

**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF THE MEETING  
DATE: January 23, 2018**

**BOARD OF HEALTH MEMBERS PRESENT**

Christina Jones, RN, MS, President  
LeAnn Gruber, DVM, Vice President  
Celeste Latham – Secretary  
Derryl Block, RN, PhD  
Heather Breuer, DMD  
Kevin Bunge  
Erik Englehart, MD  
Mayuri Morker, MD  
Lizy Garcia  
Tiara Huggins

**ABSENT**

Jill Tritt, JD

**STAFF MEMBERS PRESENT**

Lisa Gonzalez, Public Health Administrator  
Brenda Courtney, Director, Administrative Services  
Greg Maurice, Director, Health Protection  
Cindy Graves, Director, Community Health & Prevention,  
Health Promotion and Emergency Preparedness  
Annie Tripicchio, Administrative Assistant

**CALL TO ORDER**

The DeKalb County Board of Health meeting of January 23, 2018 was called to order at 6:33 pm by Christina Jones, President.

**INTRODUCTION OF NEW BOARD MEMBERS**

Christina Jones, President, introduced new Board Members, Dr. Erik Englehart, Lizy Garcia and Tiara Huggins. New members provided a general overview of their background and interests which were followed by introductions by the remaining Board of Health members and staff.

**MINUTES**

**Full Board**

On a motion by Dr. Block, seconded by Dr. Gruber, the Board of Health Minutes of the Meeting for November 28, 2017, were approved. Motion carried.

**PERSONS TO BE HEARD FROM THE FLOOR**

None

## **DIVISION REPORTS**

### **Public Health Administrator – Lisa Gonzalez**

Mrs. Gonzalez reported that The Community Health Needs Assessment (CHNA) Steering Committee met in November to continue planning for the rollout of the Community Themes and Strengths Assessment and the Local Public Health System Assessment. The Community Themes and Strengths Assessment will be initiated on February 1, 2018 and will be open through the March 2018. The Local Public Health Systems Assessment will be completed during five working sessions that will begin on January 25, 2018 and continue for five consecutive Thursdays through the month of February. The Board of Health will be asked to participate in the MAPP Forces of Change Assessment as part of the regularly scheduled meeting in either March or May 2018. A website for the CHNA effort and can be accessed at: [www.dekalbcounty.org/health/togetherforahealthierdekalbcounty.html](http://www.dekalbcounty.org/health/togetherforahealthierdekalbcounty.html)

Mrs. Gonzalez stated that the Illinois Department of Public Health (DPH) is interested in partnering with Local Health Departments throughout the state to assist qualifying patients and caregivers with completing and submitting applications for the Medical Cannabis Registry Program in accordance with the Compassionate Use of Medical Cannabis Pilot Program Act [410 ILCS 130/] and the Compassionate Use of Medical Cannabis Patient Registry Code [77 Ill. Adm. Code 946]. DPH receives more than 1,000 applications for the registry program each month, and an estimated 90% of applications are submitted with errors. This initiative is part of DPH's efforts to improve the quality of applications received by the Medical Cannabis Pilot Program in an attempt to provide improved customer service to this vulnerable population. We are currently assessing the fit and feasibility of this partnership and will update the Board as the discussion progresses.

Mrs. Gonzalez reported that we continue to be in the initial planning phase for the CDP system implementation which includes full customization of the system to meet our clinical and billing needs. During the months of November and December, Department staff participated in the following three (3) webinars: CDP Overview, Immunization Program – Questions and Answers and Clinic Schedule Development. As mentioned in our last report, we will need to purchase desktop scanners and signature pads for our registration staff in order to maximize efficiency. During this reporting period, we worked with County IMO to finalize the estimates for the required hardware. CDP is scheduled to be on site February 20, 2018 for clinical and billing staff training, with the “go-live” date scheduled for February 21, 2018.

Mrs. Gonzalez stated that we have begun the work to close out and finalize the Fiscal Year 2017 Financial Statement. Final line item adjustments and accounts receivable figures are due at the end of February. The preliminary audit began in December and the auditors will return for final fieldwork in April. The Fiscal Year 2017 Financial Statement will be presented at the May meeting. Beginning on January 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be 54.5 cents per mile for business miles driven, up from 53.5 cents for 2017. Health insurance premiums (monthly) for 2018 were presented. Agreements for Services with all independent contractors have been renewed for 2018.

### **Health Protection – Greg Maurice**

Mr. Maurice stated that complaints have increased for Suburban Apartments/Estates for property maintenance issues such as broken toilets, heating issues, water leaks, etc. However, the County does not have a property maintenance ordinance. Board members discussed potentially updating the current nuisance and/or building code ordinance to address multi-family units.

Mr. Maurice reported that the Food Scrap pilot program concluded with 87 homes participating. The homeowners did a great job not contaminating the food waste with other items but unfortunately less than 500 pounds were collected in approximately six months. The holiday light collection has been continuing and will conclude on February 2, 2018.

Mr. Maurice stated that staff sorted, assigned, and distributed rabies tags to veterinary clinics at the end of December for 2018.

Mr. Maurice reported that Staff focused on completing the required inspections to be in compliance with the Local Health Protection Grant. Additionally, staff conducted inspections at tanning and body art establishments for compliance. Environmental Health staff attended a water well training in LaSalle County on November 8, 2017. Topics included Well program code updates and pending changes, along with a non-community well update.

### **Community Health and Prevention – Cindy Graves**

Ms. Graves gave an update the Board on the 2017-2018 flu season. She indicated that it has been a bad year for the flu, leading to increased emergency room visits and that this year. She reported that seven children were admitted to the ICU for Influenza, compared to two cases last year.

Ms. Graves also gave an update on lead contamination in the water in DeKalb and Sycamore schools. She indicated that the Illinois Department of Public Health has provided guidance and are not overly alarmed at this time. Ms. Graves reported that both school districts are working with contractors to mitigate the lead issue. At this time the Department is suggesting that parents, they are encouraged to make an appointment with their doctor to discuss lead risk concerns.

Ms. Graves reported that she participated in a panel presentation on the Opioid Crisis held at Fatty's. Other panel members included State's Attorney Amato, DeKalb Police Department officer, NIU Police Department officer, a pharmacy professor, and a work rehabilitation therapist from NIU. Approximately 100 people were in attendance. This was a good start to let the community know the work that is being done. Ms. Graves also attended a panel discussion in Dixon between stakeholders and the State of Illinois regarding the needs, personal stories, and what is currently being done in Illinois. Discussions were held with Kane County Health Department (KCHD) regarding the funding of our Narcan Supply. KCHD will now be covering our needs for the non-emergency medical service first responders. Ms. Graves is working with State's Attorney Amato and a local mental health professional regarding possible transitional care for those in rehab.

Ms. Graves stated that there is uncertainty surrounding CHIP funding moving forward after March 2018

### **FINANCIAL DATA**

Dr. Breuer moved to approve the Financial Statements for the months of November and December 2017, seconded by Kevin Bunge. Motion carried.

Dr. Morker moved to approve the Claims for December 2017 and January 2018, seconded by Celeste Latham. Motion carried.

### **NEW BUSINESS**

1. Appointment of Standing Committees

Mrs. Gonzalez explained that the Executive Committee represents the officers of the Board of Health and includes Christina Jones, President, Dr. Ronald Feldmann, Vice President and Celeste Latham, Secretary. Appointments to the other standing committees were as follows: Finance Committee: Dr. LeAnn Gruber, Chair, Christina Jones and Dr. Heather Breuer; Bylaws Committee: Jill Tritt, Chair and Dr. Erik Englehart; Personnel Committee: Celeste Latham, Chair, Dr. Derryl Block and Lizy Garcia; Nominating Committee: Dr. Mayuri Morker, Chair, Kevin Bunge and Tiara Huggins. Mrs. Gonzalez provided an overview of the committee responsibilities and timeline for annual meetings.

## 2. 2018 Meeting Dates

Mrs. Gonzalez reviewed the Board of Health meeting dates for 2018.

Tiara Huggins moved to approve the Board of Health meeting dates for 2018, seconded by Dr. Gruber. Motion carried.

## **CORRESPONDENCE AND NEWS**

As noted.

## **ADJOURNMENT**

On a motion by Tiara Huggins seconded by Dr. Breuer, the Board of Health adjourned at 7:46 pm. Motion carried.

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Celeste Latham, Secretary  
DeKalb County Board of Health