



**Minutes of the Board Meeting of  
February 7, 2018**

**1. CALL TO ORDER**

Chairman Leverton called the meeting to order at 3:00 pm.

**a. Board Members Present:**

Bianchi, Grandgeorge, Hanson, Hicks, Leverton, Plote, and Polarek.

**b. Board Members Absent:**

Frazier, Lowery, and Phillips

**c. Guests Present:**

Colleen Quigley, NIU Police Department; Joseph Przybyla, NIU Police Department;

**d. Also Present:**

Glenna Johnson, E9-1-1 Coordinator

**2. Agenda**

- a. Chairman Leverton asked for any amendments to the agenda. A motion was made by Plote and seconded by Grandgeorge to approve the agenda with those changes. The motion passed.

**3. General Meeting Minutes:**

- a. A motion to approve the minutes of the December 6, 2018 meeting was made by Polarek and seconded by Hicks. The motion passed with one abstention by Plote.

**4. Public Comment- None**

**5. Treasurer's Report**

**a. Monthly Treasurer's Report-** was presented and discussed.

- i. A motion to approve December 2017 monthly report was made by Bianchi and seconded by Polarek. Motion passed.
- ii. A motion to approve January 2018 monthly report was made by Plote and seconded by Hanson. Motion passed.

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**b. Approval of Bills-**

**Bills Paid in January 2018**

**FY2017**

Frontier AA0-3030	\$61.69
Frontier 899-8838 Final Bill	\$6.36
Voiance - Translation Services December 2017	\$68.67
First National Bank of Omaha	\$95.28
Glenna J. Johnson	\$54.71
Superion (formerly SunGard)	\$4,917.22
Starved Rock Communications	\$2,800.50
Starved Rock Communications	\$665.00
Starved Rock Communications	\$600.00
Syndeo Networks, Inc.	\$1,125.00
Frontier QL4-7793	\$245.43
Frontier QL4-9093	\$232.93
Frontier QR0-4142	\$308.61
Frontier QL0-4779	\$232.93

**Total FY2017 Expenses**

**\$11,414.33**

**FY2018**

The Hartford	\$423.00
Housing Authority of the County of DeKalb	\$200.00
Superion (formerly SunGard)	\$5,163.11
PowerPhone, Inc.	\$1,122.75
DeKalb County Treasurer	\$200,000.00
PowerPhone, Inc.	\$729.00
Sikich	\$1,300.00

**Total FY2018 Expenses**

**\$208,937.86**

**Total Expenses Paid**

**\$220,352.19**

A motion to pay the January bills was made by Bianchi and seconded by Hanson. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Plote- Y, Polarek-Y, and Leverton- Y. Motion passed

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**Bills Paid in February, 2018**

PowerPhone	\$4,090.00
Crum-Halsted Agency Inc.	\$4,197.00
City of DeKalb - Fire System Dispatch	\$84,000.00
PowerPhone	\$329.00
Frontier	\$61.69
First National Bank of Omaha	\$290.84
Voiance	\$103.32
Glenna Johnson	\$53.52
IDPH-NIU New EMD License, Charlotte Rangel	\$20.00
Vickers Consulting Services, Inc.	<u>\$4,000.00</u>
<b>Total</b>	<b>\$97,145.37</b>

A motion to pay the November bills was made by Bianchi and seconded by Hanson. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Plote- Y, Polarek-Y, and Leverton- Y. Motion passed

**c. FY 2017 Budget Amendment**

i. G. Johnson stated that this agenda item was resolved and not need to discuss.

**6. DATA contract renewal**

- a. G. Johnson covered the contract and explained that the current contract had expired. She also explained the pricing and that the money had been put in the 2018 budget.
- b. A motion was made to approve the DATA contract by Polarek and seconded by Hicks. A roll call vote was taken: Bianchi- Y, Grandgeorge- Y, Hanson- Y, Hicks- Y, Plote- Y, Polarek-Y, and Leverton- Y. Motion passed

**7. Fire Radio Reports-**

- a. G. Johnson stated that Feyerherm had not sent a report but she stated that she was not aware of any issues with the system.
- b. Hicks discussed the status of the contract for a grant writer for the fire departments for new radios for a FEMA grant. He provided a status of what is included in the grant process. The amount of the grant application was 1.5 million. There were 4 fire departments that chose not to participate

**8. Mapping Software**

- a. Sandwich Police Department installation of hardware is almost complete. Bianchi will be working with Superior to complete the software portion.
- b. NIU installation still needs to be completed.

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**9. NG911 Update**

- a. The DeKalb Plan has been assigned to ICC docketed 17-0247. Resolution timeframe is unknown.
- b. What has transpired since the last meeting is as follows:
  - i. Pre-hearing conference call 01-11-18
  - ii. Testimony due 02-09-18
  - iii. Status Conference Call 02-15-18
- c. A new hosted phone system is needed for the two PSAPs and G. Johnson is gathering the info for a price from NG911 Inc. There has been no urgency to purchase since the DeKalb Plan is in the ICC docketed process.
- d. Federal Engineering (L.R. Kimball) consultant has changed RD Porter retired December 31, 2017 and was replaced by Eric Parry

**10. Consolidation Subcommittee Report**

- a. No meetings have been set.

**11. Legislation**

- a. State Advisory Board Meetings
  - i. The SAB is reviewing Administrative Code rewrite documents
    - 1. This may impact the DeKalb Consolidation plan on how the call will be handled.
  - ii. Legislation-
    - 1. HB 4029 has been introduced and that impacts the surcharge as exempting Fire and Police phones from the surcharge. The SAB will be watching this legislation
    - 2. HB 4532- proposes to continue 911 surcharge appropriations if there is not approved budget

**12. Participating Agency Request- No report**

**13. PSAP Managers Report- No Report**

**14. Coordinator's Report**

- a. Johnson stated that the State Training Standards is moving forward. Meeting was held in December to review documents/process and funding.
- b. Johnson stated that the new radio project is moving forward and she has been involved in the meetings
- c. Annual reports were filed with the ISP by -1/31/18
- d. The Hartford insurance audit was completed
- e. There is a sheet in the packets of the new list of ETSB Members effective this meeting.
- f. Most items have already been discussed that she is working on during the regular agenda items.

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**15. Old Business-** None

**16. New Business-** None

**17. ADJOURNMENT-** Bianchi moved to adjourn the meeting and the motion was seconded by Hicks. The motion passed. The meeting adjourned at 4:15pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

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<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (Two Year)</u></b>
Chairman	Mr. Jason Leverton	January 01, 2016 – December 31, 2018
Vice-Chairman	Mr. Thomas Phillips	June 13, 2017 – December 31, 2018
Secretary	Mr. Polarek	January 01, 2016 – December 31, 2018
Treasurer	Mrs. Christine Johnson	Per Statute, County Treasurer
Coordinator	Ms. Glenna Johnson	At-Will Employee, Board Appointed, Start date 02/11/2008

<b>CURRENT Members</b>	<b>Entity Represented</b>	<b>ORIGINAL APPOINTMENT</b>	<b>TERM EXPIRES</b>
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2019
Robert Frazier	Member At Large	01/01/2018	12/31/2021
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2021
	Previous Somonauk Fire Dept.	12/01/1997	12/31/2001
Gary Hanson	County Administrator	01/19/2000	12/31/2021
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2021
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2021
Roy Plote	DeKalb County Board	02/01/2018	11/30/2018
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000

10 Board Members Serving 4-year Staggered Terms, Except the County Board Member is a 2 Year Term.