

# Minutes

**Operating Board of Directors  
DeKalb County Rehab & Nursing Center  
March 8, 2017**

Present Directors: Jeff Whelan, Rita Nielsen, Ferald Bryan, Misty Haji-Sheikh

Absent Directors: Greg Millburg, Veronica Casella

Also Present: Bart Becker, Gary Hanson, Gary Winschel

Jeff Whelan called the meeting to order at 7:00 am.

Motion: Misty Haji-Sheikh moved to approve the agenda, Rita Nielsen seconded the motion.

Voice Vote: Jeff Whelan asked for a voice vote on the approval of the agenda. All Members voted yea. Motion carried unanimously.

Motion: Rita Nielsen moved to approve the January 2017, Operating Board minutes, Ferald Bryan seconded the motion.

Voice Vote: Jeff Whelan asked for a voice vote on the approval of the minutes. All Members voted yea. Motion carried unanimously.

**Public Comments:** There were no public comments.

**Old Business:** None

**New Business**

## **Management Report:**

### **Operations and Finance:**

**Gary Winschel gave a report:**

January financial statements reflect a gain of \$48,890, which has the Home \$2,416 above the year-to-date 2017 budget. During January, Revenues were over budget by \$13,475, while expenses were over by \$11,059 - resulting in Net Income being over budget by \$2,416. Private Pay Revenues exceeded budget by \$98,190. Approval slowdowns in Medicaid Pending accounts is keeping more residents in Private pay status. Nursing expenses were over budget by \$50,138, partially due to the Holidays. The following entry continues to be made:

1. Medicaid revenue adjustment decreasing booked revenue by 5% to account for Medicaid overpayments resulting from a lack of published 2016 rates.
2. Total ADC of 175.4 is 1.4 above budget

The January census decreased by 1.7, coming in over budget by 1.4; Medicare census was 4.5 under budget, Medicaid census was 7.1 lower than budget and Private Pay was 13.0 over. There are no conversion day's year-to -date.

As of Tuesday, February 28<sup>th</sup>, the Home's cash balance was \$4,666,031, of which \$2,000,000 is currently being temporarily borrowed by the County for the Jail Expansion.

Mr. Winschel discussed the Public Aid application approval process. Approvals for Public Aid are much slower for the Decatur office, South of I 80, than the Chicago office, North of I 80. The Chicago office processes the Public Aid applications for DCRNC.

**Bart Becker, Administrator for DCRNC, gave a report:**

Mr. Becker presented information regarding the good quality care that's provided by DCRNC. Facility is currently a five star facility, per Centers for Medicare/Medicaid Services. Five star is the highest rating given. Mr. Becker explained the recruitment, hiring, and staffing process. Hiring C.N.A.'s, nurses, and other facility staff is an ongoing process. DCRNC has plenty of staff, per CMS numbers DCRNC has the highest numbers in town. Mr. Becker distributed a Staffing Data Sheet as a visual aid. DCRNC has 8.8% more nursing staff than the highest staffed nursing facility in the area, per CMS. DCRNC greatly exceeds the State expectation (based upon the current number of skilled care residents and intermediate care residents). DCRNC strives and continues to exceed State expectations for the best quality care. DCRNC is the leader in the community for nursing staff. Efforts to continue to enhance staffing. Analysis were done to stay competitive. DCRNC raised nurse salary. R.N. rates were increased from \$19.25 to a base pay of \$25.00 per hour; L.P.N. rates were increased from \$16.97 to a base pay of \$20.00 per hour; Night shift differentials for C.N.As were raised from \$1.00 to \$2.00 per hour; DCRNC implemented a \$250.00 C.N.A. referral bonus; The facility negotiated a satisfactory contract with the Union for annual increases. DCRNC offers excellent County benefits. County benefits and nursing bonuses are the among the best of area facilities.

Mr. Becker discussed DCRNC's Quality Measures. Per CMS - A set of quality measures (QMs) has been developed from Minimum Data Set (MDS) and Medicare claims data to describe the quality of care provided in nursing homes. These measures address a broad range of function and health status indicators. DCRNC is currently a four star for Q.M.'s. Mr. Becker distributed copies of the Home's star rating sheet (obtained from the CMS website). In the past DCRNC was a two star for quality measures, the Home has increased from a three to a four star for quality measures. The only way a nursing facility can be a four star for quality measures is by putting in the nursing staff time and providing good quality care. It takes people to give hands on care the only way this can be done is to be staffed properly. Mr. Becker listed twelve Quality Measure areas that DCRNC does better than State and National norms. Mr. Becker stated that DCRNC gives good quality care. The staff are doing such a great job. DCRNC wouldn't be a four star for Quality Measures if the Home didn't have great staff and hard workers. The staff are the ones that give the Home its good quality care. It takes great people and quality care to be a five star facility and four star for quality Measures. Mr. Becker stated that resident care is taken very seriously at the Home.

**Mr. Winschel gave a building project update:**

The Architect (Larson and Darby) contract and Construction Manager (Ringland-Johnson) contract are being reviewed by DeKalb County.

Mr. Winschel stated that the Resolution of the Operating Board and the changes to Management Performance Associate's Engagement letter for the Project Management Development Services has been reviewed by the State's Attorney. Changes to the Engagement Letter have been made regarding limited liability and indemnification.

Motion: Ferald Bryan moved to approve the Management Performance Associate's Engagement letter for the Project Management Development Services, Rita Nielsen seconded the motion.

Voice Vote: Jeff Whelan asked for a voice vote on the approval of Management Performance Associate's Engagement letter for the Project Management Development Services. All present Members voted yea. Motion carried unanimously.

Mr. Winschel informed the board that he had spoken to one of the Master Gardeners regarding the upcoming building project and that she also toured the facility.

Mr. Gary Hanson informed the board that Mr. Becker contacted the LaSalle County Nursing Home to offer assistance on the night that they were affected by a tornado. Mr. Becker discussed the offer of assistance to the Home with possibly accepting residents; as the facility was being evacuated. LaSalle County Nursing Home has declined any assistance at the present time.

**Executive Session:**

No closed session took place

**Next Meeting:** May 10, 2017, at 7:00 a.m.

Motion: Misty Haji-Sheikh moved to adjourn the meeting, Ferald Bryan seconded the motion.

Meeting adjourned at 8:14 a.m.

Respectfully submitted  
Bart J. Becker  
Recording Secretary