

ANNUAL REPORT 2015-2016



DeKalb County Regional Office of Education

2500 North Annie Glidden Road, Suite C

DeKalb, IL 60115

Amanda M. Christensen, Superintendent

Jeffrey E. Smith, Assistant Superintendent

Mission

According to statute, the Regional Superintendent of Schools shall 1) exercise supervision and control over all school districts in the region and 2) act as the official advisor and assistant of the school officers and teachers in the region. The DeKalb ROE is committed to providing high quality services for our communities and stakeholders. We strive to ensure that school personnel have the resources necessary to carry out their mission. We act collaboratively with the Illinois State Board of Education to advance safe, efficient, and effective schools. We perform our statutory duties to guarantee the best educational opportunities for Illinois families.

2015-2016 STAFF

Kirstie Ruckoldt and Jasmine Hollins, Truancy Casework
Denise Curran, Truancy and Liaison for Homeless Students
Donna Butler, Debbie Scalzitti, and Chris Turk, Testing Center
Debra Petrie, Bookkeeping

Barb Clark, Educator Licensure
Cindy Harness, Administrative Assistant
Jessica Fogelsanger, Fingerprint Technician
Ashley Davis, Fingerprint Technician

DeKalb County Regional Office of Education #16

Amanda Christensen, Regional Superintendent

Contact Information

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815-217-0460 (main phone)
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Hours Monday—Friday
8:30 am—12:00 pm and 1:00 pm—4:30 pm

Our office policy mandates prompt and courteous attention to all requests coming to our office for information and assistance with educational problems. This applies to phone calls, office visits, emails, and letters from school personnel, parents, students, and citizens. This is a year-round, daily service and constitutes one of the greatest demands on our collective time and energy.

Duties of the DeKalb County Regional Office of Education

The Regional Superintendent of Schools is the chief administrative officer of a Regional Office of Education and is the only elected education professional in Illinois. The Regional Superintendent of Schools is often referred to as an intermediate school officer. Most of the duties and functions performed are at a level between that of the local school district and that of the State Superintendent of Education. The Regional Superintendent and Assistant Regional Superintendent coordinate and deliver state and local news and act as educational advocates by providing positive leadership and proactive assistance to educators, school districts, and the public. One of the most time-consuming tasks is assisting the Illinois State Superintendent of Education and his staff in processing the great number of applications, reports, claims for reimbursement, etc., which are required in today's education world.

Educational Administration

- Respond to legal questions from educators, boards of education and other citizens
- Issue, register and renew educator licenses
- Supervise and assist in transportation programs and other staff development programs
- Administer the G.E.D. testing programs and issue diplomas
- Disseminate information on scholarships and teacher vacancies
- Conduct professional growth opportunities
- Approve school calendars, in-service days, workshops, and institutes
- Conduct hearings for School District reorganization
- Administer Truancy Intervention programs and Safe School Alternative Education programs

Cooperation Management

- Assist the Illinois State Board of Education (ISBE) in the evaluation and recognition of public schools and private schools who ask to be recognized
- Maintain maps of all school districts
- Administer cooperative programs
- Monitor public schools during strikes
- Remove any member of a school board for failure to perform official duties
- Assist with cooperatives, special education programs, and vocational programs
- Serve as Ex-Officio secretary of the Regional Board of School Trustees

Financial

- Audit district claims for General State Aid, categorical funds, and Federal grants
- Review budgets, audits, evidence of indebtedness, and annual financial reports
- Check bonding of school treasurers
- Disburse state and federal funds
- Act as administrative and/or fiscal agent for appropriate programs

Health and Life Safety

- Visit and inspect each public school annually
- Supervise school buildings for health and life safety and condemn buildings if necessary
- Provide courses in safety and first aid for bus drivers
- Approve and issue building permits and occupancy permits

Public Relations

- Respond to questions and concerns, including legal questions
- Promote and support educational programs and achievements of the schools and educators
- Hold public hearings on topics vital to education
- Serve as liaison between the state legislature, local school districts, and the ISBE

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Community Outreach

A significant duty of the ROE is to serve as the educational representative on many of the professional and lay committees established throughout the County and Northern Illinois. The DeKalb ROE is always looking for ways to build a network of support for DeKalb County's youth.

In 2015-2016, the Regional Office had representation on or held membership in the following Boards and Committees:

1. Illinois Association of Regional Superintendents of Schools (IARSS)
2. IARSS Committees: Educator Licensure, Student Services
3. Area II Regional Offices of Education
4. Youth Action Group of the DeKalb County Partnership for a Substance Abuse Free Environment (DCP-SAFE)
5. DCP-SAFE Steering Committee
6. DeKalb County Juvenile Justice Council and sub-committees: Education and Community Collaboration
7. Kishwaukee Education Consortium governing board
8. Truancy and Alternative Optional Education Program (TAOEP) Directors
9. The Kishwaukee College Adult Education Area Planning Council
10. Children's Advocacy Center Advisory Board
11. Children's Home + Aid (Healthy Families Illinois)
12. DeKalb County Youth Service Providers
13. Secretary - Regional Board of School Trustees
14. Illinois Association of School Administrators (IASA)
15. Illinois Principals' Association (IPA)
16. Kishwaukee Intermediate Delivery System (KIDS): Executive Committee, Advisory Board, and Curriculum Coordinators
17. DeKalb County Department Heads
18. DeKalb County Tobacco-Free Committee

Additional Community / School Services

- Issued many informational bulletins for use by school administrators and teachers
- Administered or served on selection committees for the following educational scholarships, grant-in-aid, or loan programs:
 - The Elmberg Student Loan Fund
 - Illinois State Sheriff's Association Scholarship Awards
 - Alf M. Deisz Memorial Scholarship Award
- Coordinated the DeKalb County Spelling Bee at Kishwaukee College (sponsored by Shaw Media)
- Collaborated with the DeKalb County Community Foundation on the Excellence in Education awards and the Community Resources for Youth Breakfast
- Facilitated the DeKalb County educator job application consortium
- Spoke to NIU students in the teacher preparation program (Topics: legal and ethic issues, educator licensure, and teacher performance evaluation)
- Attended NIU Career Fair in order to assist educators in obtaining credentials and recruit substitute teachers / paraprofessionals
- Volunteered at the Raising Student Achievement Conference, December 2015
- Served on the Walk to End Child Abuse committee for Family Service Agency and an ROE team walked in the event
- Co-chaired a committee on Educational Inclusion and Climate for the Illinois Department of Human Rights

Professional Activities

It is expected that the ROE staff will engage in continuous improvement. Both the Superintendent and the Assistant Superintendent are required to complete one Administrator Academy per year and an average of 20 professional development hours per year in order to maintain their educator credentials. Professional development hours for both administrators exceeded this minimum requirement, including participation in:

- State-wide meetings and area meetings of Regional Superintendents of Schools
- Behavioral threats assessment and safety/security workshops
- Elementary and Secondary Education Act Conference
- School improvement
- PearsonVUE testing center
- Health / Life Safety building requirements
- Legislative updates

Truancy staff annually attends the ICEARY conference (Illinois Coalition for Educating At-Risk Youth). Office personnel regularly receive staff development for educator licensure, legislative mandates, criminal background checks, technology, and accounting. In June 2016, some staff attended the Google Summit at Kishwaukee Education Consortium.

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Services to Educators Regarding Licensure

The Regional Office of Education assists teachers seeking an Illinois Professional Educator License including applications, registrations, endorsements, and renewals. The ROE is the resource for local educators who have licensure questions or who need training on the Educator Licensure Information System (ELIS). According to the ELIS statistics report, 893 educators registered a total of 1142 licenses, 498 new teacher licenses were issued, 54 new endorsements were issued, and 101 new paraprofessional licenses were issued.

The ROE maintains a database of all substitute teachers in DeKalb County. It also maintains the records for substitutes such as their blood-borne pathogens training, physical exams and TB results, mandated reporter acknowledgement, criminal history records information, and proper licensure. Substitute teachers can guest teach in all of the school districts and private schools in DeKalb County. During the 2015-2016 school year, 401 substitute teachers took advantage of this service. The ROE continued its efforts to recruit and retain substitute teachers; an informational workshop was held on February 16, 2016. On August 6, 2015, the ROE in collaboration with local school districts also provided a one-day workshop to prepare substitute teachers. Topics included student safety, classroom management, and instructional strategies.

The Regional Office of Education has a digital fingerprinting system that allows a quick return of criminal background information to the local school districts at a cost of \$60.00 per employee, substitute, or student teacher. The ROE also provides this service to local bus drivers, healthcare workers, school volunteers, and county jail volunteers. The office conducted a total of 1280 fingerprints and criminal history records checks last year.

Credentials services are also related to compliance assistance services. Annually, the DeKalb ROE checks the credentials of employed teachers, administrators, and paraprofessionals (assistants). ROE staff not only enforces credential requirements, but also assists districts and individual educators when there are licensure issues.

Health / Life Safety and Inspection of Buildings

- Interprets Life Safety Code information for school officials
- Inspects every public school every year (43+ buildings)
- Issues building permits, occupancy permits, and demolition permits
- Conducts walkthroughs of construction sites with architects
- Maintains records of districts' 10-Year Surveys and Amendments
- Processes school maintenance grants and use of health-life safety funds
- Beyond requirements, the ROE facilitates a county-wide committee of district facility managers and law enforcement to discuss and collaborate on issues of safety and security.

Certification of Bus Drivers / Transportation

The Regional Office offers the initial training required for all new school bus drivers prior to getting a bus permit and the annual refresher workshop required in the 12-month period prior to renewal. Experienced drivers must take a two-hour refresher course annually, and all new drivers must take an eight-hour course in school bus driver safety and first aid, as prescribed by the Illinois State Board of Education and administered by the ROE.

Five initial courses were held at the ROE, and were taught by Carolyn Amerman, Tom Boyce, Charlene Bridges, Jason Calloway, and John Leech. Fifty-two drivers were trained at these sessions. The same five instructors taught fifteen refresher courses provided mostly on location at school districts. A total of 413 drivers attended these trainings. Additionally, the Assistant Superintendent facilitated four Transportation Directors' meetings and one Instructors' Meeting.

Recognition of Schools

The DeKalb County ROE issued, in conjunction with the Illinois State Board of Education, the status of Recognition to each of the eight public school districts in DeKalb County, and two non-public schools (St. Mary Elementary in DeKalb, and St. Mary's Elementary in Sycamore).

The Regional Office conducted a full state recognition compliance visit to two school districts: Sycamore CUSD 427, and Sandwich CUSD 430 and one non-public school, St. Mary's Sycamore, during the 2015 -16 school year.

Compliance items cover a broad range, including: personnel files and properly credentialed employees, student records, school improvement plans, special education services, board policy, website requirements, treatment of homeless students, staff evaluation methods and procedure, and mandatory staff trainings.

DeKalb County Regional Office of Education #16
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Regional Board of School Trustees

The Regional Superintendent acts as ex-officio secretary for the Regional Board of School Trustees. This Board holds title to all school real estate in the name of the State of Illinois. The Board hears district consolidation cases and cases in which individuals wish to detach from one district and annex to another district. There was one such petition filed on April 26, 2016 and the Board held the hearing on October 3, 2016. Members of the Board are elected for six-year staggered terms by countywide elections as follows:

MEMBER	TOWNSHIP	TERM EXPIRATION
Thomas Burski	Afton	2019
Larry Forsberg	South Grove	2017
Marshall Hayes, President	DeKalb	2017
John Horn	Cortland	2021
Charles Rose	Sycamore	2019
Jamie Willrett	Malta	2021
Vacancy		

Professional Development for Educators

Registration fees of teachers' licenses are available to use for teachers' institutes, workshops, and related activities. During 2015-2016, the Regional Office made funds available to local school districts and cooperatives on a flat amount basis of \$500 to these in-service training programs that could be directed toward local school needs. During the past year a total of \$3325 was provided to local school districts to finance their institutes approved by the Regional Superintendent. Another \$1650 was provided to districts for their attendance at the Raising Student Achievement Conference held on December 7-8, 2015. The DeKalb ROE also coordinated and facilitated (9) Superintendents' workshops and (2) Principals' workshops. Additionally, the ROE applied for and secured a new grant from ISBE which allowed the office to run a New Teacher Induction program for Hiawatha CUSD 426, Sandwich CUSD 430, and Kishwaukee Education Consortium consisting of training new mentors, (6) new teacher professional development sessions and (4) mentor forums.

Kishwaukee Intermediate Delivery System

The Kishwaukee Intermediate Delivery System (KIDS) is the professional development consortium of the Regional Offices of Education for DeKalb, McHenry, and Boone/Winnebago counties. DeKalb ROE contributes its state ROE services grant to KIDS in order to more efficiently and cost effectively provide staff development. However, this grant was not awarded until August 2016, after the close of fiscal year 2015. This delay, due to the lack of a state budget, forced agencies to spend out of reserves since they did not know when or if this grant would flow. Thus, fewer services and opportunities for professional development were offered. The interagency agreement dictates that professional development will be provided in the following areas: technology, district and school improvement, administrator academies, education for exceptional children, and academic/content learning areas.

Foundational Services in the areas of language arts, math, balanced assessment, teacher evaluation and continuous improvement planning continued in its second year and added a variety of topics, locations, and times available. Foundational Services are offered to DeKalb County educators at no-cost as they are covered by a state grant.

DeKalb County participants in KIDS Sessions

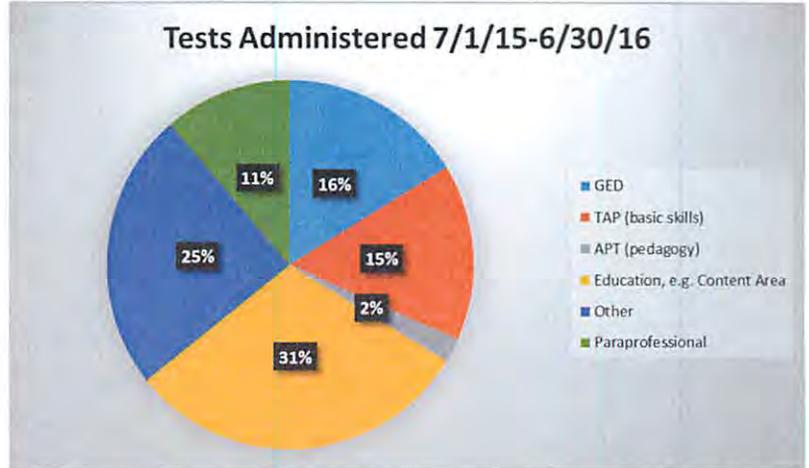
<u>Quarter</u>	<u># of Attendees</u>
July 1, 2015 - September 30, 2015	0
October 1, 2015 - December 31, 2015.....	29
January 1, 2016 - March 31, 2016.....	32
April 1, 2016 - June 30, 2016	32
TOTAL for FY2016.....	93
Total of participants for FY13 was 197, for FY14 was 194, for FY15 was 264, and for FY16 was 93.	

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Testing Center

Thanks to DeKalb County making available a computer lab, the DeKalb ROE continues to be a PearsonVUE authorized testing center on Tuesdays 9am—4pm. Registrations are done online through PearsonVUE. In FY16, 393 different candidates tested on a total of 506 tests. There were 52 regularly scheduled testing days, averaging 10 candidates per day. Additional days were specially scheduled to serve testers who required accommodations such as extended time or adaptive equipment. The Constitution Test for the GED continues to be made available at no cost to the tester. The ROE also offers the ETS Paraprofessional Assessment. These appointments are made by calling the office; 4 spots per testing day are reserved for paraprofessional candidates and/or Constitution tests.

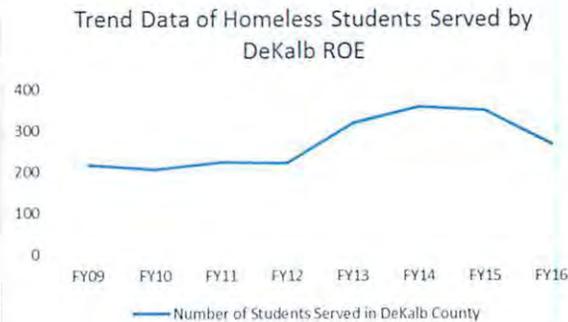


Type of Test	# of Tests Administered
GED	82
TAP (basic skills)	78
APT (pedagogy)	11
Education Content Area	154
Paraprofessional	57
Other	124
TOTAL for FY16	506

GED Testing and Issuance

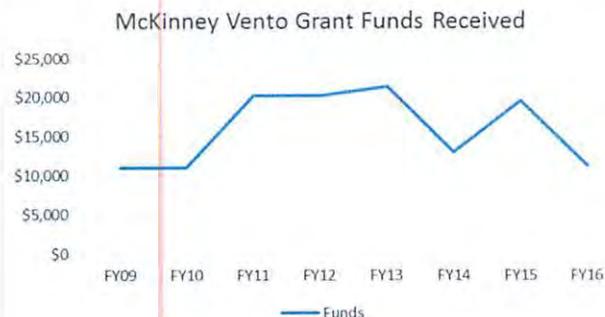
The General Educational Development (GED) is a battery of high school equivalency tests. Individuals may register at www.ged.com and choose DeKalb County ROE as the testing site. Upon completing GED requirements, the individual may request a copy of their transcript for \$6 and/or certificate for \$10. During 2015-16, 47 GED certificates and 109 GED transcripts were issued, allowing individuals to move forward with their educational or career plans.

School Year	Students Identified
2008-2009	217
2009-2010	206
2010-2011	222
2011-2012	221
2012-2013	319
2013-2014	359
2014-2015	349
2015-2016	267



Services for Homeless Students and Their Families

The McKinney-Vento Act, signed into law in Illinois on January 24, 1995 ensures that students who are considered homeless maintain consistent school attendance with minimal disruption. During the 2015-2016 school year, 267 homeless youth were identified in DeKalb County. Denise Curran served as the DeKalb County Homeless liaison, training school district personnel in identifying homeless children and those in housing crises and providing the supports necessary to ensure consistent school attendance with minimal disruption. The DeKalb ROE appreciates Hope Haven and Safe Passage for their support of homeless students and their families. FY16 saw the continuation of some students who were still homeless following the tornado that destroyed the town of Fairdale in the Hiawatha CUSD 426.



School Year	Funds
2008-2009	\$11,000
2009-2010	\$11,000
2010-2011	\$20,179
2011-2012	\$20,179
2012-2013	\$21,329
2013-2014	\$13,010
2014-2015	\$19,510
2015-2016	\$11,193

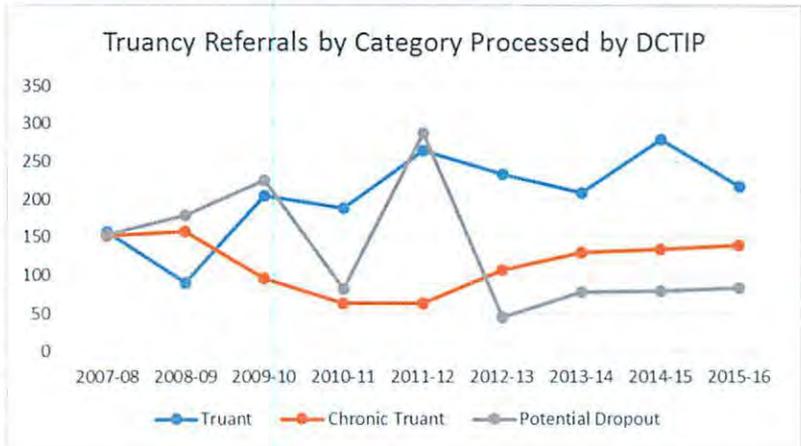
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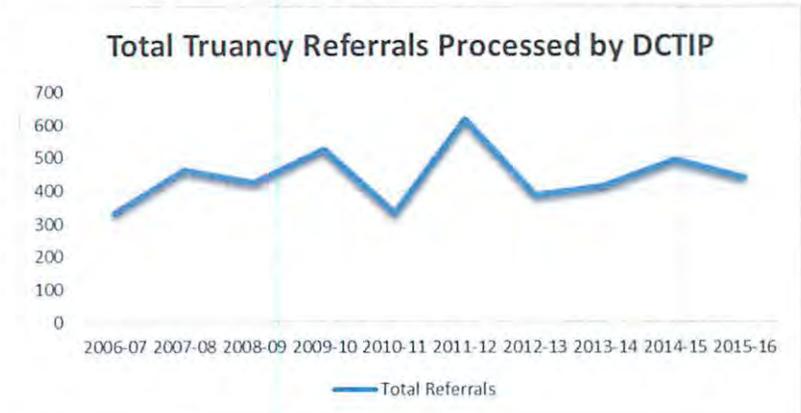
Truancy Supervision

This was the twenty-ninth year that DeKalb County was part of a Truants' Alternative Optional Education Program. DeKalb County Truancy Intervention Program (DCTIP) was funded through a grant from the Illinois State Board of Education and was administered and facilitated through the Regional Office of Education, with the Assistant Superintendent serving as DCTIP Director. Truancy Outreach Workers Kirstie Ruckoldt, Jasmine Hollins, and Denise Curran worked with truant students and their families to improve attendance by providing intervention services, acting as a liaison between home and school, referring children and families to DeKalb County service agencies, and coordinating a credit-recovery program. While early interventions are preferred, the DeKalb ROE appreciates working with the State Attorney's Office and DeKalb County Court Services when needed. This year, trend data over ten years has been included to help express the need for additional resources, since the state grant keeps decreasing while the numbers of truants increased.

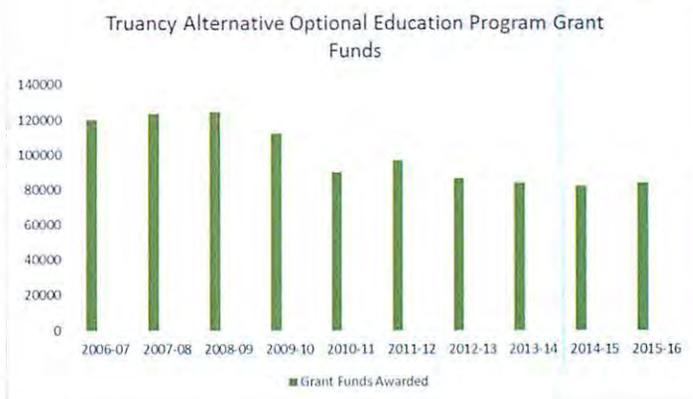
Total student enrollment in public schools was 16,881. Since all referrals came from the public schools, 2.6% of all DeKalb County students were referred to DCTIP. Last year, 2.9% of all students were referred to DCTIP. Out of the 439 referred, 31% were Black or African American, 19% were Hispanic or Latino, and 45% were White. Males constituted 55.8% and females were 44.2%. The grade from which the greatest number of referrals came was 1st (qualifying as Educational Neglect), followed by 10th, followed by 12th.



	Truant	Chronic Truant	Potential Dropout	TOTAL Referrals
2006-07	177	101	55	333
2007-08	156	151	153	460
2008-09	89	156	178	423
2009-10	204	95	225	524
2010-11	188	63	81	332
2011-12	265	62	288	615
2012-13	233	106	45	384
2013-14	209	129	77	415
2014-15	279	134	79	492
2015-16	217	139	83	439



School Year	Grant Funds Awarded
2006-07	\$119,813
2007-08	\$123,407
2008-09	\$124,641
2009-10	\$112,177
2010-11	\$90,067
2011-12	\$96,669
2012-13	\$86,567
2013-14	\$83,754
2014-15	\$81,870
2015-16	\$83,754



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FY16 DCTIP services included:

Home visits.....	50
Academic counseling.....	90
Tutoring.....	14
Court-related services.....	42
Referral to social services	7
Support services for parents.....	2
Monitoring.....	439
Mentoring.....	24
Other.....	4
Credit Recovery.....	85

Home visits, tutoring, court-related services, and credit recovery instances remained relatively flat to those provided in FY15. Academic counseling was provided over double the times provided in FY15. Referral to social services and support services for parents occurred less often in FY16 than in past years. Instances of mentoring were also down from past years. These trends indicate that getting the truant students back on track academically took precedence and that time-intensive tasks such as mentoring were not feasible.

Kishwaukee Education Consortium

KEC serves DeKalb, Genoa-Kingston, Hiawatha, Sycamore, Hinckley-Big Rock, Indian Creek, Sandwich, Somonauk and Rochelle. KEC is the Regional Safe School Program, providing alternative education to students who have multiple suspensions or an expulsion. This program is part of the ReStart program which gives students the opportunity to “restart” their academic, social, and emotional growth. During 2015-2016, 35 students were enrolled in the Safe School.

Northwestern Illinois Association

The Northwestern Illinois Association (NIA) is an association of public school districts in the ten northwestern counties of Illinois, which provides services to children with low incidence disabilities such as severe sight or hearing problems or orthopedic impairments. A large geographic area is needed in order to provide an effective and economical program since a very small percentage of children are found in these categories. Location: Sycamore CUSD 427 Administration Building, 245 W. Exchange St., Sycamore.

DeKalb County School District Enrollments

Below is a summary of student enrollment figures for DeKalb County schools during the school years of 2008-2009 through 2015-2016. Public school figures come from the Fall Housing Report (September). Private school figures are at the request of the ROE.

DISTRICT	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16
Genoa-Kingston #424	2059	2058	2016	1909	1867	1834	1773	1763
Indian Creek #425	877	873	803	687	766	763	749	722
Hiawatha #426	616	632	585	608	604	611	580	550
Sycamore #427	3727	3711	3787	3805	3767	3738	3744	3757
DeKalb # 428	5907	5875	6000	5667	6244	6264	6351	6465
Hinckley-Big Rock #429	766	757	733	711	710	695	692	686
Sandwich #430	2492	2492	2391	2346	2275	2264	2151	2096
Somonauk #432	1031	1031	876	864	864	821	796	807
Regional Safe School	26	45	40	53	52	44	61	35
Public School Totals	17,501	17,474	17,231	16,650	17,149	17,034	16,880	16,881
St. Mary - DeKalb	250	221	231	241	250	192	177	193
St. Mary's - Sycamore	235	235	198	228	240	244	228	193
Somonauk Christian	69	67	102	117	124	98	86	No data
Cornerstone Christian	400	400	350	339	345	164	279	294
Montessori Sycamore	20	63	98	22	24	22	No data	20
Camelot School	130	129	132	140	138	88	87	85
Private School Totals	1104	1115	1111	1087	1121	608	864	785
Total Enrollment	18,605	18,589	18,342	17,737	18,270	17,642	17,737	17,666

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FUND DISTRIBUTION FROM July 2015 to June 2016

PROGRAM	RECIPIENT	TOTAL DISBURSED
General State Aid	KEC	\$174,071.09
General State Aid- Loss Limit	KEC	\$7,948.47
ROE/ISC Operations	Kishwaukee Intermediate Delivery System (KIDS)	\$54,546.00
Bus Driver Training	ROE	\$1,511.00
Truancy (TAOEP)	ROE	\$83,754.00
Regional Safe School	KEC	\$73,096.00
Early Childhood Block Grant	Community Coordinated Child Care (4C)	\$156,260.00
Career and Tech Ed (CTEI)	KEC	\$350,613.00
Title II – Teacher Quality Leadership	ROE	\$3,220.00
V.E. Perkins Title 11C	KEC	\$140,209.00
McKinney-Vento Grant	ROE	\$15,010.00
DeKalb County Induction Grant (Mentoring)	ROE	\$30,049.00
Regional Safe School Career Education Program	KEC	\$37,809.00
Rural Education Achievement Program (REAP)	ROE	\$15,000.00

DEKALB COUNTY INSTITUTE FUND REPORT FOR 2015-2016 SCHOOL YEAR

Beginning Balance, July 1, 2015		\$92,600.55
Receipts: License Applications and Registrations	\$40,241.05	
Expenditures: District In-Service, ROE In-service, Licensure Support, Professional Development Fees, Mini-Grants	\$24,627.60	
Ending Fund Balance, June 30, 2016		\$108,214.00

ROE Services

	IN	OUT
GED	\$1,793.75	\$0
Bus	\$6,213.00	\$3,328.65
Fingerprints	\$26,923.50	\$21,661.40
Testing	\$10,153.76	\$13,429.85

This page is just a snapshot of the ROE's financials. The office completes a full audit for the State annually. The DeKalb County Regional Office of Education would like to thank all of the DeKalb County Departments, the community agencies, and the school boards and school districts for their continued cooperation with the DeKalb ROE as it fulfills its mission of "Support and Services." A special thanks goes to the County Board and the Health and Human Services Committee for continuing to provide the housing, personnel, and financial resources that allow the Regional Office of Education to provide needed services. As Superintendent of the Regional Office of Education (ROE) DeKalb County, Illinois, I hereby submit this detailed annual report covering the activities of the office from July 1, 2015 to June 30, 2016.

Amanda Christensen

Amanda Christensen, Superintendent
 Regional Office of Education #16
 DeKalb County, Illinois

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THE REGIONAL REPORTER

The newsletter of the

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