

**DEKALB COUNTY GOVERNMENT
COUNTY BOARD MEETING**

September 21, 2016

7:30 p.m.

AGENDA

1. Roll Call
2. Pledge to the Flag
3. Approval of Minutes
4. Approval of Agenda
5. Communications and Referrals:
 - a. DeKalb County Veterans Honor Roll
 - b. Employee Service Awards
6. Persons to be Heard from the Floor – *On topics that were not subject to a Public Hearing*
7. Proclamations - None
8. Appointments for this Month:
 - a. **Squaw Grove Drainage District:** Ed Cowan appointed for a three year term beginning September 1, 2016 until August 31, 2019.
 - b. **DeKalb County Public Building Commission:** Charles Shepard reappointed for a five year term beginning October 1, 2016 until September 30, 2021.
 - c. **Kane Kendall DeKalb Workforce Development Board:** Paul Borek, Joanne Kantner, and Mary Wright all reappointed for terms beginning October 1, 2016 until September 30, 2018.
 - d. **Regional Planning Commission:** Bryan Rhodes (Village of Malta) appointed for a three year term beginning immediately and expiring March 31, 2019.
 - e. **Regional Planning Commission – Alternate:** Robert Croyl (Village of Malta) appointed for a three year term beginning immediately and expiring March 31, 2019.
9. Reports from Standing Committees & Ad Hoc Committees

PLANNING & ZONING COMMITTEE

- a. **Ordinance O2016-10:** Approving a Special Use Permit for an Agribusiness in Mayfield Township. *The DeKalb County Board hereby approves a Special Use Permit to Dibble Family, LLC, representing the property owner, Maplehurst Farms in order to allow an agribusiness in the form of a propane storage and distribution business on a 2.77-acre parcel located at 24330 Five Points Road in unincorporated Mayfield Township.* **Committee Action: Mr. Jones moved to recommend approval of the Special Use, seconded by Ms. Willis. The Committee discussed the limitations of the approval, and it was agreed that Ms. Willis' suggestion to limit the approval to only two (2) 30,000 gallon tanks be added to the motion. The motion to recommend approval with conditions was carried by a vote of five (5) "yes" to one (1) "no" by Ms. Turner.**

COUNTY HIGHWAY COMMITTEE

No Actionable Items

ECONOMIC DEVELOPMENT COMMITTEE

No Actionable Items

HEALTH & HUMAN SERVICES COMMITTEE

No Actionable Items

LAW & JUSTICE COMMITTEE

No Actionable Items

FINANCE COMMITTEE

- a. **Delinquent Property Tax Sale:** *The DeKalb County Board hereby authorizes the Chairman of the Board to execute deeds of conveyance of the County's interest or authorize cancellation of the appropriate Certificate(s) of Purchase, as the case may be for the following ten (10) resolutions to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law:*

	<u>Resolution</u>	<u>Parcel #</u>	<u>Certificate #</u>	<u>Sum</u>	<u>Township</u>
1.	R2016-57	02-17-100-005	2012-00019	\$4,514.50	Kingston Twp
2.	R2016-58	06-21-439-002	2012-00099	\$3,083.51	Sycamore Twp
3.	R2016-59	06-21-440-001	2012-00100	\$11,180.14	Sycamore Twp
4.	R2016-60	08-02-327-002	2012-00144	\$565.73	DeKalb Twp
5.	R2016-61	08-21-276-009	2012-00183	\$10,627.00	DeKalb Twp
6.	R2016-62	08-21-276-011	2012-00184	\$10,627.00	DeKalb Twp
7.	R2016-63	09-17-382-016	2012-00306	\$1,805.36	Cortland Twp
8.	R2016-64	08-02-401-004	2012-00147	\$572.73	DeKalb Twp
9.	R2016-65	09-17-382-002	2012-00295	\$216.33	Cortland Twp
10.	R2016-66	09-17-384-011	2012-00323	\$197.56	Cortland Twp

Committee Action: Motion made by Mr. Luebke, seconded by Mr. Cribben and approved unanimously.

- b. **Resolution R2016-67:** *Placing the FY 2017 Budget on File for Public Inspection. The DeKalb County Board hereby place on file in the DeKalb County Clerk's Office, on the County's Internet site, and at two other geographically diverse public offices (the Sandwich City Hall and the Office of the Genoa City Clerk), for public inspection the attached eighteen page Budget Narrative Summary Packet (plus Attachments A-D), as well as copies of all information utilized by the Committees in preparation of the 2017 Fiscal Year Budget. **Committee Action: Moved by Mr. Luebke, seconded by Mr. Cribben and approved unanimously.***
- c. **Claims to be Paid in September 2016:** Move to approve the payment of claims for this month, and the off cycle claims paid during the previous month, in the amount of \$6,038,061.91.

- d. **Reports of County Officials:** Move to accept and place on file the following Reports of County Officials:
1. Cash & Investments in County Banks – August 2016
 2. Public Defender’s Report – August 2016
 3. Adult & Juvenile Monthly Reports – August 2016
 4. Pretrial Report – August 2016
 5. Sheriff’s Jail Report – August 2016
 6. Planning & Zoning Building Permits & Construction Reports - August 2016

EXECUTIVE COMMITTEE

No Actionable Items

10. Old Business
11. New Business
12. Adjournment

EMPLOYEE SERVICE AWARDS

September

2016

SUN

MON

TUE

WED

THU

FRI

SAT

Gerald S. Busse

35 YEARS OF SERVICE

09/28/1981

Highway Department

30 YEARS OF SERVICE

None

25 YEARS OF SERVICE

None

20 YEARS OF SERVICE

None

15 YEARS OF SERVICE

None

10 YEARS OF SERVICE

Ellen O. Rogers
Sandra J. Day

09/07/2006

09/12/2006

Jury Commission
Rehab & Nursing Center

5 YEARS OF SERVICE

None

For questions or corrections, please contact Lisa in the Administration Office at 815-895-1639

Referred Back to Hearing Officer to Re-Open Public Hearing

STATE OF ILLINOIS)
)SS
COUNTY OF DEKALB)

ORDINANCE 2016-10

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT
FOR AN AGRIBUSINESS
ON PROPERTY LOCATED AT 25330 FIVE POINTS ROAD
IN MAYFIELD TOWNSHIP**

WHEREAS, Dibble Family, LLC, representing the property owner, Maplehurst Farms, has filed an application for a Special Use Permit, in accordance with the requirements of Section 9.02.B.3 of the DeKalb County Zoning Ordinance, to allow an agribusiness in the form of a propane storage and distribution business on a 2.77-acre parcel located at 24330 Five Points Road in unincorporated Mayfield Township, said property being zoned A-1, Agricultural District and legally described as shown in Exhibit "A" attached hereto; and

WHEREAS, following due and proper notice by publication in the Daily Chronicle not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all owners of property abutting the subject property at least ten (10) days prior thereto, the DeKalb County Hearing Officer conducted a public hearing on August 4, 2016 at which the petitioners presented evidence, testimony, and exhibits in support of the requested Special Use Permit, and eight members of the public testified in opposition and one in favor of the proposal; and

WHEREAS, the Hearing Officer, having considered the evidence, testimony and exhibits presented has made his report and findings of fact, and recommended that the requested Special Use Permit be denied, as set forth in the Reports of the DeKalb County Hearing Officer, dated August 4, 2016, a copy of which is appended hereto as Exhibit "B"; and

WHEREAS, the Planning and Zoning Committee of the DeKalb County Board has reviewed the testimony and exhibits presented at the aforesaid public hearing and has considered the findings of fact and recommendations of the Hearing Officer, and has forwarded a recommendation to the DeKalb County Board that the Special Use Permit be approved, based on the following findings:

1. The proposed agribusiness will comply with all applicable provisions of the A-1, Agricultural District regulations;
2. The proposed agribusiness will not be unreasonably detrimental to the value of other property in the neighborhood or the public welfare at large;
3. The location and size of the proposed agribusiness, and the nature and intensity of the propane storage and distribution business, and the location of the site with respect to streets giving access to it, are such that the special use will not dominate the immediate area so as

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to prevent use of neighboring property in accordance with the applicable A-1, Agricultural District regulations;

4. Off-street parking and loading areas will be provided in accordance with the standards set forth in the DeKalb County Zoning Ordinance;
5. Adequate utility, drainage, and other such necessary facilities will be provided;
6. The proposed propane storage and distribution business is consistent with good planning practice; can be operated in a manner that is not detrimental to the permitted developments and uses in the A-1 District; can be developed and operated in a manner that is visually compatible with the permitted uses in the surrounding area; and will in other respects conform to the applicable regulations of the A-1 District; and is deemed desirable to promote the general welfare of DeKalb County; and

WHEREAS, the DeKalb County Board, having considered the report and findings of fact and recommendation of the Hearing Officer and the recommendation of the Planning and Zoning Committee, and has determined that granting the Special Use Permit to allow the propane storage and distribution business on the subject property would be consistent with the requirements established by Section 9.02.B.3. of the DeKalb County Zoning Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, as follows:

SECTION ONE: The Report of the DeKalb County Hearing Officer, Exhibit "B", is hereby accepted, and the findings of fact set forth above are hereby adopted as the findings of fact and conclusions of the DeKalb County Board.

SECTION TWO: Based on the findings of fact set forth above and the recommendation of the Planning and Zoning Committee, the request of Dibble Family, LLC for a Special Use Permit for an agribusiness in the form of a propane storage and distribution business on property located at 24330 Five Points Road in Mayfield Township, legally described in Exhibit "A" attached hereto, is hereby approved.

SECTION THREE: This grant of Special Use Permit is subject to the following conditions:

1. The design and operation of the propane storage and distribution business shall be in substantial conformance with the petitioner's application for Special Use Permit;
2. Two, 30,000 gallon propane tanks shall be permitted on the subject property. Any additional proposed storage tanks shall require an Amendment to the Special Use Permit, in accordance with the procedures set forth in Article 9 of the DeKalb County Zoning Ordinance;
3. The petitioner shall seek approval and, if approved by the Illinois Department of Transportation, construct a new access to the subject property from State Route 64, which shall thereafter serve as the primary access for vehicle trips associated with the propane business;

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4. Prior to commencement of operations, the plans for the propane business shall be finalized to address the requirements and recommendations from staff set forth in the Staff Report dated July 25, 2016, including parking, landscaping, lighting, site drainage, signage, well and septic, and building improvements, such finalized plans being subject to review and approval by County staff;

SECTION FOUR: This Ordinance shall be in full force and effect upon its adoption by the County Board of DeKalb County, Illinois.

PASSED BY THE COUNTY BOARD THIS 21ST DAY OF SEPTEMBER, 2016, A.D.

Chairman, DeKalb County Board

ATTEST:

County Clerk

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Exhibit "A"

That part of the North Half of the Southeast Quarter of Section 26, Township 41 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois, bounded and described as follows: Commencing at a point on the centerline of a public road known as Five Points Road, or North First Street, distant 50.0 feet Northeasterly measured at right angle from the centerline of the main track of the Minnesota and Northwestern Railroad Company (later the Chicago Great Western Railway Company, now the Chicago and Northwestern Transportation Company), as said main track centerline was originally located and established across said Section 26; thence Southeasterly parallel with said original main track centerline, 991.2 feet to the point of beginning of the parcel of land herein described, said point also known as Original (1910) Chaining Station 3084+38; thence Northeasterly at right angle to the last described course, 21.9 feet; thence Northwesterly parallel with said original main track centerline, 997.60 feet to a point on the centerline of said Five Points Road; thence Southerly along said centerline of Five Points Road, 52.05 feet to a point distance 21.9 feet, Northeasterly measured at right angle from the centerline of the main track of the Chicago and Northwestern Transportation Company (formerly the Chicago Great Western Railway Company), as said main track is now located; thence Southeasterly parallel with said last described main tract centerline, 982.99 feet to a point on a line drawn at right angle to said original main track centerline through the point of beginning; thence Northeasterly along said last described right angle line, 28.10 feet to the point of beginning, also that part of the North Half of the Southeast Quarter of Section 26, Township 41 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois, bounded and described as follows: Commencing at a point on the centerline of a public road, known as Five Points Road or North First Street, distant 50 feet Northeasterly measured at right angles from the centerline of the main tract of the Minnesota and Northwestern Transportation Railway Company (later the Chicago Great Western Railway Company, now the Chicago and Northwestern Company), as said main track centerline was originally located and established across said Sections 26; thence Southeasterly parallel with the original main track centerline, a distance of 991.2 feet to a point of beginning, also known as Original (1910) Chaining Station 3084+38; thence Southwesterly at right angles to the last described course, to a point 21.9 feet North of said railroad centerline to the point of beginning; thence continuing Southwesterly on the same course to the Southerly line of the said railroad (now abandoned); thence Northwesterly along Southerly line of said railroad right of way (now abandoned) to the centerline of Five Points Road; thence Northwesterly along the centerline of said road to a point 21.9 feet measured at right angles to said railroad centerline, Northerly of said centerline; thence Southeasterly to the point of beginning.

P.I.N.s: 05-26-451-002

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Petition: MY-16-08
Date: August 4, 2016

FINDINGS OF FACT

This matter comes before the DeKalb County Zoning Hearing Officer on August 4, 2016 for consideration of petition requesting a Special Use Permit to operate a propane storage distribution business on property zoned for agriculture.

The application of the Petitioner was duly filed in accord with the DeKalb County Code. The Petition and its attachments are incorporated into the record of proceedings herein by reference.

Publication of Notice

The notice of public hearing has been duly published in accord with the DeKalb County Code. A certificate of publication has been received into the record and reflects publication in the Daily Chronicle on July 16-17, 2016. Correspondence has been sent to all adjacent property owners.

Location of Subject Property

The subject property is located at 25330 Five Points Road in the Northeast corner of State Route 64 and Five Points Road in Mayfield Township, DeKalb County, Illinois.

Site Characteristics

A. Location – Access

The subject parcel totals approximately 2.77 acres and is presently zoned A-1, Agriculture. The property has been the site of a variety of commercial services over the years. The most recent being a roofing company. The parcel lies approximately 1 mile west of the City of Sycamore, Illinois and approximately 2 miles north of the City of DeKalb, Illinois. The United Future Land Use Plan of the DeKalb County Unified Comprehensive Plan designates agricultural use for the subject property.

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B. Proposed Use.

Dibble Family LLC is proposing to use the site for propane storage and loading for its existing propane business. Dibble provides propane to farmers who apparently account for 90% of its business and appears to qualify as an agribusiness.

C. Correspondence

Correspondence was received from Vincent Leonforte, DeKalb County Health Department indicating that the sewage disposal system is not functioning properly and they recommend that the well pump be serviced.

Correspondence was also received from Nathan Schwartz, County Engineer who recommended getting access on to Route 64 because of weight limits on Five Points Road. He also stated that he needs to review the storm water runoff when the information is available.

A Staff Report was received into the record from Paul Miller, Planning Director.

Mr. Miller opened the meeting with some comments pointing out that this is an Agri-business planned by requesting the Special Use Permit. Although the property is zoned Agricultural, certain uses such as this need to be reviewed by the DeKalb County Board and submitted to the County Board for decision.

D. Persons appearing on behalf of the Petitioner.

Ronald Dibble, the principal in Dibble Family LLC was present together with Attorney David J. Bzdill, both of Morris, Illinois.

Attorney Bzdill stated that they had been working with the County to take care of all of the issues relative to their proposal. He stated that this is a 2.78 acre parcel which is not presently being farmed and had once been the location of a grain elevator as well as other businesses. He stated that his client desires to keep the existing building on the property which would be remodeled and updated. He stated that the current owner of the property, namely Maplehurst Farms, Inc. had taken care of all the issues that had been raised with regard to the sewage system, the well and other health issues. He also stated that IDOT had been contacted with regarding to having an access directly on to Route 64. They will address all storm water issues as well.

He stated that Dibble Family LLC desires to place two 30,000 gallon tanks on the east end of the property for the storage of propane. They would erect a fence to enclose the tanks and office areas. They expect there would be 2 to 3 small trucks per day coming out of the property to load propane gas from the large tanks so that it could be delivered to local customers. The 2- 3 trucks per day initially would only appear approximately 3 days and only during daylight hours. In the peak season there may be 6-8 trucks per day. The site would only be used by employees of Dibble Family LLC.

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He stated that 90% of their customers are agriculture and he showed pictures of proposed use of the property to the people present. He pointed out that the Dibble Family LLC keeps their properties well maintained and fenced. He does not expect to add any lights to the property except possibly some security lights. He again stated the property would only be used during the day and they would install some trees for landscaping along Route 64.

E. Persons Speaking in Opposition or Requesting the Proposal:

Mr. Frank Riccardi of 10555 Illinois Route 64 spoke of his concerns regarding the safety of the tanks. He felt that with the number of homes located across the road from the proposed site, that there is a possibility of explosion which could be dangerous for the people in the neighborhood and he opposed granting this petition. He also questioned if the value of his home would be adversely affected by the location of these tanks in this location.

In response, Mr. Dibble stated that there are many safety factors built in to the tank and in the country there have been very few incidents regarding propane tanks. They are constructed so that if a valve was sheared off, it would still not be an incident since the bulk of the value is located inside the tank. He stated that he had been in the business for many years and has never had an incident. He stated that this facility in effect would be a storage place for smaller tanks which would be filled with product into larger tanks. He would not be doing any retailing to small operators at this location. He stated that at least one police department had converted all their cars to propane tanks and the tanks were such that they would stand up to even a gunshot. The industry has a good safety record and that there are many small tanks located in the neighborhood, of which none had created a problem.

Mrs. Lorri Thrower of 10861 Old State Road testified that she is also concerned about the safety element and objected to this petition. She is not so concerned about the appearance but very concerned about the possibility of an explosion that would impact all of the homes in the neighborhood. She submitted an article where there had been a very substantial explosion in Gurnee which resulted in a 7-alarm propane fire closing Route 41. She submitted a copy of the article, which is made a part of this record. It is not subject to State inspections and she felt that the location should be in an industrial park and that there were several such locations in DeKalb County.

Mr. Julius W. Sandy of 10480 State Route 64 testified that he is located about 300 yards from this facility. He is opposed to this project because of the safety aspect and submitted a petition signed by over 30 local residents objecting to the proposal. He stated that he is also concerned about the market value of his home if this petition is granted. He suggested that there are other locations that would be better and safer than this one which would be located farther away from residences.

Mr. Joe Mikan who resides on Five Points Road stated that they just bought their home and he felt that this was a big issue because of the adverse effect of the market value of his home and that this would be an eyesore. He moved out to the country and was very concerned about the granting of this petition and opposed it.

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Mr. Tracy Jones of 6644 Old State Road, Kirkland, Illinois stated that he is a local farmer and is familiar with the company. He has a large tank on his own farm located close to his home and does not feel that it is a problem. He stated that the Dibble company had an excellent safety record and felt that this would be an improvement to what is presently located on the property. He wants the company located in the County to service his own tanks and he also pointed out that this would help the increase the tax base and increase tax revenues.

Mr. John Broerman of 309 Greenwood Acres, DeKalb, Illinois questioned what constitutes agriculture. He felt that if this was allowed on agricultural zoning, it would create less tax than if it was commercial. He felt that the sales tax would go to Grundy County which is the home base of Dibble Family LLC.

Mr. Paul Miller, Planning Director, pointed out that the zoning does not affect the taxes. That is established by the tax assessor.

Ms. Julie Brons of 10601 Illinois Route 64 questioned whether there would be more trucks in the future than at the present time. She felt that Mr. Dibble answered that there possibly would be more traffic in the future as the business grew. Mrs. Brons pointed out that this was only 2 miles from the high school and she felt it was a major safety issue. Mr. Dibble responded that there are annual inspections of all of their equipment and that there would be fences around the tank. Ms. Brons felt that her homeowner's insurance would go up in cost and wondered if there could be more tanks. She was advised that the Special Use Permit could limit the property to the two 30,000 gallon tanks and that if they wanted more they would have to come back for another hearing.

Mr. Michael Scott of 10519 Route 64 stated that in his job he works with propane every day and that there is definitely a safety issue.

Mr. Shawn Thrower of 10861 Old State Road also stated that he was concerned about the safety issue. He pointed out that a lot of people have fires in their yards where they are burning such things as cardboard and other debris and that would add to the safety hazard.

FINDINGS OF FACT AND RECOMMENDATIONS

The undersigned finds that the Petitioner has presented evidence that the issues regarding the septic system and the well have been adequately resolved. They do not plan to have exterior lighting which would be disturbing to local property owners and they do plan to do the recommend landscaping. Evidence indicates that Dibble Family LLC has run other operations similar to this in a safe and proper manner and that their properties appear to be well maintained. Mr. Dibble pointed out in his testimony that they do not have any other of the operations located close to residence, as in this case. The Petitioner has the burden of showing that the Special Use will not be unreasonably detrimental to the value of other property in the neighborhood in which

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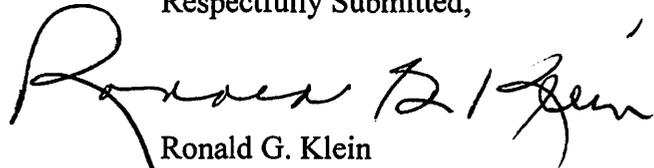
it is to be located and the public welfare at large. They further have the burden of showing that the Special Use will not dominate the immediate neighborhood so that it will prevent development and use of neighboring property in accordance with the applicable zoning district regulations.

The undersigned finds that there is a safety issue involved with this operation. Although Mr. Dibble has pointed out that they have an excellent safety record and that this rarely happens, the 7-alarm fire at the propane storage facility in Gurnee indicates that such things are possible. The neighbors have all opposed the proposal as shown not only by the petition but by the fact that a number of neighbors spoke against it all citing the possibility of a safety issue. Several of the homes are very close, being directly across the street from this proposed location for two 30,000 gallon propane tanks. No evidence was provided showing that the location of this facility would lower property values, however, it seems reasonable to believe that it certainly may deter many people from attempting to buy property in this area because of the two tanks located there.

Accordingly the undersigned finds that the proposed Special Use will be unreasonably detrimental to the value of the other property in the neighborhood in which it is located and that the location and the size of the Special Use and the nature and intensity of the operation involved with it, and the location of the site with respect to local homes could dominate the neighborhood so as to prevent development and use of neighboring property for residential uses.

The undersigned recommends that the petition be denied.

Respectfully Submitted,



Ronald G. Klein
Hearing Officer

RGK/vjm



Referred Back to Hearing Officer to Re-Open Public Hearing
DeKalb County
Planning/Zoning/Building Department

110 East Sycamore Street
Sycamore, IL 60178
(815) 895-7188

PlanningDept@dekalbcounty.org

STAFF REPORT

TO: Planning and Zoning Committee

FROM: Paul R. Miller, AICP
PRM
Planning Director

DATE: August 10, 2016

SUBJECT: Dibble Special Use Permit
Petition MY-16-08

Dibble Family LLC has filed a petition for a Special Use Permit in order to allow an agribusiness in the form of a propane storage and distribution facility at property located at 25330 Five Points Road. The subject property is at the northeast corner of State Rt. 64 and Five Points Road in unincorporated Mayfield Township. The 2.77-acre parcel is zoned A-1, Agricultural.

The required public hearing was held on August 4, 2016 by DeKalb County Hearing Officer Ron Klein. The petitioner provided testimony and exhibits in support of the requested Special Use, explaining that the business is propane storage and distribution and that 90 percent of its customers are farmers. Two, 30,000-gallon tanks would be installed on the site, and initially there would be two or three trucks per day coming in and out of the site. The applicant indicated that a new access on to State Rte. 64 would be sought from the Illinois Department of Transportation so that the existing Five Points Road access would not be the primary entrance to the property. There business would not include the storage and sales of small propane tanks. Eight members of the public spoke in opposition to the request, citing safety concerns related to the number of residences located in close proximity to the subject property, and a petition of opposition was presented. One member of the public spoke in favor of the petition.

The Hearing Officer has submitted his findings, and recommends denial of the Special Use Permit (see attached Findings of Fact). The Planning and Zoning Committee is requested to make a recommendation to the full County Board on the requested Special Use in the form of an ordinance. The Committee may recommend approval, approval with conditions, or denial of the request.

cc: Dibble Family, LLC
David J. Bzdill, attorney for petitioner

PRM:prm

P:\Zoning\Special Uses\P&Z\Memos\2016\Dibble.MY-16-08.wpd

**RESOLUTION
R2016-57**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

KINGSTON TOWNSHIP

PERMANENT PARCEL NUMBER: 02-17-100-005

As described in certificate(s) : 2012-00019 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Steven Bacon, Eileen Bacon, has bid \$6,157.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$4,514.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$65.75 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$6,157.00.

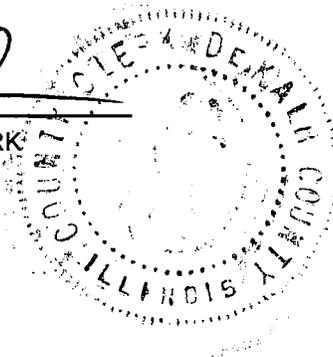
THEREFORE, your County Board recommends the adoption of the following resolution:

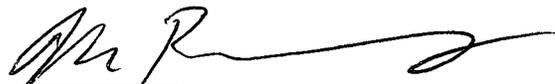
BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$4,514.50 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK




DEKALB COUNTY BOARD CHAIRMAN

**RESOLUTION
R2016-58**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

SYCAMORE TOWNSHIP

PERMANENT PARCEL NUMBER: 06-21-439-002

As described in certificate(s) : 2012-00099 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Stacy Construction Co., has bid \$4,258.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$3,083.51 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$72.49 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$4,258.00.

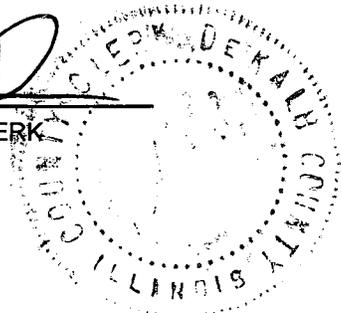
THEREFORE, your County Board recommends the adoption of the following resolution:

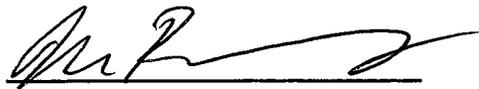
BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$3,083.51 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK




DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-59**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

SYCAMORE TOWNSHIP

PERMANENT PARCEL NUMBER: 06-21-440-001

As described in certificate(s) : 2012-00100 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Adam Jankovich, Jillian Jankovich, has bid \$15,053.51 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$11,180.14 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$72.49 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$15,053.51.

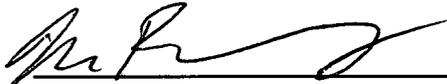
THEREFORE, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$11,180.14 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK


DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-60**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

DEKALB TOWNSHIP

PERMANENT PARCEL NUMBER: 08-02-327-002

As described in certificate(s) : 2012-00144 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Stacy Construction Co., has bid \$1,018.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$565.73 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$52.27 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,018.00.

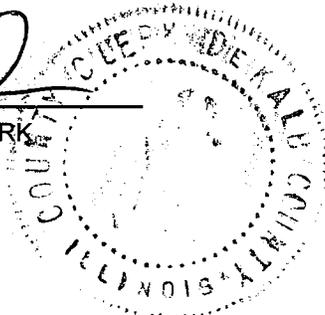
THEREFORE, your County Board recommends the adoption of the following resolution:

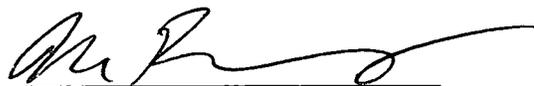
BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$565.73 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK




DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-61**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

DEKALB TOWNSHIP

PERMANENT PARCEL NUMBER: 08-21-276-009

As described in certificate(s) : 2012-00183 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Northern Illinois University Foundation, (NIU Foundation), has bid \$14,307.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$10,627.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$65.75 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$14,307.00.

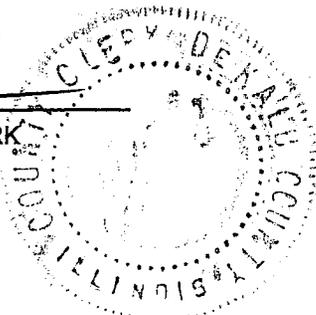
THEREFORE, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$10,627.00 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK




DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-62**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

DEKALB TOWNSHIP

PERMANENT PARCEL NUMBER: 08-21-276-011

As described in certificate(s) : 2012-00184 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Northern Illinois University Foundation, (NIU Foundation), has bid \$14,307.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$10,627.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$65.75 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$14,307.00.

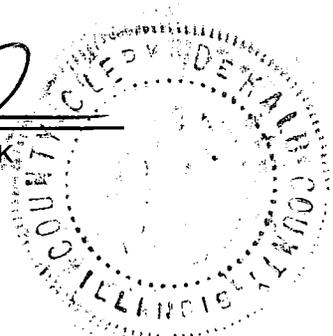
THEREFORE, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$10,627.00 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK




DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-63**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CORTLAND TOWNSHIP

PERMANENT PARCEL NUMBER: 09-17-382-016

As described in certificate(s) : 2012-00306 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Philip Christiansen, Jacqueline Christiansen, has bid \$2,502.01 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$1,805.36 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$33.65 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,502.01.

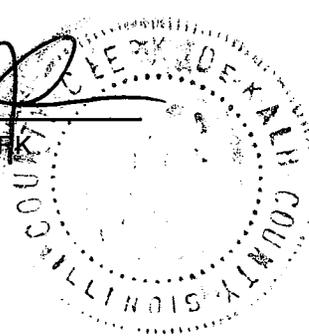
THEREFORE, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,805.36 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK




DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-64**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

DEKALB TOWNSHIP

PERMANENT PARCEL NUMBER: 08-02-401-004

As described in certificate(s) : 2012-00147 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Doug Schrieber, Pamela Schrieber, has bid \$1,025.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$572.73 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$52.27 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,025.00.

THEREFORE, your County Board recommends the adoption of the following resolution:

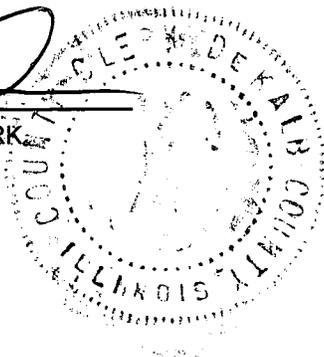
BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$572.73 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:



DEKALB COUNTY CLERK





DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-65**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CORTLAND TOWNSHIP

PERMANENT PARCEL NUMBER: 09-17-382-002

As described in certificate(s) : 2012-00295 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, David E Christiansen, has bid \$650.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$216.33 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$33.67 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$650.00.

THEREFORE, your County Board recommends the adoption of the following resolution:

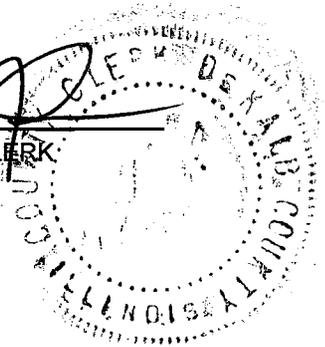
BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$216.33 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

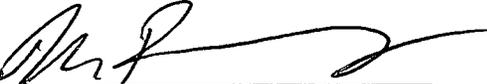
ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:



DEKALB COUNTY CLERK





DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

**RESOLUTION
R2016-66**

WHEREAS, The County of DeKalb, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of DeKalb, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

CORTLAND TOWNSHIP

PERMANENT PARCEL NUMBER: 09-17-384-011

As described in certificate(s) : 2012-00323 sold October 2013

and it appearing to the County Board that it would be to the best interest of the County to dispose of its interest in said property.

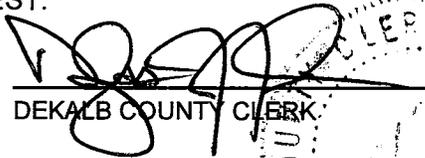
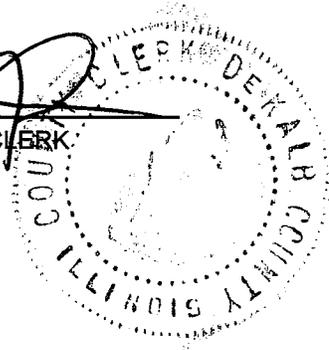
WHEREAS, Town of Cortland, has bid \$650.00 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$197.56 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s), the General Fund shall receive \$52.44 to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$50.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$650.00.

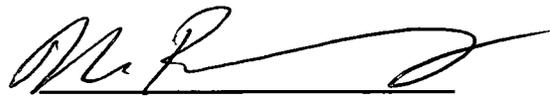
THEREFORE, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF DEKALB COUNTY, ILLINOIS, that the Chairman of the Board of DeKalb County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$197.56 to be paid to the Treasurer of DeKalb County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 21st day of September, 2016.

ATTEST:


DEKALB COUNTY CLERK



DEKALB COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

RESOLUTION
R2016-67

WHEREAS, the Department Heads have submitted detailed budget information outlining their assessment of the needs of their Departments for the 2017 fiscal year within the budget parameters they received, and

WHEREAS, the Finance Office has assembled this information into an Electronic Budget Workbook (available on the County's website), which is used by the County Board's Standing Committees to review and analyze the requests of the Departments, and

WHEREAS, the County Board Members have also received an Administrative Recommendation from the County Administrator and the Finance Director on the entire proposed FY 2017 Budget, and

WHEREAS, the Finance Committee and the other Standing Committees are in the process of reviewing and understanding those requests from the Departments and at the same time desire to have input from the public before the process is complete, and

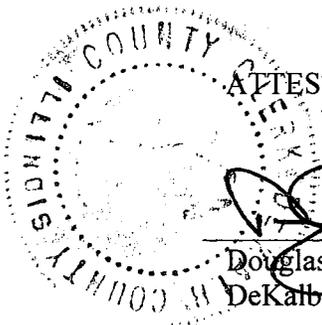
WHEREAS, the County Budget must be on file for at least fifteen (15) days for public inspection before adoption by the County Board on November 16, 2016.

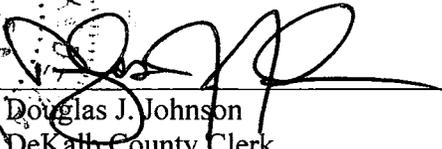
NOW, THEREFORE, BE IT RESOLVED by the DeKalb County Board that it does hereby place on file in the DeKalb County Clerk's Office, on the County's Internet site, and at two other geographically diverse public offices (the Sandwich City Hall and the Office of the Genoa City Clerk), for public inspection the attached eighteen page Budget Narrative Summary Packet (plus Attachments A-D), as well as copies of all information utilized by the Committees in preparation of the 2017 Fiscal Year Budget.

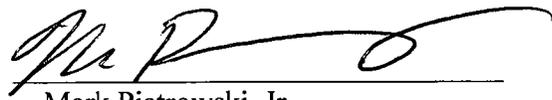
PASSED THIS 21ST DAY OF SEPTEMBER, 2016 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:




Douglas J. Johnson
DeKalb County Clerk


Mark Pietrowski, Jr.
County Board Chairman

DEKALB COUNTY

GOVERNMENT

FY 2017 BUDGET

RECOMMENDATION

SEPTEMBER 21, 2016

Gary Hanson
County Administrator

Pete Stefan
Finance Director

DEKALB COUNTY GOVERNMENT
NARRATIVE FOR FY 2017 BUDGET
Administrative Recommendation September 21, 2016
Page 1 of 18

Budget Basis

1. When the 2016 Budget parameters were being developed, the Finance Committee set a goal of balancing the General Fund over a two-year period. At the start of this two-year goal, the budget was unbalanced by \$800,000. In 2016, the budget was required to be balanced within \$400,000 and be totally balanced with the 2017 budget. To accomplish this goal, many cuts would need to be made over a two year period and timing of cuts were to be looked at carefully to minimize the impact on existing employees. Consequently, it was also determined that as efforts were to be made to be “fair” to all Departments, expecting the “pain” of cuts to be spread throughout the organization, it was decided that fairness would be looked at in a two-year time frame, not each year individually.

In keeping with that two-year goal, the 2017 Budget is a balanced budget. General Fund revenues equal General Fund expenses. This budget was not easily balanced. When numbers from 2016 were extrapolated into 2017, we saw stagnant or declining revenues that were coupled with increasing expenses, which reflect the ongoing cost of doing business. With that in mind, we looked for revenues that could be increased above the normal inflationary trends and expenses that could be moved to other non-General Fund cost centers or that could be reduced. Unfortunately, this expenditure reduction has resulted in a number of additional staffing cuts above what was done in 2016. In making staffing cuts, the goal was to try and find ways where natural turnover or where retirements may occur so that actual layoffs would be minimized. Despite those efforts, some painful cuts remained to be made.

2. The 2017 Budget represents revenues and expenditures from 74 cost centers across 46 different and independent funds. Revenues have been estimated realistically, but on the conservative side. Expenditures have been estimated realistically, but on the aggressive side to provide somewhat of a cushion for unexpected events. The vision is that expenses should reflect a “pay as you go” philosophy and not delay financial obligations for future generations. Much planning has been done to smooth out expenses in the long-term and minimize large “bumps” in expenditures in future years which are then difficult to deal with from a budget perspective with the Asset Replacement Fund being a prime example of this type of strategy.

3. The assessed value for the County is expected to increase by 7% from \$1,741,385,699 to \$1,869,430,760 for the 2016 levy year which funds the FY 2017 budget. This is the second consecutive year that the assessed value has increased following five consecutive years of declining assessed value and indicates that the local real estate market may have finally turned the corner towards a recovery. However, new construction is still lagging somewhat throughout the County but is still expected to account for 1.1% of the County's assessed value at approximately \$18.4 million. The value of the average home is expected to increase about 7% in 2016. Looking back three years, the value of a \$200,000 home in 2013 will be increasing to more than \$216,000 in 2016.
4. During 2012, the County's outside independent auditing firm, Sikich LLP of Naperville, Illinois, conducted a special review of what would be an appropriate General Fund balance at the end of each fiscal year. Their conclusion was 35% of annual expenditures would be appropriate at that time; however, the target should be re-evaluated and refined periodically to address changes in the operating or financing environment of the County.

Since that time, all seven factors of the target fund balance calculation have fluctuated based on operating results and economic factors, the most significant of which was the leverage category which provides a credit to the fund balance target based on the amount of fund balance available to the General Fund from other funds such as the Asset Replacement Fund, Medical Insurance Fund, Retirement Fund, Special Projects Fund, Tort & Liability Fund, etc.

Since the combined fund balances in those other funds had increased, and since the Section 5311 and Downstate Operating Assistance Program transportation grants had been transferred to a separate Transportation Grant Fund, the fund balance requirement in the General Fund was reviewed as of December 31, 2013 and the target was decreased from 35% of annual expenditures to 28% and defined as follows:

- The target unrestricted fund balance in the General Fund shall be established as 28% of total expenditures as identified in the Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds from the most recently completed audited financial statements.

At the end of 2015, the unrestricted fund balance was \$7,949,177 or 30% of total expenditures. It is projected to decline by approximately \$1.5 million in 2016 due primarily to reductions in sales tax and income tax revenues. That level of utilization would leave the fund balance at \$6.4 million which, based on budgeted expenditures, would equate to only 23% of expenditures.

5. The cost-of-living adjustment (COLA) under the Property Tax Cap Law is set at 0.7% for the 2016 levy year for 2017 collections. This amount (\$146,000 total for all levies) is based on the consumer price index for all urban consumers as published by the U.S. Department of Labor. This increase is incorporated into the property tax levies found on Attachment A. An additional 1.1% (\$239,000 total for all levies) is included to account for the increase from new construction.
6. Property tax levies for various non-General Fund levies are being proportionately reduced as part of the 2017 budget balancing proposal. This group includes Senior Services with a decrease of \$13,000, Public Health with a decrease of \$13,000, Veteran's Assistance with a decrease of \$15,000, and collectively, the three Highway Funds with a total decrease of \$100,000.

Four levies will remain the same from last year as any reduction to those levies would need to be made up by the General Fund. Those levies are the Retirement-FICA levy, the Retirement-IMRF levy, the Tort & Liability levy, and the PBC Lease levy.

The Mental Health Fund levy is subject to a separate tax cap calculation from other levies subject to the tax cap. Accordingly, that levy is increased by \$44,000 or 1.8% to capture both the allowable cost-of-living adjustment (\$17,000) and the new construction component (\$27,000). This will provide a funding source for the joint effort to fund the "Specialized Care & Treatment" line item in the Court Services budget as outlined in Item #44 below.

The General Fund captures the remaining increase from both the allowable cost-of-living adjustment (\$129,000) and new construction dollars (\$212,000).

Due to the retirement of the debt on the Health Facility Building as described in Item #48 below, the total tax levy for 2016 will be \$271,000 lower than the total 2015 tax extension amount which will result in a 1.3% tax decrease for the average homeowner.

7. For 2017, General Fund Departments were given the challenge of not increasing their Commodities & Services expenditures from their 2016 approved budget amounts unless absolutely necessary and limiting any Capital Outlay requests to only those that could not be deferred to future years. With that as the guideline, the departments then submitted their overall requests for 2017. The proposed 2017 General Fund Commodities & Services and Capital Outlay requests are more than \$353,000 lower than in 2016. Those requests are accepted as presented in the FY 2017 Budget Workbook that is distributed to the County Board (and available to the public) via the County's website, with the highlights and exceptions as noted in the following paragraphs and attached schedules A to D.

Salaries & Benefits

8. As of January 1, 2017, all six labor contracts are already in place although the contract with the MAP Union for Court Services Officers does expire before year's end on November 30, 2017. This budget implements the salary increases in those contracts. The contract with the Operating Engineers Union (Highway Department) includes a 2% increase effective January 1, 2017. The contract with the MAP Union for Sheriff's Officers includes a 2.5% increase to the pay scales effective January 1, 2017. The contract with the MAP Union for Court Services Officers includes a 1% increase to the pay scales effective December 1, 2016. There are three separate contracts with AFSCME groups. The Public Health and Nursing Home contracts include a 2.25% increase effective January 1, 2017, and the Sycamore & Highway Campuses contract includes a 2% increase effective January 1, 2017.
9. Non-union increases are being set at 2% for 2017, effective with the pay period beginning December 25, 2016. The Exempt Department Heads will also receive a 2% increase in pay as of the same date.
10. There are several miscellaneous salaries that the County sets for various appointed Boards and employees. Those salaries and any associated increases are: Conflict Assistant Public Defenders from \$25,000 to \$25,500 per individual; the allocation for part-time Deputy Coroners increases from an aggregate of \$44,500 to \$45,500; ESDA Director from \$45,000 to \$46,000; the County Historian from \$7,200 to \$7,400; the Board of Review is increased from \$10,400 to \$10,600 for the Assessment Year starting May 1, 2017; the Board of Review Alternates remain at their same per diem of \$70; the per diem for the Merit Commission remains at \$60; Jury Commissioners remain at \$2,500 per individual; and the Farmland Assessment Review Board per diem remains at \$50.
11. This budget implements salary changes previously granted by the County Board for Elected Officials. As required by law, these salaries must be set prior to the election. The County has established salaries for the County Board, Circuit Clerk, and Coroner in November of 2015 so that all candidates for those positions would be aware of the salary for the upcoming term.
12. The 2012 Adopted Budget mandated the County to take all appropriate actions to allow for the offering of an optional employee Health Savings Account compatible High-Deductible Health Insurance Plan to start as of January 1, 2013. For 2017, the High Deductible Plan has a single/family \$2,600/\$5,200 deductible provision, and the traditional PPO Plan has a \$750/\$1,500 deductible provision.

Offering a High-Deductible Plan allows for the provision of the employer contributing some portion of the premium savings from a PPO plan into a Health Savings Account for the employee. The County's contribution to the Health Savings Account was set at 100% of premium savings for 2013, 95% for 2014, 90% for 2015, and 85% for 2016. For 2017, the percentage is established at 80%.

The County completed an RFP process for its health insurance coverage in 2013 and approved transitioning to self-funded medical and dental plans effective January 1, 2014. The blended funding level for both the self-funded medical plan and the self-funded dental plan is budgeted at 5% for 2017 which includes a \$300,000 budgeted addition to plan reserves. If claims come in as expected for 2016 and 2017, reserve levels should increase to approximately \$3.0 million with the current target being 50% of maximum annual claims or \$3.2 million.

In 2015, the County approved moving from a two-tier premium system for health insurance to a four-tier premium system by adding premium tiers for "Employee & Spouse" and "Employee & Children" coverage categories in addition to the existing "Employee Only" and "Family" tiers. However, due to the cost impact of the higher premium on the full "Family" tier, the four-tier premium system was to be phased in over a period of five years resulting in approximately an additional \$16 to \$20 per month being added to the employee cost for the full "Family" tier for each of the next five years in addition to the required rate increase for that particular year. 2017 marks the third year of the five-year phase in to the four-tier premium system.

Since the phase in plan was designed to be cost neutral, all collective bargaining units were given the option of remaining on the two-tier premium system or adopting the four-tier premium system. The two MAP unions have elected to remain on the two-tier premium system but all other County employees on the health insurance plans are on the four-tier premium system.

For the 2017 Plan Year, dental insurance will become a separate election for employees. This will give employees an option to elect dental insurance only if they desire it and it will remove the dental premium cost from the affordability calculations of the Affordable Care Act. The concept of a "Basic" Health Insurance Plan offering a lower monthly premium in exchange for higher out-of-pocket costs will be researched in order to provide minimum essential coverage at an affordable cost in such a way as to meet one of the Affordable Care Act's safe harbor thresholds and essentially eliminate any penalties being assessed against the County if employees receive subsidies from the insurance exchange.

Employees will continue to pay 25% of the total health insurance premium costs for all plans and the County will be responsible for the remaining 75% of the cost.

13. Employees in positions that are eligible for Health Insurance may elect to participate in the County's Insurance Buyout Program. The payment to those employees electing this option for 2017 will be \$3,000, the same amount as in 2014, 2015, and 2016.
14. In 2008 pension funds experienced large investment losses across the nation and the County's pension funds managed by the Illinois Municipal Retirement Fund (IMRF) were no exception. Because of that, large increases were necessary beginning in 2010 to make up for the lost funds. That higher level of funding continues into 2017, though it appears that the County has reached a plateau regarding rates, as the regular IMRF rate decreases from 10.96% to 10.79% of covered salaries. The Sheriff's Law Enforcement Personnel (SLEP) rate also remains at a higher level of funding, but it will decrease as well from 20.75% to 20.68% of covered salaries.

Additionally, recent legislation has resulted in IMRF sending out prepayment invoices to employers when certain criteria are met that increases a retiring employee's final rate of earnings. This occurs, for example, when an employee's final paycheck includes payment for accumulated leave time. In 2016, the County established a funding mechanism for these types of accelerated payment requests by adding a 0.12% surcharge to departments to accumulate funds for these costs. Based on the County's actual experience since 2012, this surcharge is being increased to 0.21% effective January 1, 2017 and is estimated to generate approximately \$55,000 in 2017.

15. As of January 1, 2017, term Life Insurance coverage for employees in positions eligible for Health Insurance will be \$50,000, the same as in 2016, with no change in the rate per thousand of coverage.

Staffing Levels

16. The Administration Office has two Deputy County Administrator part-time positions. Neither position is being funded in 2017 at a total savings of \$22,000 per year. Additionally, the Economic Development Coordinator (this memorializes that the title changed from County Board Coordinator during 2016, but at the same job classification of CT9) will now have that salary funded via the Opportunity Fund for a General Fund savings of \$50,000.
17. In the Finance Office, funding for the part-time Secretary A position is eliminated as well as the salary upgrade monies for the Assistant Finance Director position at a savings of \$15,000 per year.

18. The Information Management Office must continue with the loss of funding for one full-time Assistant Network Technician position. The funding for this position was cut with the approval of the 2016 Budget and continues in 2017 at a savings of \$78,000 to the General Fund.
19. The Assessments Office is being reduced by \$17,000 in salary and benefits. While Administrative staff is prepared to specify the staffing cuts to accomplish that financial goal, we afford the Supervisor of Assessments the opportunity to first identify what she feels is the best way to accomplish that goal. An acceptable plan must be submitted prior to the November Finance Committee meeting. In addition, this paragraph memorializes an already implemented change to part-time staff by combining three part-time positions into two and redirecting some of the savings to increased hours and benefits, but those increased hours are kept below the 75% threshold (which is 30 hours per week for these part-time positions) to qualify for health insurance.
20. The County Clerk & Recorder & Elections offices would be recommended for a salary and benefit reduction of one FTE to achieve a savings of at least \$27,000, but as a counter to that reduction, we feel a fee increase is a more viable option. In the fee study conducted in 2015, it was determined that the costs of the program would justify a fee increase from \$4.50 per document to just over \$9.00 per document. Consequently, this budget recommends increasing the fee from \$4.50 to \$8.00. A fee at that level is below the maximum allowed, but still allows the position to be funded.
21. In cooperation with the County Treasurer, a plan has been worked out to move the part-time Office Assistant B (0.70 FTE) position to the Tax Sale Automation Fund as a full-time position with benefits effective December 26, 2016, and to eliminate the salary subsidy for one Accounting Clerk A position granted in a previous year. This will produce a net savings of \$15,000 for the General Fund and will allow the Treasurer flexibility in staffing levels as workloads change.
22. The Planning Department is recommended for a \$75,000 reduction for salary and benefits. As of the start of September, 2016, the department has three openings out of five authorized positions. With such a state of flux, including the position of Planning Director, specific organization changes are delayed until no later than July 1, 2017 in order to give time for a new Department Head to be hired and to then have time to recommend the best organizational structure. However, the salary and benefit reduction of at least \$75,000 must be achieved. Current arrangements for extended hours of the Administrative Clerk C and the temporary salary adjustment for the Code Enforcement Technician are extended until the re-organization is complete and approved by the County Administrator and the Planning & Zoning Committee.

23. The recommended reduction for the Judiciary budget will not have an immediate impact, but will generate savings in the future. As turnover occurs with the four Conflict Assistant Public Defender positions, when the positions are then filled with new employees, the positions will not be authorized to work more than 999 hours per year. This will eliminate the position qualifying for the IMRF pension program and once all four positions have been newly filled, the annual savings will be \$11,000 per year. This change does not impact the offering of health insurance for these positions which has been set out previously under separate provisions to create a more attractive salary package for these attorneys.
24. The Circuit Clerk has agreed to allow the allocation of the salary and benefits costs for a staff person to be moved from the General Fund to either the Document Storage Fund or the Court Automation Fund (as situations change from time to time) at a savings to the General Fund of \$45,000. In addition, it is noted that the Circuit Clerk has absorbed many of the technology costs for the Judiciary at a savings to the General Fund.
25. The Sheriff's Office has five cost centers in the General Fund and spends almost \$15,000,000 representing just over 50% of all General Fund monies. This significant piece of the General Fund pie translates into also receiving the largest dollar reduction of all departments. The 2017 budget calls for a staffing cost reduction of \$275,000 which equates to about 3 officers, depending on which unit is impacted. This budget reduction recommendation yields to the Sheriff to submit a plan as to where the actual cuts within his five budgets should occur. We ask that a plan be presented to the Law & Justice Committee and then to the November Finance Committee meeting with the specific cuts. We are committed to working with the Sheriff on the timing of any staff reductions in the hopes that retirements and natural turnover could prevent specific layoff of existing staff.
26. The Sheriff is also responsible for the Courthouse Security staffing and that is a separate budget outside of the General Fund. Even though the Court Security Fee was increased for 2016 from \$25 to \$50, that amount is still not enough to cover the cost of security due to the decreased level of filings/appearances subject to the fee. There are two choices to balance the budget, either to reduce the staff or increase the fee. While neither choice is desirable, the need for security becomes more apparent all the time with problems surfacing around the United States and consequently this budget recommends that the fee be increased from \$50 to \$64 as of January 1, 2017.
27. The State's Attorney was asked to reduce his salary and benefits cost by approximately \$75,000. That goal was achieved by the State's Attorney by reducing part-time Legal Secretary authorized hours from 38 hours per week to 19 hours per week and by reducing one full-time Legal Secretary B position.

28. The Public Defender has requested that (a) salary levels for attorneys should be increased and that (b) an additional upper level attorney should be hired at an annual salary and benefit cost of \$114,000. While the arguments are convincing, the financial goal of balancing the General Fund budget does not allow for these two increases. In addition, it is noted that \$50,000 was granted in the 2016 budget to allow for contracting for additional help, but that money has gone unspent. Consequently, that \$50,000 is removed from the Public Defender's budget and redirected to the overall goal of balancing the General Fund budget.
29. Court Services has requested an additional Pre-Trial Officer position at a cost of \$79,000 for salary and benefits. In making the request, Court Services points to the success of the program and the apparent (more than) offsetting savings to the County for housing prisoners with other Counties. While savings are real, the amount of savings is difficult to project. While the pre-trial program suggests that the jail population has been reduced at a savings of \$766,500 (35 inmates x \$60 per day x 365 days), the savings, when only looking at the Sheriff's budget for housing prisoners with other Counties, decreases to \$365,000. While determining whether adding a third Pre-Trial Officer would generate savings of more than the cost of the position is difficult to predict, the question becomes even harder to answer because when the expanded Jail opens in mid-2018, the County's daily costs will no longer fluctuate because most costs will then become "fixed" costs. However, we do still believe that the avoidance of medical costs, general liability costs, and a sundry of other small costs makes jail population reduction attractive. All of those savings may still be dwarfed by the long-term benefits to society and to the individual of simply not being incarcerated. With all of the above in mind, we approve the Pre-Trial Officer for a two year period effective January 9, 2017, using monies reserved for future Jail Operating costs, but not needed in 2017 or 2018. This two-year period should be adequate time to ascertain the benefits of a third Pre-Trial Officer and to try and identify a permanent funding source. The Law & Justice Committee is requested to monitor this on a quarterly basis.
30. The Facility Management Office has requested a position upgrade from Secretary B to that of Administrative Assistant at a cost of \$3,800. Given the funding concerns to balance the overall budget, this request is denied.
31. In order to document change over time, this budget item recognizes changes that impact two non-General Fund departments who have their own funding source and approval process. The Veteran's Assistance Commission is embarking on a five-year implementation plan to bring the Department Head salary in line with market conditions by bringing the top salary to \$80,000. In recognition of the increased duties of the Special Court Administrator such as the addition of Mental Health Court, the Drug Court is changing the title to Coordinator of Treatment Courts and doing a salary adjustment to \$59,000 per year as of January 1, 2017.

32. The Jail Transition Program creates a paradox in what has otherwise been a need to reduce staffing levels to balance the budget. While significant cuts are being made throughout the County, preparation for opening a new Jail in 2018 necessitates ramping up staffing to assure a timely and safe opening of the new facility.

The ramp-up of new staffing began in 2015 and will continue through the time the Jail opens. In summary, the transition will allow hiring 8 Corrections Officers (2 in 2015, 4 in 2016, and 2 as of October 1, 2017); 1 Maintenance II Worker will be added in FMO as of April 1, 2017 (one other position request was denied), and no additional staff will be added in IMO (1 was requested, but denied, though \$6,000 is reserved for 2018 for overtime costs at the point of actual cut-over of the new building). Monies for these positions will come from the Landfill Host Benefit Fee that is already in place.

33. A number of personnel changes occurred during the 2016 fiscal year that were approved, if required, by the oversight authority. Those changes are set forth below as a way to memorialize them from an historical perspective and for ease of retrieval through the years. Funding has already been provided and there is no additional impact on the General Fund.
- a. Probation Services – the addition of a part-time Drug Testing Technician at \$10 per hour (subject to increases) for approximately 7.5 hours per week at a total cost including FICA of just over \$4,000.
 - b. Probation Services – the addition of a part-time Pretrial/Drug/DUI Court Secretary for 27.5 hours per week at \$14 per hour (subject to increases) at a total cost, with benefits, of just over \$25,000. The costs of this position are being split evenly between Probation Services and Drug Court.
 - c. Community Action – the addition of a full-time Juvenile Justice Coordinator at a salary range of \$17.07 - \$26.64 (subject to increases) with full benefits.
 - d. Community Action – the upgrade in the job classification for the two Family Support Specialist positions from a CT8 to a CT7A and an increase in weekly hours from 37.5 to 40.0 hours.
 - e. Drug Court – the addition of a part-time Peer Mentor Support position at \$14 per hour (subject to increases) at an average of 2 hours per day for a total cost including FICA of around \$8,500.
 - f. Drug Court – the addition of a part-time House Manager for the Sober Living Home at \$13.50 per hour (subject to increases) at the average of 2 hours per day for a total cost including FICA of around \$8,500.
 - g. Mental Health Court – the addition of a part-time Counselor at \$21.30 per hour (subject to increases) at an average of 5 hours per day for a total cost, with benefits, of about \$62,000.

- h. Mental Health Court – the addition of a full-time Probation Officer at \$18.50 per hour (subject to increases) for a total cost of about \$75,000 with benefits.
- i. Mental Health Court – the addition of a part-time Secretary at \$14 per hour (subject to change) at an average of 3.5 hours per day for a total cost including FICA of about \$15,000.

Operating Issues

- 34. The Asset Replacement Fund is used as a way to set aside monies out of an operating budget each year so that when equipment or software needs to be replaced, enough monies are available to do so. This concept originally started for a systematic process of replacing squad cars for the Sheriff’s Office. This process has become more important with the advent of the Tax Cap law as the “smoothing” of expenditures from one year to the next is the goal. The limits of a tax cap prevent spikes in expenditures from one year to the next. For FY 2017, the Asset Replacement Fund continues with about \$707,000 placed into this fund to cover such items as police cars, computer network equipment, software, and police communication equipment, with purchases of \$835,000 for 2017.
- 35. The Health Department has proposed various fee increases (Attachment D) as part of their annual review to match costs with fees charged. Their request includes increases for five fee categories including Food Sanitation, Potable Water, Sewage, Clinic Services, and Vital Records. These increases are approved and are expected to generate almost \$24,000 in additional revenues.
- 36. Reductions are being made to various requests as reflected on the summary fund schedules including reducing Election costs by \$75,000 to better mirror expenses from the previous similar local election cycle in 2015; eliminating \$6,000 for a used vehicle for IMO as the staffing reduction in the Planning Department should either free up a vehicle for IMO or allow for one to be shared; transferring almost \$11,000 in mapping software and maintenance for the Assessments Office to the GIS Development Fund; reducing capital outlay to zero (from \$11,000) for the County Clerk and Election offices; moving \$14,000 in phone and data charges from IMO to Probation Services; transferring \$13,000 of audit costs to the Nursing Home to reflect their share of that cost; and reducing FMO costs for copier leases, utilities, commercial services, and stock paper by a total of \$74,000.
- 37. The County currently has sales tax sharing agreements with the City of DeKalb to share revenues generated by the former “County Farm & Home” properties. This money pays for bond debt costs for the Courthouse Expansion and certain fixed costs for the City, but the revenues exceed the amount of money for existing obligations. Starting in 2017, the revenues which exceed obligations will be placed in the General Fund and that amount is estimated to be \$443,000.

38. The Landfill Host Benefit Fee is now fully effective and the maximum allowed per year tons is anticipated for both 2016 and 2017. At the maximum volumes, the County expects to receive in excess of \$2.3 million each year. For 2017, the allocation of fees collected over that two-year period will include: about \$203,000 will go towards the County's Solid Waste Program for education and special recycling collections and projects; almost \$102,000 will go to the Forest Preserve District for land and water conservation efforts as well as environmental education; about \$607,000 will be used for staff transition costs to prepare for the new Jail space; almost \$473,000 will be paid out in internal loan interest payments; and \$2,205,000 will be transferred to the 2017 Alternate Revenue Bonds Fund to pay for 2017 bond interest costs and to set aside funds to abate the 2017 tax levy that will be in place once the bonds are issued for the Jail Expansion Project.
39. As a method to help balance the General Fund, this budget recommends increasing the GIS Fee from \$13 to \$24, generating \$131,000 per year. This increase is supported by the independent Fee Study conducted in 2015 by the firm Fiscal Choice Consulting, LLC.
40. Likewise, fee increases in the Sheriff's Office are recommended as well for balancing the budget. Fees to be increased include Taking Bond on Process going from \$15 to \$30, generating \$7,000; Civil Process Fee going from \$37 to \$56, generating \$38,000; Body Attachment Fee going from \$50 to \$124, generating \$7,000; Evictions Fee going from \$175 to \$184, generating \$2,000; and Replevin/Mechanic's Lien going from \$350 to \$606, generating a nominal amount on an annual basis. This increase is supported by the independent Fee Study conducted in 2015 by the firm Fiscal Choice Consulting, LLC.
41. Currently the tower rent from two cell phone companies are deposited in two different places, one for \$39,000 (which increases to \$45,000 in 2017) goes to the General Fund and the other one for almost \$30,000 goes to the Asset Replacement Fund to either refurbish the existing tower and/or to save for the eventual replacement of the tower. With adequate monies now set aside in the Asset Replacement Fund, that annual rental fee will be redirected to the General Fund.
42. Membership in "Metro Counties", an organization which provides legislative lobbying among other services on behalf of the largest counties in Illinois, is discontinued starting in 2017 at a savings of \$5,000 from the Opportunity Fund. In 2015 Metro Counties had a large dues increase of 40% which gave the County pause for continuing membership, but the County Board decided to continue membership for two years on a "see as we go" basis. With other lower cost alternatives for legislative initiatives, 2017 seems like the appropriate time to end this membership.

43. The Sheriff's 2017 budget for housing inmates in other counties will remain the same as in 2016 at \$800,000. While it is recognized that the Pre-Trial Program run by Court Services is reducing inmate housing costs, the \$800,000 amount will be needed in 2018 for increased Jail operating costs when the new Jail opens. In the interim, the difference between the \$800,000 budget cost and the actual lower cost will fund a third Pre-Trial Officer for a two-year period in 2017 and 2018.
44. In the 2016 Budget, an arrangement was worked out between Court Services and the Community Mental Health Board for covering the cost of residential placements for juveniles. That concept is being expanded in 2017 so that the first \$75,000 of placement cost will be paid by Court Services, as well as any costs that exceed \$200,000. The Mental Health Board will be responsible for costs between \$75,000 and \$200,000. To help the Mental Health Board cover those costs, the tax levies, within the tax cap parameters, in both 2016 and 2017, have been maximized.
45. This budget continues with the County's policy to self-insure the risk normally covered under General Liability Insurance, Worker's Compensation Insurance, and Unemployment Insurance. Provisions are made within the Tort & Liability Insurance Fund to cover claims against the County. The County will continue to purchase Property Insurance on a fully insured basis to cover any property related risks. The Tort & Liability Insurance tax levy for 2016, to be collected in 2017, is set at an amount that is expected to cover 95% of budgeted expenditures. Should claims for the year rise above that level, there are adequate reserves in the fund to cover larger claims.

Boards & Agency Funding

46. The Health Department will receive \$385,000 (the same as in FY 2016) to offset IMRF and FICA charges for their employees. This amount is based on the 11.0% department charge for IMRF and 7.65% for FICA. The County expects to spend \$173,000 for maintenance and utility costs of the Health Department and Multi-Purpose Room, the same as in 2016. The retirement amount is transferred to the Health Department from the County's General Fund, but the maintenance costs are paid directly by the General Fund. The Animal Control program has no subsidy in 2017, save for the vehicle replacement program cost of \$7,000, and also that program did not need a subsidy in 2016.

47. Funding is provided in FY 2017 for several entities: (a) Economic Development Corporation is approved at the requested \$45,000 (same as in 2016), though \$5,000 of this will now come from the Opportunity Fund; (b) Court Appointed Special Advocates (CASA) is approved at the requested \$40,000 (same as in 2016); (c) Ag Extension is approved at \$31,000 (down from \$32,000 in 2016); (d) Soil & Water Conservation District is approved at \$27,000 (same as in 2016); (e) the Joiner History Room is approved at \$9,000 (down from \$10,000 in 2016); (f) the Convention & Visitors Bureau is approved at \$15,000 (same as in 2016) but the entire amount will now come from the Opportunity Fund; (g) the Local Emergency Planning Committee is approved for \$2,000 which is an increase from the 2016 amount of \$1,600 in order to leverage additional State dollars; and (h) Community Action is granted \$7,000 (same as 2016) for their administrative fee for managing the Senior Services grants.

Debt Service - Bonds

48. In 2005, the debt on the Health Facility Building was refinanced and in early 2016 the bonds were paid off several months early through a call provision which saved about \$22,000 in interest costs. The annual \$1,000,000 debt service payment had been prorated between the Rehab & Nursing Center which paid 75% (\$750,000) of the total, and a special property tax levy which paid 25% (\$250,000) of the total and represented that part of the facility used by Public Health and the Multi-Purpose Room.
49. The County sold \$16,000,000 in bonds in late September, 2010. This money was used to finance the Courthouse Expansion project, planning stages for the Jail Expansion project, and issuance and interest costs associated with the bond issue. These bonds will be repaid from sales tax money generated from a special "tax sharing agreement" with the City of DeKalb from sales at the former County Farm property (east side of Sycamore Road). The sales tax allocation of 0.75% is expected to generate about \$1,321,000 in 2017. In addition to sales tax revenue, the Federal Government is scheduled to pay 35% of the interest cost for bonds sold under the "Build America Bonds" Program, and 45% of the interest costs for bonds sold under the "Recovery Zone Bonds" Program. Both interest rebate programs were part of the Federal Economic Stimulus Package approved in 2009. However, because of Federal budget shortfalls, rebates were reduced by 8.7% in 2013, 7.2% in 2014, 7.3% in 2015, 6.8% in 2016, and 2017 is expected to be a reduction of 6.9% (just over \$16,000). While the shortfall is of some concern, the requirements at the time of the bond sale were that the projected annual sales tax revenue had to be 25% more than the bond payment for that year. This gives some cushion to offset the rebate cutback, as well as if sales tax revenues should decline. The bonds will be fully retired on December 15, 2029, subject to a call provision in December, 2020.

50. The County does not plan to sell bonds until 2017 (some may be delayed until 2018) to pay for the Jail Expansion project which broke ground in the Spring of 2016. Construction activity in 2016 is expected to be funded with cash and internal borrowing. In total, bonds, cash, and internal borrowing are expected to generate up to \$36,000,000 to cover “all-in” construction costs. Bonds, when issued, are expected to be issued for 30 years and all debt will be retired using revenues from the Landfill Host Benefit Fee Agreement and sales tax on the County Farm property. Monies will be set aside at the rate of between \$1,400,000 and \$1,500,000 in the initial years and continue to escalate during the life of the bonds as the Host Benefit Fee revenue stream is tied to a cost-of-living formula. The addition of the 2017 Alternate Revenue Bonds Fund to the FY 2017 budget increases both total revenues and total expenses by \$33,000,000 in order to record the bond sale proceeds and subsequent transfer of the net proceeds, after paying bond issuance costs, to the Jail Expansion Fund.

Capital & Special Projects

51. As mentioned above, the Jail Expansion project began construction in the Spring of 2016. A combination of cash, internal loans, and the sale of alternate revenue bonds are financing the project. The completed building is expected to open in mid-2018, with the primary construction phase lasting 20 months. The 2016 budget reflected a large increase in total County-wide expenses over 2015 because of this construction project. Expenses in 2017 will be even higher, currently estimated at \$23,000,000, as the majority of construction will take place in that year. Total “all-in” project costs are estimated at \$36,000,000.
52. While the Jail project was expected to include a half basement on the east end, a bid alternate was issued to determine what the cost would be to complete the west half (about 12,000 square feet). Because the bids were favorable, the construction contracts issued by the Public Building Commission, who is overseeing this project, included the full basement. This will be important space for the County as it will provide for long-term storage of County equipment and records, and it facilitated various mechanical rooms for the building and allowed a traditional type of elevator to be used. Once all pricing is known and the bond debt is issued, this budget renews the commitment made in the 2016 budget to help cover the cost of the full basement by providing a \$250,000 appropriation from the “County Farm Fund” and another \$250,000 from the Opportunity Fund.

53. Another need that became apparent with the Jail Expansion project moving forward was the need for parking spaces. In the space where the Jail is being constructed, 60 permanent spaces are lost and an additional 40 spaces are being temporarily lost during the construction period. Constructed on existing County land along State Street, a new parking lot was added in late fall of 2015 with finishing touches being made in 2016 and the final layer of blacktop will be put down in 2017 or 2018 after the Jail construction is completed. An appropriation of \$100,000 was made in 2016 from the Opportunity Fund, to be used along with \$250,000 that was set aside from the 2010 Bond Issue for that purpose. The appropriation from 2016 is being carried forward into 2017 (perhaps to 2018) when it is anticipated that the cash money will be needed.
54. Like the recent past years, no additional funding allocation is made to the Special Projects Fund and only minimal capital projects are approved for 2017. Projects that are approved include the Sheriff's high-band repeater system for the Squad cars (\$40,000 in 2017 and \$62,000 in 2018), security camera recorder system for parking lots and key office areas (\$15,000), continuation of the County's participation with connector bike paths being constructed by municipalities (\$20,000), and miscellaneous items that include network infrastructure, energy use reduction, and contingencies (\$25,000). The total budget for these items is \$100,000.
55. Planned uses for the Opportunity Fund in 2017 include two items rolled-over from 2016 which is (a) the build-out of the Jail Expansion basement for long-term storage needs for \$250,000 (see Item #52), and (b) the Sycamore Campus parking lot for \$100,000 (see Item #53). Economic Development items will consume most of the rest of the Opportunity Fund uses for 2017: (c) \$50,000 to pay the salary of the Economic Development Coordinator, (d) \$5,000 of the County's \$45,000 annual contribution to the DeKalb County Economic Development Corporation of which the County is a charter member, (e) \$15,000 for a contribution to the DeKalb Area Convention & Visitors Bureau, (f) \$51,000 for the second year (July 1, 2017 thru June 30, 2018) of a three-year trial program for implementing a Business Incubator Program that is hoped to eventually be self-sustaining, and (g) \$35,000 to seek a Community Economic Development certification (CEDS) which may help the County, and the communities within the County, in seeking grant opportunities. This initiative anticipates our Planning Director and Economic Development Coordinator to take lead roles in working with NIU's Center for Governmental Studies (previous work on the Economic Summit should provide a good basis for this certification process), the DeKalb County Economic Development Corporation, and the DeKalb County Community Foundation (utilizing their economic development grant program of \$20,000 to help offset costs). The total budget for the Opportunity Fund is \$506,000.

56. There are four Renewal & Replacement Funds in place for various sites and buildings. Several projects were requested and approved for 2017. The major items included are \$22,000 for the Public Safety Building for HVAC impacts of the Jail Expansion and \$50,000 for HVAC work at the Community Outreach Building to resolve humidity issues following a successful experiment with the Veteran's Assistance Office. The other projects are smaller in nature including carpet (\$20,000) in the Legislative Center (Court Services) and the Administration Building (County Clerk), security items including parking lot cameras (\$23,000), energy efficiency measures (\$10,000), general painting (\$25,000), concrete work (\$40,000), client and guest chairs (\$12,000) at the Health Department, and landscaping (\$20,000). The total appropriation for the four funds, which will actually be part of the budget of the Public Building Commission and not of the County, is \$250,000 including contingencies of \$28,000.
57. Each year the Highway Department presents five-year plans for both their Equipment Replacement needs and their Transportation Improvement Program. For 2017, the purchase of seven major equipment items costing just over \$700,000 has been requested and accepted as part of the Highway budget. Five projects are included in the Transportation Improvement Plan at an estimated cost of \$7,200,000. The specific details of both plans are included in the Budget Workbook referenced above and available on the County's website. In addition, the Highway Department began to set aside an annual amount of \$100,000 beginning in 2015 to build up a "Renewal & Replacement Fund" for capital needs for the Highway's buildings and grounds. The annual set aside amount will continue at \$100,000 for 2017.
58. The Sheriff has requested \$150,000 to build a 5,760 square foot cold storage building, most likely on the Highway Department grounds in DeKalb to provide space for squad cars not yet deployed and for large pieces of evidence. In the past, FMO has expressed a desire for cold storage space and often such space is needed for various County departments for excess equipment and supplies. This budget allocates up to \$250,000 for such space from the County Farm Fund and asks that the County Highway Committee oversees this project and that both short and long-term needs of various County departments are considered in this process. The cost of the project may expand if interested departments can provide their own additional funds. The County Farm Fund also includes \$35,000 for marketing County-owned land on the former County Farm property to maximize sales tax revenue from the special "tax sharing agreement" with the City of DeKalb (see Item #49) before it expires in 2033. These two items, combined with the build-out of the Jail Expansion basement for long-term storage needs for \$250,000 (see Item #52), total \$535,000 for the County Farm Fund budget for 2017.

Alternatives & Appeal Process

59. There were several budget requests by Departments that were denied in order for the Finance Committee fund balance utilization goal to be met. That goal was to use no reserves and that the operating revenues needed to meet or exceed operating expenses. If the County Board wants to fund any of the denied funding requests, two options exist: (a) re-prioritize recommended funding levels and drop a funded request replacing it with a denied request, and/or (b) utilize fund balance reserves thereby delaying for at least one more year accomplishing the goal of a balanced budget.

60. County Board Members, Department Heads, and Outside Agencies once again are offered an “appeal process” to object to the Budget as originally submitted by Administration. These appeals need to be directed to the Finance Office by September 30, 2016. All appeals submitted by the deadline will be heard by the appropriate County Board Standing Committee and, if successful at that level, they will be considered by the Finance Committee at their November 2, 2016 meeting. This budget will incorporate all successful appeals and final budget reconciliation items that are approved by the Finance Committee at its November meeting.

DEKALB COUNTY GOVERNMENT

- FY 2017 BUDGET -

PROPERTY TAX LEVIES

(A)	(B)	(C)	(D)	2017 Budget Based on Column E	
				(E)	(F)
	Actual	Actual	Actual	Budget	Budget
1. Assessment Year	2013	2014	2015	2016	2016
2. Collection Year	2014	2015	2016	2017	2017
FUNDS:					
3. General	11,754,877	12,425,039	12,711,419	13,189,000	13,277,000
4. Retirement (FICA)	99,964	99,849	99,607	100,000	100,000
5. Retirement (IMRF)	99,964	99,849	99,607	100,000	100,000
6. Tort & Liability	888,802	680,127	596,076	600,000	600,000
7. PBC Lease	174,895	174,948	173,964	175,000	175,000
8. Highway	1,724,947	1,679,976	1,718,225	1,668,000	1,668,000
9. Aid to Bridges	849,956	839,988	859,200	834,000	834,000
10. Federal Hwy Match	849,956	839,988	859,200	834,000	834,000
11. Health	399,858	389,904	397,558	385,000	385,000
12. Senior Services	429,899	419,909	427,336	414,000	414,000
13. Veterans Assistance	514,842	504,840	516,669	501,000	501,000
14. Nursing Home	0	0	0	0	0
15. County Tax Cap Totals	17,787,959	18,154,417	18,458,863	18,800,000	18,888,000
16. Mental Health (Separate Tax Cap)	2,345,623	2,375,021	2,414,954	2,459,000	2,471,000
17. PBC Bonds - Not Capped	606,174	631,304	656,677	0	0
18. ** TOTAL TAX LEVY	20,739,757	21,160,742	21,530,493	21,259,000	21,359,000
19. Capped Dollar Change	383,051	366,457	304,446	341,137	429,137
20. Capped Percent Change	2.2%	2.1%	1.7%	1.8%	2.3%
21. Total Dollar Change	2,753,922	420,985	369,751	(271,493)	(171,493)
22. Total Percent Change	15.3%	2.0%	1.7%	-1.3%	-0.8%
23. Equalized Assessment ('000)	1,726,500	1,695,233	1,741,386	1,869,431	1,969,431
24. Percent Change from prior year	-7.3%	-1.8%	2.7%	7.4%	13.1%
25. Property Tax Rate	1.20126	1.24825	1.23640	1.13719	1.08453
26. Market Value of \$200,000 Home since 2013	200,000	196,380	201,722	216,548	228,147
27. County Tax on this Home	728.76	742.21	757.18	752.62	759.70
28. Average Assessed Value of Cropland Acre	360	395	410	430	430
29. County Tax per Cropland Acre	4.32	4.94	5.07	4.89	4.67

FY 2017 BUDGET RECOMMENDATION

ALL FUNDS

Fund #	Fund Name	Property Taxes	Other Revenues	Transfers Received	Total Received	Salaries & Benefits	Capital	Commodities & Services	Transfers Paid Out	FY2017
										Total Expenses
1111	General Fund	13,389,000	14,716,000	1,029,300	29,134,300	23,129,000	140,300	4,889,000	976,000	29,134,300
1211	Retirement	0	57,000	0	57,000	0	0	56,000	0	56,000
1212	Tort & Liability	600,000	99,400	78,600	778,000	0	0	815,000	0	815,000
1213	PBC Lease	175,000	94,000	0	269,000	0	175,000	92,500	0	267,500
1214	Micrographics	0	184,000	0	184,000	110,000	10,000	85,500	24,800	230,300
1219	Circuit Clerk Electronic Citation	0	17,100	0	17,100	0	0	4,000	0	4,000
1221	Circuit Clerk Operations	0	57,100	0	57,100	0	0	14,500	0	14,500
1222	Law Library	0	65,000	14,000	79,000	0	0	79,800	0	79,800
1223	Court Automation	0	251,500	0	251,500	293,000	88,000	97,000	5,000	483,000
1224	Child Support	0	14,700	0	14,700	71,000	0	7,200	0	78,200
1225	Probation Services	0	196,000	0	196,000	17,000	26,500	150,600	50,500	244,600
1226	Document Storage	0	200,000	0	200,000	146,000	0	129,000	0	275,000
1227	Tax Sale Automation	0	30,400	0	30,400	35,900	3,000	6,500	0	45,400
1228	GIS - Development	0	8,000	0	8,000	0	0	21,000	0	21,000
1229	Court Security	0	573,000	0	573,000	467,000	12,800	0	18,100	497,900
1231	Highway	1,668,000	681,000	400,000	2,749,000	1,541,000	1,379,700	827,600	106,000	3,854,300
1232	Engineering	0	70,800	136,000	206,800	264,000	0	59,800	0	323,800
1233	Aid to Bridges	834,200	138,000	0	972,200	125,000	945,000	250,000	32,500	1,352,500
1234	County Motor Fuel	0	1,499,000	0	1,499,000	598,000	1,592,600	500,000	400,000	3,090,600
1235	Federal Highway Matching	834,200	3,000	0	837,200	0	1,324,400	0	103,500	1,427,900
1236	R & R Highway Facilities	0	0	100,000	100,000	0	75,000	0	0	75,000
1241	Public Health	385,000	2,574,000	405,000	3,364,000	3,082,200	3,000	508,500	59,000	3,652,700
1242	Community Mental Health	2,455,000	7,100	0	2,462,100	227,300	1,000	2,120,100	238,700	2,587,100
1243	Community Action	0	373,000	39,200	412,200	323,000	3,900	79,800	5,500	412,200
1244	Comm Action - Revolving Loans	0	5,200	0	5,200	0	0	0	0	0
1245	Senior Services	414,000	300	0	414,300	0	0	407,000	7,000	414,000
1246	Veterans' Assistance	500,000	0	0	500,000	310,500	3,500	177,600	7,500	499,100
1247	Solid Waste Program	0	25,400	203,400	228,800	92,000	0	114,800	18,000	224,800
1248	Landfill Host Benefit	0	2,324,000	0	2,324,000	0	472,500	101,700	3,015,500	3,589,700
1471	Special Projects	0	1,000	0	1,000	0	100,000	0	0	100,000
1472	County Farm Land Sale	0	1,000	0	1,000	0	250,000	35,000	250,000	535,000
1475	Opportunity Fund	0	40,000	0	40,000	0	100,000	106,000	300,000	506,000
1476	Asset Replacement	0	32,000	675,000	707,000	0	835,000	0	0	835,000
1478	DATA Fiber Optic Network	0	336,000	0	336,000	0	11,000	184,000	13,500	208,500
1483	Transportation Grant	0	1,098,000	0	1,098,000	27,700	0	1,069,500	200	1,097,400
1485	Jail Expansion	0	1,000	32,750,000	32,751,000	0	21,300,000	1,700,000	0	23,000,000
1501	Build America Bonds 2010	0	925,000	0	925,000	0	924,000	1,000	0	925,000
1505	Recovery Zone Bonds 2010	0	312,000	0	312,000	0	311,000	1,000	0	312,000
1506	Alternate Revenue Bonds 2017	0	33,002,000	2,205,000	35,207,000	0	702,000	750,000	32,250,000	33,702,000
2501	Rehab & Nursing Center	0	14,909,600	0	14,909,600	9,067,900	287,000	5,058,100	207,900	14,620,900
2601	Medical Insurance	0	6,740,000	0	6,740,000	0	0	6,440,000	0	6,440,000
3774	History Room	0	2,000	9,000	11,000	8,100	2,000	3,000	0	13,100
3775	Children's Waiting Room	0	0	0	0	0	0	0	0	0
3776-A	Drug Court	0	133,000	66,500	199,500	179,000	500	42,900	0	222,400
3776-B	Sober Living Home	0	18,000	0	18,000	7,700	0	8,700	2,500	18,900
3776-C	Mental Health Court	0	94,100	0	94,100	145,000	100	8,800	0	153,900
3802	St Attorney - Drug Prosecution	0	4,100	0	4,100	0	0	4,600	0	4,600
3803	Sheriff's Law Enforce Projects	0	73,000	0	73,000	0	14,900	50,500	19,300	84,700
9999	Non-General - Fund Bal Utilized	0	0	0	0	0	0	0	0	0
** Total Budget **		21,254,400	81,985,800	38,111,000	141,351,200	40,267,300	31,093,700	27,057,600	38,111,000	136,529,600

FY 2017 BUDGET RECOMMENDATION

GENERAL FUND DEPARTMENTAL BUDGETS

Dept #	Department Name	Property Taxes	Other Revenues	Transfers Received	Total Received	Salaries & Benefits	Capital	Commodities & Services	Transfers Paid Out	FY2017
										Total Expenses
1110	Administration	0	0	54,800	54,800	534,000	0	48,300	2,700	585,000
1210	Finance	0	0	10,000	10,000	502,000	0	48,800	17,800	568,600
1290	Non-Departmental Services	13,389,000	8,161,000	65,000	21,615,000	(275,000)	4,000	320,000	421,200	470,200
1310	Information Management	0	340,300	75,000	415,300	911,000	3,300	108,600	151,500	1,174,400
1410	Supervisor of Assessments	0	43,000	0	43,000	443,000	0	42,100	2,800	487,900
1510	County Clerk	0	650,000	0	650,000	471,000	0	38,000	0	509,000
1530	Elections	0	10,000	0	10,000	136,000	0	335,000	0	471,000
1710	Planning	0	59,400	0	59,400	408,000	0	27,000	7,500	442,500
1810	Regional Office of Education	0	112,000	0	112,000	179,000	0	30,100	8,000	217,100
1910	Treasurer	0	120,600	0	120,600	289,000	0	32,800	0	321,800
2210	Judiciary	0	61,000	0	61,000	528,000	5,000	97,400	2,900	633,300
2220	Jury Commission	0	0	0	0	48,000	0	103,100	0	151,100
2310	Circuit Clerk	0	1,630,000	0	1,630,000	1,152,000	0	84,300	0	1,236,300
2410	Coroner	0	17,000	0	17,000	170,000	0	83,700	7,000	260,700
2510	ESDA	0	32,000	0	32,000	109,000	500	38,700	1,600	149,800
2540	Local Emergency Plan Comm	0	8,000	0	8,000	10,000	0	0	0	10,000
2610	Sheriff	0	1,001,000	3,300	1,004,300	5,950,000	4,000	371,800	281,000	6,606,800
2620	Sheriff's Merit Commission	0	4,000	0	4,000	5,000	0	21,800	0	26,800
2630	Sheriff's Auxiliary	0	0	0	0	0	0	8,000	0	8,000
2670	Sheriff's Communications	0	1,276,000	1,200	1,277,200	2,835,000	0	150,500	38,000	3,023,500
2680	Sheriff's Corrections	0	123,000	642,900	765,900	3,767,000	0	1,373,600	8,000	5,148,600
2710	State's Attorney	0	294,000	0	294,000	1,755,000	0	99,600	0	1,854,600
2810	Public Defender	0	100,000	0	100,000	979,000	0	65,600	4,000	1,048,600
2910	Court Services	0	515,500	130,000	645,500	1,472,000	0	322,100	0	1,794,100
4810	Facilities Management	0	80,200	47,100	127,300	731,000	73,500	785,400	22,000	1,611,900
4910	Comm Outreach Building	0	78,000	0	78,000	20,000	50,000	79,700	0	149,700
4920	Public Health Facility	0	0	0	0	0	0	173,000	0	173,000
4999	Utilization of Fund Balance	0	0	0	0	0	0	0	0	0
** Total General Fund **		13,389,000	14,716,000	1,029,300	29,134,300	23,129,000	140,300	4,889,000	976,000	29,134,300

**DEKALB COUNTY HEALTH DEPARTMENT
2017 Proposed Fee Increases**

Attachment D

Program	2016 Fees	2017 Proposed Fee Increases	Estimated Revenue Generated
ANIMAL CONTROL (Line Item 3531)			
Registration - 1 year altered	19.00		
Registration - 1 year unaltered	38.00		
Registration - 3 years altered	51.00		
Registration - 3 years unaltered	102.00		
Late Registration	15.00		
Inpoundment/Pickup First Offense	80.00		
Additional Dog/One Pickup	30.00		
Relinquishment Fee - altered	50.00		
Relinquishment Fee - unaltered	75.00		
FOOD SANITATION (Line Item 3543)			
Class A Food Establishment	775.00	790.00	\$11,700
Class B Food Establishment (catering)	565.00	575.00	
Class B Food Establishment (no catering)	465.00	475.00	
Class C Food Establishment	400.00		
Class D Food Establishment	190.00	200.00	
Bed & Breakfast Establishment		150.00	
•Food Pantries are exempt from fee			
Class E Food Establishment			
1 day	55.00		
•Application must be received 7 days prior to the event to avoid late fee	2-4 days	115.00	
•Not-for-profit, Non-PHF, Sampling Only - 50% for Class E	5+ days	150.00	
•Restaurant Late Fee - 50% of cost of license		160.00	
Vending Machine Permit	25.00	25.00	
Mobile/Seasonal with Food Preparation	260.00	280.00	
Mobile/Seasonal without Food Preparation	180.00		
Plan Review - New Restaurant	450.00	475.00	
Plan Review - Established	250.00	275.00	
Non-Compliance Fee	75.00	100.00	
Cottage Food Registration Fee	25.00		
POTABLE WATER (Line Item 3542)			
Water Well Permit* / Inspection / Sample	295.00		\$900
•\$100 well permit fee - State Statute			
Water Well Sealing Permit	80.00	90.00	
Water Sample with Collection	75.00		
Geothermal Well (up to 10 holes)	100.00		
•\$10 each additional hole			
Non-Community Water Sample (Nitrate)		25.00	
SEWAGE (Line Item 3541)			
Septic Installer/Pumper License	170.00	100.00	\$900
Septic Permit - Contractor Installed	390.00		
Septic Permit - Homeowner Installed		490.00	
REAL ESTATE INSPECTIONS (3551 and 3552)			
Well Inspection and One (1) Water Test Sample	175.00		\$4,700
Additional Water Sample Test at time of Scheduled Inspection	40.00		
Septic Inspection	165.00		
CLINIC SERVICES			\$6,400
Medicaid, Medicare, health Insurance and self-pay for immunizations, TB, maternal and child clinical services, and drug testing	Internal - Variable		
VITAL RECORDS			
Birth Certificate - First Copy	16.00		\$4,700
Birth Certificate - Each Additional Copy	7.00	8.00	
Death Certificate - First Copy	21.00		
Death Certificate - Each Additional Copy	16.00	17.00	
TOTAL			\$23,700

**DEKALB COUNTY
FOREST PRESERVE DISTRICT
September 21, 2016**

AGENDA

1. Roll Call
2. Approval of Minutes
3. Approval of Agenda
4. Persons to be Heard from the Floor
5. Standing Committee Reports:
 - a. **FP-R2016-02:** Placing the FY 2017 Forest Preserve District's Budget on File for Public Inspection. *The DeKalb County Forest Preserve District Commissioners do hereby place on file in the DeKalb County Clerk's Office, on the County's Internet site, and at two other geographically diverse public offices (the Sandwich City Hall and the office of the Genoa City Clerk), for public inspection the attached budget, as well as information utilized by the Committees in preparation of the 2017 Fiscal Year Budget. **Committee Action: Moved by Mrs. Haji-Sheikh, seconded by Mr. Bagby and approved unanimously.***
 - b. **FP-R2016-03:** Sycamore Forest Preserve Land Improvements. *The DeKalb County Forest Preserve District Commissioners do hereby award the bid of \$316,305.21 to Curran Contracting Company to complete specified land improvements at the Sycamore Forest Preserve. **Committee Action: Ms. Haji-Sheikh moved the resolution to award the bid to Curran, seconded by Mr. Brown. A roll call vote was held with 5 members voting in the affirmative, none on the negative and 2 absent. The motion was passed.***
 - c. **Claims to be Paid in September 2016:** Move to approve the payment of claims for this month, and the off cycle claims paid during the previous month, in the amount of \$84,186.78.
6. Old Business
7. New Business
8. Adjournment

**RESOLUTION
FP-R2016-02**

WHEREAS, the Forest Preserve Superintendent has submitted detailed budget information outlining the assessment of the needs for the Forest Preserve District for the fiscal year 2017, and

WHEREAS, the Forest Preserve Superintendent has assembled this information into a Budget Workbook which the Forest Preserve Committee has used to review and analyze requests of the Forest Preserve District, and

WHEREAS, The Forest Preserve Committee has now received and reviewed those requests, and

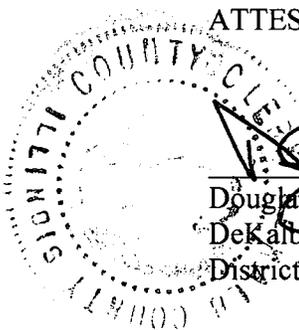
WHEREAS, the Forest Preserve Budget must be on file for public inspection before it may be adopted by the Forest Preserve Commissioners on November 16, 2016.

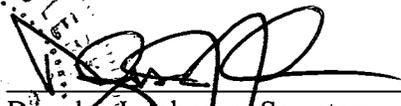
NOW, THEREFORE, BE IT RESOLVED that the DeKalb County Forest Preserve District Commissioners do hereby place on file in the DeKalb County Clerk's Office, on the County's Internet site, and at two other geographically diverse public offices (the Sandwich City Hall and the office of the Genoa City Clerk), for public inspection the attached budget, as well as information utilized by the Committees in preparation of the 2017 Fiscal Year Budget.

PASSED THIS 21ST DAY OF SEPTEMBER, 2016 AT SYCAMORE, ILLINOIS

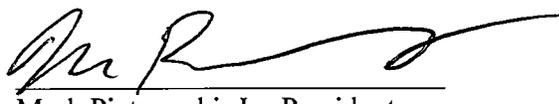
ATTEST:

SIGNED:





Douglas J. Johnson, Secretary
DeKalb County Forest Preserve
District Commissioners



Mark Pietrowski, Jr., President
DeKalb County Forest Preserve
District Commissioners

ORDINANCE
AN ORDINANCE OF THE DE KALB COUNTY FOREST PRESERVE DISTRICT
PROVIDING AN ANNUAL APPROPRIATION

An Ordinance making appropriations for the corporate purposes of the DeKalb County Forest Preserve District, in the County of DeKalb, State of Illinois, for the period commencing January 1, 2017 and continuing through December 31, 2017.

BE IT ORDAINED BY THE DEKALB COUNTY FOREST PRESERVE DISTRICT COMMISSIONERS:

SECTION 1. The Forest Preserve Committee of the DeKalb County Forest Preserve District Commissioners has conducted reviews and public notice concerning the annual appropriation for the 2017 - Fiscal Year and that the following sums, or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the DeKalb County Forest Preserve District of DeKalb County, Illinois, to defray all necessary expenses and liabilities of said DeKalb County Forest Preserve District, as hereinafter specified, for the period commencing January 1, 2017 and continuing through December 31, 2017.

PERSONNEL SERVICES

6005	Regular Salaries & Wages	\$200,000
6051	Boards & Commissions	6,000
6061	Seasonal Staff and Park Managers	60,000
6071	Part Time	20,000
6081	Safety & Security	0
6111	Overtime	5,000
6221	Longevity	6,000
6231	Deferred Compensation	5,000
6501	FICA	30,000
6502	IMRF*	35,000
6511	Health/ Medical Insurance	45,000
6512	Life Insurance	500
6513	HAS Benefit	2,000
6601	Unemployment Insurance	1,000
	SUBTOTAL	\$420,500

CAPITAL

7232	Trail Projects	\$ 10,000
7252	Special Projects	10,000
7253	Park Improvements	20,000
7254	Park Improvements (Staff)	20,000
7258	Wetland Mitigation	-0-
7801	Vehicles	35,000
7802	Construction Equipment	-0-
7803	Lawn Equipment	10,000
	SUBTOTAL	\$105,000

COMMODITIES AND SERVICES

8003	Travel	\$1,000
8005	Mileage-Boards	600
8011	Memberships	500
8013	Public Notices	300
8022	Maint-Equipment	5,000
8023	Maint-Vehicles	10,000
8024	Maint-Buildings & Grounds	20,000
8041	Utilities	8,000
8044	Telephone	5,000
8051	Professional Services	10,000
8061	Commercial Services	9,000
8211	Property Taxes	1,200
8332	Environmental Education	20,000
8411	NREC Expenses	25,000
9001	Supplies	30,000
9011	Postage	400
9021	Copies In-house	0
9211	Clothing	0
9221	Fuel	30,000
9241	Vehicular Parts	2,000
9242	Machine & Equipment Parts	3,000
9801	Miscellaneous	1,000

SUBTOTAL **\$178,300**

Land Acquisition & Land Management
 (4250) 7001 ,6071, 6501, 6502, 6601 Land Management and 5936 Contribution to Land Ac. **\$550,000**

Retirement
 * (4260) Contribution to IMRF Reserve \$45,000 will be contributed to 4210 - 6502 **(\$35,000)**

Tort and Liability
 (4270) 7253 Risk Abatement 8101 9001 Supplies 8101 Insurance Premiums **\$315,000**

TOTAL EXPENSES **\$1,603,800**

Section 2. That the following sums constitute a statement of estimated revenues for the DeKalb County Forest Preserve District for the period commencing January 1, 2017 and continuing through December 31, 2017.

3011	Property Tax (General)	\$1,100,000
3014	Property Tax (FICA)	35,000
4260-	3014 Property Tax (IMRF)	35,000
4270-	3015 Property Tax (Tort and Liability)	315,000
<i>Property Tax Total</i>		\$1,485,000
3041	T.I.F. Surplus	15,000
3331	Replacement Tax	10,000
4632	NREC Revenue	25,000
5501	Interest	5,800
5521	Farm Licenses	18,000
5522	Shelter Rentals, Camping Fees	10,000
5911	Cont. Fr. FP Retirement Fund	35,000

TOTAL REVENUE DISTRIBUTED **\$1,603,800**

Section 3. That this Ordinance shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE DE KALB COUNTY FOREST PRESERVE DISTRICT COMMISSIONERS THIS 16TH DAY OF NOVEMBER, 2016.

President, DeKalb County Forest
Preserve District Commissioners

ATTEST:

Secretary, DeKalb County Forest Preserve
District Commissioners

DRAFT

**RESOLUTION
FP-R2016-03**



WHEREAS, the DeKalb County Forest Preserve District is making land improvements to Sycamore Forest Preserve (earth excavation for road and parking widening, road patching, new asphalt on roads and parking areas, pavement marking, trail construction and trail ramp to the Great Western Trail connection, compensatory storage in floodplain, see attached detailed bid specifications and engineered plan) with Forest Preserve Funds and a large donation, and

WHEREAS, bid specifications were published and bid opening performed by the DeKalb County Highway Department, and

WHEREAS, five (5) bids were received (see attached bid tabulation sheet) and were reviewed by the DeKalb County Forest Preserve District Committee, the Forest Preserve Superintendent and the DeKalb County Engineer.

NOW, THEREFORE, BE IT RESOLVED that the DeKalb County Forest Preserve District Commissioners do hereby award the bid of \$316,305.21 to Curran Contracting Company to complete the land improvements at Sycamore Forest Preserve.

PASSED THIS 21ST DAY OF SEPTEMBER, 2016 AT SYCAMORE, ILLINOIS

A handwritten signature in black ink, appearing to read "Mark Pietrowski Jr.", is written over a horizontal line.

Mark Pietrowski Jr., President
DeKalb County Forest
Preserve District Commissioners

ATTEST

A handwritten signature in black ink, appearing to read "Douglas J. Johnson", is written over a horizontal line.

Douglas J. Johnson, Secretary
DeKalb County Forest
Preserve District Commissioners



CONTOUR DATA

THE CONTOUR DATA SHOWN HEREON IS BASED UPON LIDAR DATA ACQUIRED FROM DEKALB COUNTY, WENDLER ENGINEERING SERVICES, INC. MAKES NO WARRANTIES, EXPRESSED OR IMPLIED TO THE ACCURACY OF THE DATA, THE ERRORS CAUSED BY WORK OR INFORMATION PROVIDED BY OTHERS.

BENCHMARK INFORMATION

BM "A" - SET CHISELED "X" ON EAST BONNET BOLT OF FIRE HYDRANT @ EAST ENTRANCE TO THE PARK
ELEV. 833.30

BM "B" - SET CHISELED "X" ON WEST BONNET BOLT OF FIRE HYDRANT @ WEST ENTRANCE TO THE PARK
ELEV. 834.16

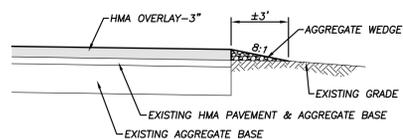
PARKING SUMMARY

STANDARD STALLS 85
ADA STALLS 5
TOTAL STALLS 90

PAVEMENT SUMMARY

PROPOSED
ROADWAYS & PARKING 89,353 SQ. FT.
SHARED-USE PATH 8,912 SQ. FT.

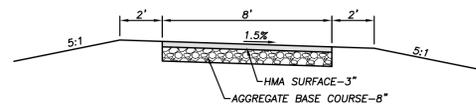
EXISTING
ROADWAYS & PARKING 93,923 SQ. FT.
AGGREGATE SURFACE 7,883 SQ. FT.



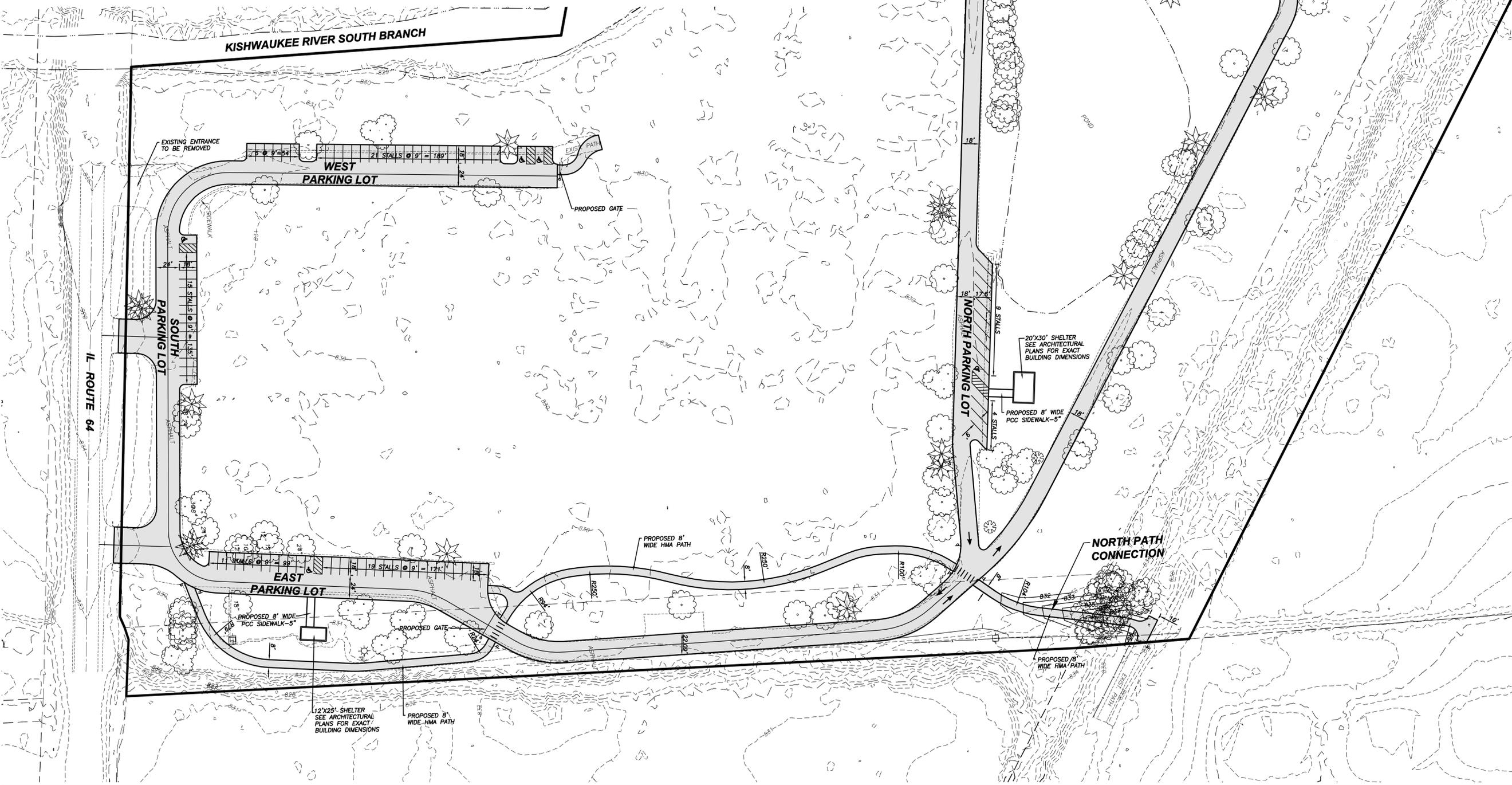
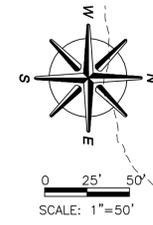
TYPICAL SECTION
PARKING & DRIVE AISLES

EARTH EXCAVATION

NORTH CONNECTION PATH
CUT: 12 CU. YD.
FILL: 193 CU. YD.



TYPICAL SECTION
HMA PATH



REVISIONS	DATE

wendler
wendler engineering services, inc.
engineers - surveyors - scientists
www.wendlers.com ph: 815.288.2281
Illinois Professional Design Firm No. 184-000848

PROPOSED SITE IMPROVEMENTS
OF
EVERGREEN VILLAGE PARK
FOR
DEKALB COUNTY FOREST PRESERVE

SHEET TITLE

OVERALL PLAN

JOB NUMBER
2160123

DATE
06/27/2016

SHEET NO.
1 of 1