



**Minutes of the Board Meeting of
April 4, 2018**

1. CALL TO ORDER

Chairman Leverton called the meeting to order at 3:00 pm.

a. Board Members Present:

Bianchi, Frazier, Grandgeorge, Hanson, Leverton, Lowery, Plote and Polarek

b. Board Members Absent:

Hicks and Phillips

c. Guests Present:

Colleen Quigley, NIU Police Department;

d. Also Present:

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

2. Agenda

a. Chairman Leverton asked for any amendments to the agenda. A motion was made by Polarek and seconded by Bianchi to approve the agenda. The motion passed.

3. General Meeting Minutes:

a. A motion to approve the minutes of the March 7, 2018 meeting was made by Lowery and seconded by Bianchi. The motion passed.

4. Public Comment- None

5. Treasurer's Report

a. **Monthly Treasurer's Report-** was presented and discussed.

i. A motion to approve the March 2018 monthly report was made by Plote and seconded by Polarek. Motion passed.

**b. Approval of Bills-
Bills Paid in April, 2018**

City of Sandwich Police Department	\$14,000.00
DeKalb County Treasurer - Accounting FY2018	\$9,500.00
Frontier	\$61.69
DeKalb County Treas-Sheriff's Radio System Payment 2	\$200,000.00
Glenna J. Johnson	\$26.54
First National Bank of Omaha	\$1,579.80
DeKalb County Facilities Management	\$31.50
Voiance	\$69.93
Total	\$225,269.46

A motion to pay the March bills with an addition of one bill for Voiance for \$69.93 was made by Hanson and seconded by Polarek. A roll call vote was taken: Bianchi- Y, Frazier- Y. Grandgeorge- Y, Hanson- Y, Lowery- Y, Plote- Y, Polarek- Y and Leverton- Y. Motion passed.

6. Fire Radio Reports-

- a. G. Johnson stated that Feyerherm notified her of the following:
 - i. He would be making his spring rounds of the sites.
 - ii. Hinckley UPS needs to be checked out.
 - iii. Genoa South Tower still needs to address the paint issue from painting the water tower.
- b. Leverton stated he would ask for a month status report on the County Radio System to keep the ETSB aware of the status.

7. Mapping Software

- a. Sandwich Police Department installation of hardware is complete. Bianchi, Santos and G. Johnson are still working on the installation of the software. Bianchi will be working with Superior to complete the additional software portion.
- b. NIU installation still needs to be completed.

8. Update ETSB Travel Policy

- a. G. Johnson stated she had checked with other 9-1-1 Systems and it is a mixture on whether they pay mileage for ETSB Meetings or not.
- b. There is nothing in the State Admin Code that does not say we cannot pay for mileage.
- c. G. Johnson stated that she estimated the three that are board member that have a lengthy travel that would cost approximately \$1,000.00 a year.
- d. There was a discussion on how often would the ETSB Member submit their expense reimbursement for mileage.
- e. Leverton asked that the ETSB consider raising the daily expense total. GSA rate is higher than the current ETSB rate.

Minutes of the DeKalb County ETSB of April 4, 2018
Page 3 of 6

- f. It was discussed to review the plan and table it for until next month

9. NG911 Update

- a. The DeKalb Plan has been assigned to ICC docketed 17-0247. Resolution timeframe is unknown.
- b. What has transpired with the hearing process since the last meeting is as follows:
 - i. Evidentiary Hearing was held.
 - ii. First set of Hearing briefs due April 11.
 - iii. Reply briefs due April 25.
 - iv. Administrative Law Judge (ALJ) will make her recommendation after the briefs have been filed.
 - v. 5 systems of the NINGA team attend the hearing to support DeKalb and NG-911 Inc.
 - vi. The attorneys for our team did an excellent job.
 - vii. Russ Murray from the ICC was on the stand for quite awhile.
 - viii. iFiber also attended the hearing.
- c. A new hosted phone system is still needed and that is tabled at this time. There has been no urgency to purchase since the DeKalb Plan is in the ICC docketed process.

10. Consolidation Subcommittee Report

- a. No meetings had been set. There will be a meeting scheduled in April.
- b. There has been no resolution on the Admin Code rewrite dealing with how we will be required handle dispatching of the 9-1-1 calls after consolidation.

11. Legislation

- a. State Advisory Board Meetings
 - i. The SAB is reviewing Administrative Code rewrite documents
 - 1. The SAB Meeting in March was a rather heated conversation
 - 2. How the "Direct Dispatch" will be defined will impact the DeKalb Consolidation plan.
 - 3. There was a discussion of St. Clair County disapproving of the Consolidation Plan that Madison County filed and that they were not closing the current PSAPs. Madison County will be put into a Consolidation Hearing process. Same as the waiver process.
 - 4. DeKalb County may also be put in that process depending on how our plan is filed.
 - 5. Johnson stated that she stated during the SAB Meeting that the 9-1-1 law does not apply to the actual entity that runs the PSAP if it was not the ETSB. The law only applies to the ETSB, that was questioned for an attorney's interpretation.
 - 6. The Chairman of the SAB reminded the board members that they were only to make recommendations and that the State Administrator and ISP were the final say on the final stance.

Minutes of the DeKalb County ETSB of April 4, 2018
Page 4 of 6

ii. Legislation-

1. No new legislation that impacts ETSBs.

12. Participating Agency Request- none

13. PSAP Managers Report- Meeting 04-04-18

- a. Items discussed was training, NG 9-1-1, Consolidation, Equipment issues, TC Week.

14. Coordinator's Report

- a. Johnson stated that the new radio project is moving forward and she has been involved in the meetings.
- b. Johnson stated that she reviewed all ETSB bills paid since 1998 and will make an excel spreadsheet of all large expenses since that date to help with future decisions on large purchases.
- c. TC Week items are to be delivered later this week in time to be passed during the actual TC Week.
- d. Johnson stated that she had received any further information on the generator. purchase for Sheriff's PSAP. That will be table until official requests will be made.
- e. Most items have already been discussed that she is working on during the regular agenda items.

15. Old Business- None

16. New Business- None

- 17. ADJOURNMENT-** Lowery moved to adjourn the meeting and the motion was seconded by Bianchi. The motion passed. The meeting adjourned at 3:45pm.

Respectfully submitted,

Glenna Johnson, Coordinator

Minutes of the DeKalb County ETSB of April 4, 2018
Page 5 of 6

<u>OFFICERS</u>	<u>NAME</u>	<u>TERM (Two Year)</u>
Chairman	Mr. Jason Leverton	<i>January 01, 2016 – December 31, 2018</i>
Vice-Chairman	Mr. Thomas Phillips	<i>June 13, 2017 – December 31, 2018</i>
Secretary	Mr. Polarek	<i>January 01, 2016 – December 31, 2018</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02/11/2008</i>

Minutes of the DeKalb County ETSB of April 4, 2018

CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2019
Robert Frazier	Member At Large	01/01/2018	12/31/2021
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2021
	Previous Somonauk Fire Dept.	12/01/1997	12/31/2001
Gary Hanson	County Administrator	01/19/2000	12/31/2021
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2021
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2021
Roy Plote	DeKalb County Board	02/01/2018	11/30/2018
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000

10 Board Members Serving 4-year Staggered Terms, Except the County Board Member is a 2 Year Term.