



DeKalb County Building Department

Inspector: Toby Petrie

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DECK INSPECTION PROCEDURE

Investigate before you excavate and determine whether or not there are any underground utilities where you plan to dig. If in doubt, call JULIE (1-800-892-0123) 48 hours before you dig.

NOTICE: PERMIT IS VALID FOR ONE YEAR FROM THE DATE OF ISSUANCE, PROVIDING NOT MORE THAN 6 MONTHS HAS PASSES BETWEEN INSPECTIONS. IF MORE THAN 6 MONTHS PASSES WITHOUT SCHEDULING AN INSPECTION, PERMIT WILL BE CONSIDERED ABANDONED AND EXPIRED. IT SHALL BE THE RESPONSIBILITY OF THE HOLDER OF THE PERMIT TO NOTIFY THE BUILDING DEPARTMENT WHEN WORK IS READY FOR THE VARIOUS INSPECTIONS REQUIRED BY THE TERMS OF THE PERMIT OR THE APPROVED RULES. 24 HOUR NOTICE IS REQUIRED FOR SCHEDULING ALL INSPECTIONS.

REQUIRED INSPECTIONS:

1. SETBACKS AFTER SURVEYS HAVE BEEN COMPLETED AND STAKES ARE IN PLACE - BEFORE ISSUANCE OF BUILDING PERMIT.
2. PIERS (48" DEEP) AFTER HOLES ARE DUG PRIOR TO PLACING OF MATERIALS.
3. FRAMING; IF LOWEST STRUCTURAL MEMBER IS LESS THAN 12" ABOVE GRADE, BEFORE DECKING IS APPLIED.
4. FINAL INSPECTION - ALL WORK, INCLUDING GUARDRAILS/HANDRAILS, COMPLETED.

NOTICE:

1. When plans and/or building structure have been changed from the approved drawing, new drawings and permit application (marked REVISION) must be submitted to the Building Department for approval.

2. Work for which a permit is started prior to obtaining a permit, the fees specified in the fee schedule shall be doubled. The payment of such additional fee shall not relieve any person from fully complying with the requirements of code, nor from any penalties described herein.

3. THE FOLLOWING PENALTIES AND ENFORCEMENT PROVIDED IN THE COUNTY BUILDING ORDINANCE; Any person, firm or corporation who violates, disobeys, omits, neglects, or refuses to comply with, or who resists the enforcement of any of the provisions of the Building Ordinance, including provisions adopted by reference, or who refuses to remedy a hazard of fire, explosion collapse, contagion or spread of infectious disease found to exist and duly ordered eliminated, shall be fined not more than \$500.00 for each offense, and each day upon which such violation continues shall constitute a separate offense.

CHECK PLAN REVIEW

FIRST OCCURRENCE OF A FAILED OR A REQUESTED INSPECTION THAT IS NOT READY WILL BE ACCEPTED FREE OF CHARGE. THEREAFTER, A \$35.00 FEE WILL BE CHARGED AND PAYABLE BEFORE THE NEXT INSPECTION CAN BE SCHEDULED. NO INSPECTIONS WILL BE MADE UNTIL PLAN REVIEW AND PERMIT HAVE BEEN PICKED UP AND SIGNED FOR.