



**Minutes of the Board Meeting of
February 01, 2017**

CALL TO ORDER

Chairman Leverton called the meeting to order at 3:02 pm.

BOARD MEMBERS PRESENT:

Bianchi, Hanson, Hicks, Jones, Leverton, Merritt, Polarek, and VanLanduyt.

BOARD MEMBERS ABSENT:

Lowery, Phillips

GUESTS PRESENT

Jim Feyerherm, Starved Rock Communications; Becky Morphey, Village of Somonauk; Aaron Grandgeorge, Village of Somonauk; Chief Smith, Somonauk Police; Greg Witek, KenCom Board Member; Larry Nelson, KenCom Board Member; Lynette Bergeron, KenCom, Jen Stein, KenCom

ALSO PRESENT

Christine Johnson, DeKalb County Treasurer's Office; Glenna Johnson, E9-1-1 Coordinator

AGENDA

- Chairman Leverton asked for any amendments to the agenda. G. Johnson asked to move the agenda item of "Somonauk/KenCom request" be moved to the beginning of the agenda. With that change a motion was made by Jones and seconded by Bianchi to approve the agenda. The motion passed.

MINUTES

- **General Meeting Minutes:**
 - A motion to approve the minutes of the December 7, 2016 meeting was made by Polarek and seconded by Hanson. The motion passed.
 - A motion to approve the closed session minutes of the December 7, 2016 meeting was made by Polarek and seconded by Bianchi. The motion passed.

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Treasurer's Report

- **Monthly Treasurer's Report-** was presented and discussed.
 - A motion to approve the December 2016 monthly report was made by VanLanduyt and seconded by Hanson. Motion passed.
 - A motion to approve the January 2017 monthly report was made by Polarek and seconded by Bianchi. Motion passed.

- **Bills Not Previously Approved-** None

- **Approval of Bills-**

Bills Paid in January 2017

<u>FY2016</u>	
Starved Rock Communications	\$95.00
PowerPhone, Inc.	\$1,458.00
PowerPhone, Inc.	\$729.00
PowerPhone, Inc.	\$129.00
Sikich	\$400.00
Glenna Johnson	\$312.88
First National Bank	\$3,273.54
Voiance-November	\$11.97
Voiance-December	\$44.73
Frontier AA0-3030	\$61.47
Frontier 900-9656	\$45.55
Frontier 899-8838	\$227.55
Frontier QL4-9093	\$232.09
Frontier QL0-4779	\$232.09
Frontier QL4-7793	\$307.49
	<hr/> \$7,560.36 <hr/>

<u>FY2017</u>	
DeKalb County Housing Authority	\$200.00
The Hartford	\$401.00
APCO International	\$92.00
NENA	\$137.00
PowerPhone, Inc.	\$1,122.75
Total FY2017 Expenses	<hr/> \$1,952.75 <hr/>
	<hr/> \$9,513.11 <hr/>

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A motion to pay the January bills was made by Hanson and seconded by Polarek. A roll call vote was taken: Bianchi-Y, Hanson- Y, Hicks- Y, Jones- Y, Merritt- Y, Polarek- Y, VanLanduyt- Y, and Leverton-Y. Motion passed.

Bills Paid in February 2017

DeKalb County Treasurer	\$5,521.80
DeKalb County Treasurer	\$2,042.52
DeKalb County Treasurer	\$7,000.00
Crum-Halsted Agency, Inc.	\$5,694.00
City of DeKalb	\$84,000.00
DeKalb County Government	\$169,000.00
DeKalb County Government	\$28,000.00
Glenna Johnson	\$24.61
Frontier	\$331.70
Frontier	\$61.47
Frontier	\$45.46
Frontier	\$227.55
Frontier	\$232.09
Frontier	\$232.09
Frontier	\$307.49
	<hr/> <hr/> \$302,720.78

A motion to pay the February bills was made by Bianchi and seconded by Hanson. A roll call vote was taken: Bianchi-Y, Hanson- Y, Hicks- Y, Jones- Y, Merritt- Y, Polarek- Y, VanLanduyt-Y, and Leverton-Y. Motion passed.

OLD BUSINESS

- **Fire Radio Report-** No report

- **Mapping Software**
 - Progress is being made on the interagency agreements.
 - We are waiting to order equipment until agreements are closer to being signed.

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NEW BUSINESS

▪ **Radio Sub Committee**

- G. Johnson stated that she attended a meeting with the Sheriff Department with a consultant that would review the existing radio infrastructure and provide feedback.
- It was decided to become part of the study of the radio infrastructure instead of setting up a subcommittee
- A motion was made to pay a portion of the study of \$4,000.00 by Hanson and seconded by VanLanduyt. Motion passed.

▪ **Recorder Pricing**

- G. Johnson stated she is still gathering the final pricing. Will provide during the next ETSB Meeting.

▪ **NG911 Update**

- Johnson stated she still working to finalize the DeKalb NG-911 plan
- Working on MSAG and GIS data
- Possible delay dealing with carriers and contracts
- Met with NIU Telephone to discuss possible MSAG issues with the current addressing scheme at the university.

▪ **Consolidation Subcommittee Report**

- Leverton provided an update from the committee
- The next meeting will be February 15, 2017.

▪ **Legislation**

- State Advisory Board Meetings
 - The SAB is working on proposed legislation for 2017- need to increase the surcharge to fund all items in the current law is the stance of the 911 Systems
 - Hearings status- no waivers have been approved so far, just extensions of consolidation have been granted

- **Participating Agency Request-**
 - Somonauk/KenCom Request-
 - Grandgeorge, Village of Somonauk, would again formally request that the ETSB reconsider the request to be able to have the Somonauk Police Department be dispatched by KenCom.
 - Somonauk was asked what the reason for this request was.
 - There was a lengthy discussion on the dispatch issues and concerns and liability issues.
 - KenCom was to provide example of agreements that could be used to remove the liability from DeKalb County ETSB. The agreements will be sent to the DeKalb States Attorney for their review.
 - No decision was made. Discussion will continue next month.
 - DeKalb Police Department-
 - Leverton explained the request for a console for a new position at the PSAP.
 - The equipment is the same as existing positions.
 - Motion was made by Hanson to approve the purchase of the console equipment and seconded by Bianchi. Motion passed.
 - Pay study for Coordinator-
 - Leverton and Polarek asked to discuss a formal study of coordinator wages in the state.
 - Items discussed were how to accomplish this and try to get examples. If someone else had completed a study like this.
 - Hanson volunteered to prepare the study and collect the data.
- **PSAP Managers Report-** No Report
- **Persons to be heard from the floor-**
 - Paul Stoffels provided a status via email. They are still working with their vendor GenBand.
- **Coordinator's Report**
 - Most items have already been covered with other items on the agenda
 - Attended a Prairie Shield Meeting in Boone County and provided a short report on NINGA
 - State TC certification process is starting to move again. More details as the process moves forward

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ADJOURNMENT

VanLanduyt moved to adjourn the meeting and the motion was seconded by Jones. The motion passed. The meeting adjourned at 4:40pm.

Respectfully submitted,

Glenna Johnson, Coordinator

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<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Todd Merritt	January 01, 2016 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	1/01/2016	12/31/2019
Gary Hanson	County Administrator	01/19/2000	12/31/2017
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Tracy Jones	County Board Member	04/01/2014	11/30/2018
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2017
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Todd Merritt	Member At Large North Fire Departments Retired Sheriff's Deputy	12/01/2010	12/31/2017
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2017
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000
Jay VanLanduyt	Member At Large South Fire Departments Hinckley Fire Chief	12/01/2009	12/31/2017

10 Board Members Serving 4 year Staggered Terms, Except the County Board Member is a 2 Year Term.