



**Minutes of the Board Meeting of  
March 7, 2018**

**1. CALL TO ORDER**

Vice Chairman Phillips called the meeting to order at 3:05 pm.

**a. Board Members Present:**

Bianchi, Frazier, Grandgeorge, Hanson, Hicks, Phillips, and Plote.

**b. Board Members Absent:**

Leverton, Lowery, and Polarek

**c. Guests Present:**

Colleen Quigley, NIU Police Department; Van Bomar, DeKalb County Sheriff Department;

**d. Also Present:**

Christine Johnson, DeKalb County Treasurer; Glenna Johnson, E9-1-1 Coordinator

**2. Agenda**

- a. Vice Chairman Phillips asked for any amendments to the agenda. A motion was made by Plote and seconded by Bianchi to approve the agenda with those changes. The motion passed.

**3. General Meeting Minutes:**

- a. A motion to approve the minutes of the February 7, 2018 meeting was made by Hanson and seconded by Hicks. The motion passed with one abstention by Plote.

**4. Public Comment-** None

**5. Treasurer's Report**

- a. **Monthly Treasurer's Report-** was presented and discussed.

- i. A motion to approve February 2018 monthly report was made by Bianchi and seconded by Plote. Motion passed.

**b. Approval of Bills-**

**Bills Paid in March, 2018**

# Minutes of the DeKalb County ETSB of March 7, 2018

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Federal Engineering, Inc.	\$350.54
DeKalb County Government (Finance)	\$28,000.00
DeKalb County Government (Finance)	\$169,000.00
Housing Authority of the County of DeKalb	\$200.00
Sikich	\$3,500.00
Frontier	\$61.69
Voiance	\$59.22
Glenna J. Johnson	\$202.47
Federal Engineering, Inc.	\$535.60
First National Bank of Omaha	\$1,151.84
SpectraSite Communications, LLC	\$5,286.71
<b>Total</b>	<b>\$208,348.07</b>

A motion to pay the March bills was made by Grandgeorge and seconded by Hanson. A roll call vote was taken: Bianchi- Y, Frazier- Y. Grandgeorge- Y, Hanson- Y, Hicks- Y, Plote- Y, and Phillips- Y. Motion passed

### 6. Fire Radio Reports-

- a. G. Johnson stated that Feyerherm had not sent a report but she stated that she was not aware of any issues with the system.

### 7. Mapping Software

- a. Sandwich Police Department installation of hardware is complete. Johnson has contacted Superior to find out the next step for the CAD position installation. Bianchi will be working with Superior to complete the additional software portion.
- b. NIU installation still needs to be completed.

### 8. TC Week Discussion

- a. Johnson included a picture of the two items for TC Week in the packets. The two coins were discussed. A motion was made by Bianchi and seconded by Hanson to purchase the coin from Symbol Arts. Motion passed.
- b. TC Week is April 08 through April 14, 2018.

### 9. NG911 Update

- a. The DeKalb Plan has been assigned to ICC docketed 17-0247. Resolution timeframe is unknown.
- b. What has transpired since the last meeting is as follows:
  - i. ICC testimony was due 03-01-18
  - ii. Rebuttal testimony due 03-09-18
  - iii. Evidentiary Hearing to be held 03-21-18
  - iv. A lot of time spent on this process

- c. A new hosted phone system is needed for the two PSAPs and G. Johnson is gathering the info for a price from NG911 Inc. There has been no urgency to purchase since the DeKalb Plan is in the ICC docketed process.
- d. Move to Analog CPE has been delayed a month. More detail next month.

**10. Consolidation Subcommittee Report**

- a. No meetings have been set.

**11. Legislation**

- a. State Advisory Board Meetings
  - i. The SAB is reviewing Administrative Code rewrite documents
    - 1. This may impact the DeKalb Consolidation plan on how the call will be handled.
    - 2. Admin Code Rewrite- Wording to possibly impact how DeKalb moves forward with dispatch with the consolidation.
  - ii. Legislation-
    - 1. No new legislation that impacts ETSBs.

**12. Participating Agency Request-**

- a. Generator for the Sheriff Department PSAP- Hanson mentioned that the generator for the Sheriff PSAP needs to be replaced per Jim Scheffers. There was a discussion that the ETSB paid for the current generator but should they pay for the new one to be purchased. The cost of the new generator estimate was approximately \$250,000.
- b. G. Johnson said that the fund balances would need to be reviewed before making a decision either way on the purchase.
- c. Tabled at this time until pricing has been presented to the ETSB for consideration.

**13. PSAP Managers Report- Meeting 03-07-18**

- a. Items discussed was training, NG 9-1-1, Consolidation, Equipment issues, TC Week.

**14. Coordinator's Report**

- a. Johnson stated that the State Training Standards is moving forward. Meeting was held in December to review documents/process and funding.
- b. Johnson stated that the new radio project is moving forward and she has been involved in the meetings
- c. Johnson Covered an email that she received that day that states that the current owner of the existing 9-1-1 Equipment has been bought out by Motorola.
- d. Most items have already been discussed that she is working on during the regular agenda items.

**15. Old Business- None**

**16. New Business- None**

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17. **ADJOURNMENT**- Hicks moved to adjourn the meeting and the motion was seconded by Grandgeorge. The motion passed. The meeting adjourned at 4:15pm.

Respectfully submitted,

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Glenna Johnson, Coordinator

<b><u>OFFICERS</u></b>	<b><u>NAME</u></b>	<b><u>TERM (Two Year)</u></b>
Chairman	Mr. Jason Leverton	<i>January 01, 2016 – December 31, 2018</i>
Vice-Chairman	Mr. Thomas Phillips	<i>June 13, 2017 – December 31, 2018</i>
Secretary	Mr. Polarek	<i>January 01, 2016 – December 31, 2018</i>
Treasurer	Mrs. Christine Johnson	<i>Per Statute, County Treasurer</i>
Coordinator	Ms. Glenna Johnson	<i>At-Will Employee, Board Appointed, Start date 02/11/2008</i>

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CURRENT Members	Entity Represented	ORIGINAL APPOINTMENT	TERM EXPIRES
Jim Bianchi	Sandwich Police Chief	01/01/2016	12/31/2019
Robert Frazier	Member At Large	01/01/2018	12/31/2021
Greg Grandgeorge	Member At Large	06/01/2017	12/31/2021
	Previous Somonauk Fire Dept.	12/01/1997	12/31/2001
Gary Hanson	County Administrator	01/19/2000	12/31/2021
Eric Hicks	DeKalb Fire Chief	08/15/2012	12/31/2019
Jason Leverton	DeKalb Police Commander	03/20/2013	12/31/2021
Gene Lowery	DeKalb Police Chief	06/20/2012	12/31/2019
Thomas Phillips	N.I.U. Police Chief	01/01/2014	12/31/2021
Roy Plote	DeKalb County Board	02/01/2018	11/30/2018
Pete Polarek	Sycamore Fire Chief	01/01/2015	12/31/2019
	Previous – DK Fire Chief	01/19/1994	11/30/2000

10 Board Members Serving 4-year Staggered Terms, Except the County Board Member is a 2 Year Term.