

# DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

## MINUTES OF MEETING

April 16, 2018

Approved

Board Members Present: Jerry Helland, Dick Schluter, Marilyn Stromborg, Sue Plote,  
Robert Cook, Laurie Emmer, Jennie Geltz, Meghan Cook, Jane Olson

Board Members - Absent:

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

### 1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:30 PM.

### 2. Agenda

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.*

### 3. Minutes

*Ms. Plote moved to approve the minutes of the 03/19/18 and 4/9/18 Board meetings; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

### 4. Announcements

Ms. Cada announced that Ms. Salgado has finished the April edition of the E-newsletter and will be coming out shortly.

### 5. Director's Report

Ms. Cada reported that she and Mr. Cook attended the ACMHAI quarterly meeting. This quarterly meeting focused on strategic planning to determine the direction that ACMHAI will be going.

Ms. Cada shared two thank you notes from the latest Mental Health 1<sup>st</sup> Aid training with the Board.

Ms. Cada received a letter from Open Door stating that Dave Baker has retired. Rita Potter will be taking his position as Executive Director.

### 6. Community Input

There was no community input.

## **7. Finance Reports**

*Ms. Cook moved to approve the April 2018 agency claims in the amount of \$183,229.59; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.*

*Dr. Stromborg moved to approve the April 2018 office claims in the amount of \$13,249.05; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

## **8. Executive Committee**

A. Jail Tour 5/7/18 at 5:00 PM.

Chief Klein has invited the Board to a tour of the new jail facility on 5/7/18 at 5:00 pm. Our Executive and Finance Committee meetings will be held directly after the tour and will be at the jail or in the Legislative building.

B. Slate of Officers

Ms. Cada discussed the Slate of Officers and how the process works. The final vote for Officers will be at the May Board meeting.

## **9. Finance Committee**

A. Adventure Works Funding request

The Board discussed a request from Adventure Works for additional dollars for GY18.

*Dr. Stromborg moved to grant Adventure Works up to \$10,000 for Grant Year 2018 and the letter will include a paragraph, in bold, stating our concerns and that there can't be any other requests like this; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.*

B. Grant Allocations presentation and recommendations

Ms. Cada presented a Power Point on the GY19 applications that included financial starting points for discussion. The Board discussed each application at length.

C. 12 Health Services Drive lease

Ms. Cada reported that there is no signed lease at this point. Northwestern Medicine Corporate attorneys have reviewed the lease and have requested changes. Mr. Helland, Mr. Schluter, and Ms. Cada are working on the lease issues.

## **10. Outcomes Committee**

The Outcomes Committee did not meet this month.

## **11. Old Business**

A. Annual Plan draft

Ms. Cada presented the Board with a draft of the 2018 Annual Plan. The Board discussed the plan.

*Ms. Plote moved to approve the 2018 Annual Plan; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**12. New Business**

There was no new business.

**13. Adjournment**

The next Board meeting will be May 21, 2018 starting at 6:30 pm.

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

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Jerald Helland, President

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Kathy Ostidick, Recording Secretary