

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
January 10, 2018**

The Executive Committee of the DeKalb County Board met Wednesday, January 10, 2018, at 7:00 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order. Those present were Mr. Bagby, Mr. Brown, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Ms. Little, Mr. Stoddard, and Chairman Pietrowski. A quorum was established with all current eight Members present.

Others that were present included: Gary Hanson, Jim Hutcheson, Craig Roman, Roy Plote, Jeff Whelan, Tim Hughes, Kevin Solari, Laurie Emmer, Jerry Osland, Marjorie Askins, Steve Reid, Jim Luebke, Greg Millburg, Chris Porterfield, Terry Hannan, and Misty Haji-Sheikh.

APPROVAL OF THE MINUTES

It was moved by Ms. Little, seconded by Mr. Stoddard and it was moved unanimously to approve the minutes from the December 13, 2017 meeting.

APPROVAL OF THE AGENDA

It was moved by Mr. Faivre and seconded by Mr. Brown to approve the agenda as presented. Motion carried unanimously by voice vote.

PUBLIC COMMENTS

There were no public comments.

CHAIR'S COMMENTS

Chairman Pietrowski announced that he received a letter from Mr. Tracy Jones right after New Year's explaining that due to his new commitments on the CHS Board, he would be resigning as County Board Vice-Chairman and from the Emergency Telephone Systems Board (E-911), effective immediately. He clarified that Mr. Jones would continue to be an active County Board Member.

The Chair additionally explained that the Republican County Board Member's caucused prior to the Executive Committee Meeting and in a very short, unanimous decision it was determined that they would like to nominate John Frieders at the full County Board Meeting to be the new Vice-Chairman of the DeKalb County Board.

APPOINTMENTS

Chairman Pietrowski recommended the following appointments for approval:

- a. **Emergency Telephone Systems Board (E911):** Roy Plote appointed immediately to fill the unexpired term of Tracy Jones until November 30, 2018.
- b. **DeKalb County Sheriff's Merit Commission:** Anita Turner appointed immediately to fill the unexpired term of Kim Green until November 30, 2020.

It was moved by Mr. Faivre and seconded by Ms. Leifheit to forward the recommended appointments to the full County Board for approval. Motion carried unanimously.

APPROVAL OF THE COUNTY BOARD AGENDA

The Chairman next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Stoddard, Chairman of the Finance Committee shared that they did not meet in the month of January. The Finance Department is usually very busy with end of the year activities and there were no other pressing items that needed to be addressed this month.

Mr. Frieders, Chairman of the County Highway Committee shared that Committee met but they have no actionable items for the Board Meeting this month. The Committee received and reviewed the transportation improvement progress report and updates of upcoming projects for the Spring. Mr. Frieders additionally shared that a meeting was held with Mr. Schwartz, Gary Hanson and himself to go over the new storage building details. The proposed plans will be presented to the Highway Committee during their February meeting prior to posting the proposal for a February 28th bid opening. Mr. Frieders lastly spoke very highly of the Highway Department for recently saving approximately \$20,000.00 by keeping a cross road pipe project on Rich Road in-house as opposed to outsourcing it because the bids came back too high. The project was also completed in less than a week.

Chairman Pietrowski additionally noted that if the County Board does vote in favor of Mr. Frieders becoming the new County Board Vice-Chairman, he will have to resign as Chairman of the Highway Committee. The Highway Committee will handle those details at their meeting next month.

Mr. Bagby, Chairman of the Economic Development Committee shared that the Committee recommending the approval of the annual house-keeping item of selecting the DeKalb County Convention and Visitors Bureau as the County's Agency of Record for Tourism Promotions for the Illinois Office of Tourism for the 2018 Fiscal Year. Additionally, they started discussing the process in which they will conduct their annual evaluation of the Chief County Assessments Officer. Lastly, Mr. Bagby shared that the Committee reviewed the amount of parcels that are exempt from paying property taxes and why and he announced that the Business Incubator Advisory Board will be meeting on January 16th at 6:00 p.m.

Ms. Little, Chairperson of the Health & Human Services Committee shared that the Committee is recommending the approval of a resolution to authorize the execution and amendment of a Federal 5311 Grant Agreement. She briefly shared that this grant agreement was already approved by the Board last April but due to changes by the State, the grant must now be approved along and not in conjunction with the Downstate Operating Assistance Grant like it has been done in years past. Ms. Little also shared that Ms. Deanna Cada came and spoke with the Committee about streamlining their Senior Services Tax Levy Process for Grant Year 2019.

Ms. Leifheit, Chair of the Law & Justice Committee shared that the Committee had no actionable items but she passed out an updated expense summary (attached) of the Sober Living Home. The home is now essentially complete and an Open House will be held sometime in the next couple of weeks.

Ms. Leifheit and the Committee additionally spent some additional time discussing a recent incident that was reported in the Daily Chronicle in which a 19-year-old Kingston man, awaiting trial for unlawful restraint, aggravated sexual abuse and criminal sexual assault stemming from incidents that happened in May 2016, was reprimanded in court earlier in the month because his ankle bracelet (Electronic Home Monitoring EHM) registered him making 22 unlawful stops. Many Board Members and Chairman Pietrowski expressed their discontent with the thought that this many issues were able to be racked up before something was done. Ms. Leifheit noted that when the Law & Justice Committee was presented with an EHM demonstration, she did not get the impression that something like this would be able to happen. Chairman Pietrowski expressed that he was angry when he read the article and that it all seems inexcusable to him. It was determined that Ms. Leifheit would invite the appropriate individuals to their next meeting in hopes that more light can be shed on this case and the EHM System in general.

Mr. Faivre, Chairman of the Planning & Zoning Committee shared that the Committee had no actionable items for this month but shared that on Wednesday, January 31st at 6:30 p.m. there will be a Public Hearing on three proposed text amendment changes to the DeKalb County Code and Zoning Ordinance. The first proposal is to revise the regulations regarding the height of accessory structures. The second proposal is amend the definition of “gun club” to include “gun range”. The third proposal is amend the Zoning Ordinance to allow for and establish regulations for regulating solar energy systems.

Mr. Brown, Chairman of the Forest Preserve Committee, shared that Winterfest will be held at Russell Woods in Genoa on Saturday, January 20th. The Committee is also recommending the approval of the Forest Preserve District’s Policy Prohibiting Sexual Harassment as well as a Land Acquisition in Franklin Township, Kirkland, Illinois. Forest Preserve Superintendent Terry Hannan was also present to provide some additional information to the Committee regarding the property that the Committee is recommending the purchasing of.

It was moved by Ms. Little, seconded by Mr. Bagby and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.

COUNTY ADMINISTRATOR’S REPORT

Mr. Hanson presented the Committee with his County Administrator’s Report. He shared that the Jail Expansion Project is still underway. The last precast panel has been installed and the scaffolding has been removed from the building. Mid-February the building walk-throughs will begin to start the punch lists and substantial completion is scheduled for February 28th.

As far as the Nursing Home Expansion Project, the contracts have been signed with the architect and the construction manager and final pricing is being reviewed right now with bids hopefully going out in early spring.

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The Sheriff's Radio Communication System contracts were signed at the end of the December.

Mr. Hanson reminded that the Attorney General's Office will be here on tomorrow, Thursday, January 11, 2017 at 6:30 p.m. to do an in-person training on FOIA and the Open Meetings Act (OMA). The training will be held at the DeKalb County Farm Bureau, 1350 West Prairie Drive, Sycamore, IL. He reminded that this training does not take the place of the mandatory online training. However, it is a great opportunity for everyone to ask questions and discuss it with a "PAC Officer".

Lastly, Mr. Hanson shared that the County's Emergency Planning Team met with ComEd the other day regarding what plans are in place in the event that there is more demand than capacity on the area power grid and ComEd has to start shutting down.

ADJOURNMENT

It was moved by Mr. Faivre, seconded by Mr. Brown and it was carried unanimously to adjourn the meeting.



Tasha Sims, Recording Secretary



Chairman Mark Pietrowski, Jr.

REVENUE SUMMARY

\$ 60.72 – Property Tax Refund
 2,500.00 – DeKalb County Community Foundation Emergency Grant
 11,000.00 – County Mental Health Board Grant
 44,191.91 – Donations
 74,156.53 – Insurance Reimbursements
 241,737.26 – County Contributions (\$157,737.26 acquisition costs plus \$75,000.00 supplemental contribution plus \$9,000.00 insurance deductible buydown)
75,000.00 – Drug Court Contributions
 \$448,646.42 – Sub-Total Revenues
(74,156.53) – Less Insurance Reimbursements
 \$374,489.89 – Net Acquisition and Renovation Revenues

EXPENDITURE SUMMARY

\$440,284.64 – Costs-to-Date
 500.00 – Miscellaneous Electrical Costs Remaining (Estimate)
 3,500.00 – HVAC Costs Remaining (Estimate)
 ? – Balance of Carpet and Paint Costs
 \$444,284.64 – Sub-Total Expenditures
(74,156.53) – Less Insurance Reimbursements
 \$370,128.11 – Net Acquisition and Renovation Expenditures

\$ 4,361.78 – Net Available Balance

Note that these figures are still unofficial until such time as the final costs have been incurred. Let me know if you have any questions on these numbers.
 Pete