seconded by Polarek. The motion passed.

4. Public Comment- none

5. Treasurer's Report

a. Monthly Treasurer's Report- was presented and discussed.

- i. A motion to approve June monthly report was made by Jones and seconded by Lowery. Motion passed.
- ii. A motion to approve July monthly report was made by Polarek and seconded by Bianchi. Motion passed.

b. Approval of Bills-

Bills Paid in July 2017

DeKalb County Housing Authority	\$200.00
City of DeKalb	\$6,529.97
Sikich	\$1,500.00
Sandwich Police Department	\$14,000.00
First National Bank	\$1,756.99
DeKalb County FMO	\$31.50
Bureau County ETSB	\$50.00
Glenna J. Johnson	\$463.71
Frontier	\$61.47
Frontier	\$46.12
Frontier	\$227.55
Frontier	\$232.09
Frontier	\$232.09
Frontier	\$307.49
Voiance	\$49.14

Total

\$25,688.12

A motion to pay the July bills was made by Bianchi and seconded by Grandgeorge. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Jones- Y, Lowery- Y, Phillips- Y, Polarek- Y, VanLanduyt- Y and Leverton-Y. Motion passed.

Bills Paid in August 2017

Sikich	\$671.00
Word Systems, Inc	\$540.00
DeKalb County Government	\$4,000.00
Starved Rock Communications	\$178.13
Starved Rock Communications	\$1,612.19
IL Dept of Public Health	\$30.00
PowerPhone	\$329.00
PowerPhone	\$841.00
Glenna Johnson	\$487.37
Frontier	\$61.64
Frontier	\$46.43
Frontier	\$232.72
Frontier	\$232.72
Frontier	\$232.72
Frontier	\$308.34
First National Bank of Omaha	\$116.61
Starved Rock Communications	\$427.50
Starved Rock Communications	\$4,151.00
Starved Rock Communications	\$3,281.00
Total	\$17,779.37

A motion to pay the August bills was made by Hanson and seconded by Jones. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Jones- Y, Lowery- Y, Phillips- Y, Polarek- Y, VanLanduyt- Y and Levertton-Y. Motion passed.

6. 9-1-1 Outage Update from Frontier

- a. To start the official process to file a complaint with ICC G. Johnson stated that she had sent a letter to Frontier to start the formal complaint process..
- b. Johnson will be following up and proceeding with complaint if not action is taken.

7. Fire Radio Reports-

- a. Johnson stated that some of the bills paid this month were from equipment replacement caused by lightning strikes at the tower sites.

8. Mapping Software

- a. Progress is being made on the interagency agreements.
- b. We are waiting to order equipment until agreements are closer to being signed.

9. LaSalle County Wireless Agreement

- a. G. Johnson stated that LaSalle County Coordinator had asked that the ETSB refresh the signature on the current wireless agreement because the ISP had made a request for that to happen because of the consolidation in LaSalle County. The agreement had not changed from the original date of signature.
- b. A motion was made to have Leverton sign the updated agreement by Phillips and seconded by Bianchi. Motion passed.

10. Recorder Pricing

- a. Leverton discussed the recorder purchases and his recommendation of purchase. There was a lengthy discussion on the recorder purchase and maintenance of those recorders. A decision on the maintenance would be delayed until prior to the warranty expiring.
- b. The motion was made by Hanson to purchase the recorders from Nelson Systems for the base price only and seconded by Lowery. A roll call vote was taken: Bianchi- Y, Grandgeorge- Abstain, Hanson- Y, Hicks- Y, Jones- Y, Lowery- Y, Phillips- Y, Polarek- Y, VanLanduyt- Y and Leverton-Y. Motion passed

11. NG911 Update

- a. Johnson stated the DeKalb NG-911 plan has been finalized. There was a two hour call today with ISP to go over the plan..
- b. A new hosted phone system is needed for the two PSAPs and G. Johnson is gathering the info for a price from NG911 Inc.
 - i. This would fall within the budgeted dollars.
- c. G. Johnson stated the MSAG will now be the main priority for her in order to go live with the new system

12. Consolidation Subcommittee Report

- a. Leverton stated there was a consolidation meeting on July 19th.
- b. G. Johnson did file the quarterly report with the ISP.
- c. G. Johnson will start the work on the ISP filing for Consolidation.

13. Legislation

- a. State Advisory Board Meetings
 - i. July Meeting was canceled
 - ii. My reappointment to that board is expiring this year and the Governor has not completed the reappointments at this time.
 - iii. There have been hearings for consolidation but no exceptions have been made for consolidation just extensions to consolidate
- b. Passed Legislation
 - i. This year was an interesting year to get legislation passed for 911.
 - 1. We asked for an increase to a \$1.50 and were successful in getting legislation passed for that amount.
 - 2. There were many press conferences and Leverton attended one in July in Springfield.
 - ii. AT&T had language to discontinue landline as we know it over a period of time.

14. Participating Agency Request-

- a. Sheriff's New Radio Communication System Request
 - i. Hanson updated the handout dealing with the new radio system. There was a lengthy discussion about funding request of \$600,000 and general discussion about the new P25 radio system
 - ii. A motion was made by Lowery and seconded by Bianchi to approve the \$600,000 expense in 3 payments to support the Sheriff's endeavor to purchase a new county wide radio system. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Jones- Y, Lowery- Y, Phillips- Y, Polarek- Y, VanLanduyt- Y and Leverton-Y. Motion passed.
 - iii. There was a discussion to create a IGA for this solution. That will be brought back to the board next month.
 - iv. There was a discussion to investigate grants for the Fire Departments

15. Membership to DCLEEA for 9-1-1 Coordinator

- a. Leverton explained the request to pay membership for Glenna Johnson, 911 Coordinator to the DCLEEA for a prorated amount for the balance of 2017 and full membership starting 2018. A motion was made by Jones to approve that membership and seconded by Phillips. Motion passed.

16. PSAP Managers Report-

- a. Meeting was held July 12th and August 2 the items discussed were: Training, IPSTA Conference, NINGA equipment status, CAD, Consolidation and Recorder Status

17. Coordinator's Report

- a. Johnson attended a FirstNet Meeting.
- b. Johnson attended a INENA Meeting and the main item of discussion was the legislation that just became law.

18. Old Business- None

19. New Business-

- a. September Meeting Date – There was a discussion to move the September Meeting date to the second week and it was left that Johnson would let the board know which date worked the best.
- b. Budget discussion- continue the discussion dealing with G. Johnson Salary based on the Salary Survey Hanson distributed to 911 Coordinators in the state that was prepared earlier this year. It was decided to add that to the agenda in October.

20. ADJOURNMENT- Lowery moved to adjourn the meeting and the motion was seconded by Phillips. The motion passed. The meeting adjourned at 4:40pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	<i>January 01, 2016 – December 31, 2018</i>
Vice-Chairman	Mr. Thomas Phillips	<i>June 13, 2017 – December 31, 2018</i>
Secretary	Mr. Polarek	<i>January 01, 2016 – December 31, 2018</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02/11/2008</i>

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CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2019
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2017
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2018
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.