

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

January 22, 2018

Approved

Board Members Present: Jerry Helland, Dick Schluter, Jane Olson, Marilyn Stromborg,
Sue Plote, Meghan Cook, Laurie Emmer

Board Members - Absent: Jennifer Geltz

Other Persons Present: Mary Ellen Schaid, Jennifer Aldrich, Rubi Salgado

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:00 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Olson moved to approve the minutes of the 12/11/17 Board meeting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

4. 3-Year Presentation – Safe Passage

Mary Ellen Schaid, Jennifer Olbrich, and JeaNae Remala gave the Safe Passage 3-Year Presentation.

5. Announcements – Presentation by EMK Consulting LLC – Alex Campbell

Alex Campbell of EMK Consulting LLC gave a presentation to the Board to show them the capabilities of his organization for on-line grant applications and reporting. Mr. Helland asked about the cost. Mr. Campbell said the initial fee would be approximately \$25,000 and the yearly maintenance fee would be approx. \$3,000 to \$5,000.

6. Director's Report

Ms. Cada reported that she is partnering with Live Healthy DeKalb County and they are bringing in the Bridges Out of Poverty Training.

Tynisha Clegg, Family Service Association's Interim Executive Director, requested a meeting with Ms. Cada and Ms. Ostdick. FSA is ready to bill Medicaid. Dave Miller left the organization several months ago. The Clinical Director, Laura Brenke, has also just recently left the Family Service Agency. Since she gave her notice earlier, FSA was prepared for the change in personnel.

The CMHB hosted a Mental Health 1st Aid on January 12th. 30 people signed up and attended. The next training will be on February 9th.

Ms. Cada has been working on the Law Enforcement Grant which the City of DeKalb received. Ms. Cada is the mental health part of the grant and is currently helping with the interviewing of grant managers.

Ms. Cada is involved with the Ben Gordon Center's Children's System of Care Grant. The first year is strategic planning and if that goes well it will lead to six years of funding for implementation.

211's second quarterly report has been received. This is for the period from August through October 2017. There were 140 calls of which the majority were about rental assistance and housing assistance.

Ms. Cada shared that Ms. Cook served on an Affordable Care Act Panel. Mr. Helland attended the event and said it went very well. Ms. Cada thanked Ms. Cook for helping out.

Mr. Helland attended the last ACMHAI meeting and shared information with the Board.

Mr. Helland commented about the presentation from Alex Campbell and suggested that an Ad Hoc Committee look into the product. Ms. Olson, Dr. Stromborg, Mr. Schluter, and Ms. Cook volunteered for the Committee.

7. Community Input

No community input.

8. Finance Reports

Dr. Stromborg moved to approve the January 2018 agency claims in the amount of \$178,015.89; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Ms. Olson moved to approve the January 2018 office claims in the amount of \$902.69; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Open Board Seat - Recommendation

The Board discussed Robert Cook as a new Board member.

Mr. Helland moved to nominate and recommend Robert Cook to the County Board Chair as a new Board member; seconded by Ms. Olson. The motion passed as follows: Ms. Emmer-yes, Ms. Olson-yes, Ms. Plote-yes, Mr. Schluter-yes, Dr. Stromborg-yes, Ms. Cook-abstain, Mr. Helland-yes.

B. Internship Opportunity Status

Ms. Cada discussed the DCNP Internship process and introduced Rubi Salgado who was matched up with our office.

C. Conflict of Interest forms

Ms. Cada asked the Board Members to fill out the 2018 Conflict of Interest forms.

D. Annual Plan Presentation

Ms. Cada presented a Power Point on ideas for the 2018 Annual Plan.

10. Finance Committee

The Finance Committee did not meet.

11. Outcomes Committee

The Outcomes Committee did not meet last month and will be meeting Wednesday 1/31/18.

12. Old Business

Nothing to report.

13. New Business

Nothing to report.

14. Adjournment -

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Jerald Helland, President

Kathy Osttick, Recording Secretary