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DeKalb County Government  
Sycamore, Illinois

**Executive Committee Minutes  
March 8, 2017**

The Executive Committee of the DeKalb County Board met Wednesday, March 8, 2017, at 7:00 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order. Those present were Mr. Bagby, Mr. Brown, Mr. Faivre, Mr. Frieders, Mr. Jones, Ms. Leifheit, Ms. Little, Mr. Stoddard and Chairman Pietrowski. A quorum was established with all nine Members present.

Others that were present included: Gary Hanson, Jeff Whelan, Steve Reid, Craig Roman, Jim Luebke, Suzanne Willis, Sandra Polanco, Roy Plote, Marj Askins, and Chris Porterfield.

**APPROVAL OF THE MINUTES**

**It was moved by Mr. Faivre, seconded by Mr. Bagby and it was moved unanimously to approve the minutes from February 8, 2017.**

**APPROVAL OF THE AGENDA**

**It was moved by Ms. Little and seconded by Mr. Brown to approve the agenda as presented. Motion carried unanimously by voice vote.**

**PUBLIC COMMENTS**

There were no public comments made.

**CHAIR'S COMMENTS**

Chairman Pietrowski announced that he brought treats for the Committee Members and those in attendance to celebrate DeKalb County turning 180 years old on March 4, 2017.

Chairman Pietrowski additionally shared that with the consent of the Board, he would like to draft a letter of support for the Drive for Life legislation, HB 1805/SB868. This legislation is projected to help save more lives through an enhanced organ and tissue donor registry by providing the opportunity for 16 and 17-year-olds to register their wish to be an organ donor. Further, parents and legal next of kind will have the final say, and are a key part of the conversation about the benefits organ and tissue donation. The Committee and Board Members in attendance additionally supported the Chairman's plan to draft a letter of support for the Gift of Hope mission through supporting HB 1805/SB868.

Lastly, the Chairman and Committee congratulated County Board Vice Chairman Tracy Jones for being one of four Illinois farmers who have been selected as 2017 Master Farmers by Prairie Farmer magazine. The famers are being honored for their exceptional agricultural production skills and community service.

## **APPOINTMENTS**

Chairman Pietrowski recommended the following appointments for approval:

- a. **Cortland Community Fire Protection District:** Mike Friedlund reappointed for a three-year term beginning May 1, 2017 and expiring April 30, 2020.
- a. **DeKalb Community Fire Protection District:** Gerald Bemis reappointed for a three-year term beginning May 1, 2017 and expiring April 30, 2020.
- c. **Hinckley Community Fire Protection District:** Charles Harris appointed for a three-year term beginning May 1, 2017 and expiring April 30, 2020.
- d. **Malta Community Fire Protection District:** William Engstrom reappointed for a three-year term beginning May 1, 2017 and expiring April 30, 2020.
- a. **Shabbona Community Fire Protection District:** William Thomas Greenwell reappointed for a three-year term beginning May 1, 2017 until April 30, 2020.
- f. **Somonauk Community Fire Protection District:** Edward Stahl reappointed for a three-year term beginning May 1, 2017 and expiring April 30, 2010.
- a. **Sycamore Community Fire Protection District:** John Ward reappointed for a three-year term beginning May 1, 2017 and expiring April 30, 2020.
- g. **Waterman Fire Protection District:** David Stryker reappointed for a three-year term beginning May 1, 2017 and expiring April 30, 2020.
- h. **Workforce Development Board:** Duff Seyller appointed immediately to fill the unexpired term of Caprice Perez until September 30, 2017.

**It was moved by Mr. Faivre, seconded by Mr. Bagby and it was approved unanimously by voice vote to forward the recommended appointments to the full County Board for approval.**

## **APPROVAL OF THE COUNTY BOARD AGENDA**

The Chairman next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Bagby, Chairman of the Economic Development Committee shared that the Economic Development Coordinator position had been recently posted to the County's Website and other media outlets. There has been at least one applications turned to date and they are anticipating more before the March 24<sup>th</sup> closing. The Committee also discussed their goals as a Committee and were provided an update on the County's Business Incubator. Ms. Polanco, also a Board Member of the Business Incubator Advisory Board, helped to update the Executive Committee on the Incubator and what the Advisory Board has been working on. Lastly, Mr. Bagby noted that he also shared updates on the CEDS project with the Committee.

Mr. Frieders, Chairman of the County Highway Committee shared that the Committee is recommending approval of nine resolutions that they are forwarding to the full County Board. Mr. Frieders reviewed all nine resolutions with the Committee, eight of the resolutions were award resolutions, most of which were paid for by Townships and MFT Funds. He further explained that R2017-70 was a resolution to IDOT requesting consent to reappoint County Engineer Nathan F. Schwartz, P.E. Mr. Frieders explained that this was part of their preliminary process to evaluate Mr. Schwartz for a possible reappointment. They must first though check with IDOT to ensure all of Mr. Schwartz's credentials are valid and up-to-date.

Mr. Brown, Chairman of the Forest Preserve Committee, shared that the Committee is forwarding and recommending approval for the FY16 year-end budget transfers and appropriation, an update to the County's Cafeteria Plan, and to approve the acceptance of a land donation for an easement through Stone Prairie in Sycamore in order to connect the Great Western Trail to the Sycamore Forest Preserve.

Ms. Little, Chair of the Health & Human Services Committee shared the Committee has one item for consideration by the County Board. She explained that the Committee is recommending approval of a resolution that outlines the transition plan for the Community Action Department since Ms. Donna Moulton has resigned as Director. Ms. Little also reminded everything that next month the Committee will be meeting twice in order to conduct interviews and allocate the Senior Services Tax Levy funds.

Ms. Leifheit, Chair of the Law & Justice Committee noted that the Committee was provided with reports from the Public Defender's Office, Court Services Department, and the Sheriff come to provide some updates. She noted that Sheriff Scott shared that all Rural Fire Protection Districts have paid their dispatching fees, as of January 1, 2017 all newly hire Telecommunicators are now no longer going to be Deputized employees which will save a significant amount of money in the long run. The Sheriff also updated the Committee on the future of consolidating PSAPs in DeKalb County and a radio communication study that is currently underway which they hope will addresses radio static issues throughout the County.

Mr. Stoddard, Chairman of the Finance Committee shared that the Committee approved to recommend sending amended County Travel and Cafeteria Plan Policies to the full County Board for approval as well as the FY16 year-end budget transfers and appropriations lists.

Mr. Faivre, Chairman of the Planning & Zoning Committee briefly reviewed the two Ordinances that the Committee is forwarding to the County Board recommending approval on and noted that the Committee is still reviewing zoning text amendments.

Chairman Pietrowski additionally briefed the Committee on a scrivener's error that needs to be corrected on Resolution R2017-51 due to having the wrong Grantee's name on the resolution and he shared he will be presenting a Proclamation at the full County Board for Money Smart Week.

**It was moved by Mr. Frieders, seconded by Ms. Leifheit and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.**

### COUNTY ADMINISTRATOR'S REPORT

Mr. Hanson presented the Committee with his County Administrator's Report. He mentioned that Chairman Pietrowski and County Staff offered their assistance to Ottawa, Illinois after their area suffered significant damage from a tornado that went through there last week.

Mr. Hanson also shared that the Nursing Home Operating Board met that morning and they received a report just like the Health & Human Services Committee did from Administrator Bart Becker addressing the staffing comments that were raised at the last full County Board Meeting. Mr. Becker assured that the DCRNC is actually staffed at a higher level than they even need to be and that the State has come in to investigate the facility since the comments were made and no violations were found. It was also reiterated that the facility has a five out of five-star rating from the State. The DCRN Operating Board additionally approved a contract with MPA to manage the Nursing Home Expansion Project.

One of the projects that Ms. Donna Moulton was working on through the Community Action Department prior to her departure was to try and get services into University Village within the City of DeKalb. This is part of an agreement that was made when University Village was bought and put under new ownership. The owners were to put money, every year, to help with programs within the Village. The project is getting close to fruition but it isn't quite there yet, Mr. Hanson explained, but it is something they will continue to engage the assistance of Ms. Moulton within the next couple of months to ensure the project is done properly.

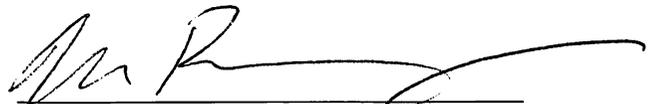
As a reminder, the Health & Human Services Committee will meet twice in the month of April to conduct interviews and work on the allocations for the Senior Services Tax Levy Funds.

Lastly, Mr. Hanson briefly updated the Committee on the Jail Expansion Project and provided them with some progress photos of the construction of the building inside and out.

### ADJOURNMENT

**It was moved by Mr. Stoddard, seconded by Mr. Bagby, and it was carried unanimously to adjourn the meeting.**

  
Tasha Sims, Recording Secretary

  
Chairman Mark Pietrowski, Jr.