

# DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

## MINUTES OF MEETING

May 21, 2018

Approved

Board Members Present: Jerry Helland, Dick Schluter, Marilyn Stromborg, Sue Plote,  
Laurie Emmer, Jennie Geltz, Meghan Cook, Jane Olson

Board Members - Absent: Robert Cook

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostidick

### 1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:30 PM.

### 2. Agenda

*Dr. Stromborg moved to approve the agenda; seconded by Ms. (Olson) Smith. The motion passed unanimously on a voice vote.*

### 3. Minutes

*Ms. Plote moved to approve the minutes of the 04/16/18 Board meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

### 4. Announcements

There were no announcements.

### 5. Director's Report

Ms. Cada reported that this is the one year anniversary of 211 and there will be another push to get the word out about 211 capabilities.

Ms. Cada reported that the Mental Health Board will be hosting another Mental Health 1<sup>st</sup> Aid training on 6/15/18. Kathy Luken will be the trainer with Kim Volk as the assistant. Also Project Seth is doing a Youth Mental Health 1<sup>st</sup> Aid training for high school students.

Ms. Cada reported that the Bureau of Justice Administration, whom she is working with on the Strategic Planning Grant for the City of DeKalb Police Department, has released its Category 3 Grant which is the implementation of the Strategic Grant. The City of DeKalb has hired a Grant Manager to write this Grant but Ms. Cada will be helping.

Ms. Cada presented the 2017 Mental Health Board Annual Report and asked Board members to take it home and look it over. Mr. Helland and Ms. Cada will be presenting the Annual Report to the Health and Human Services Committee at our annual meeting with them on 6/4/18. The report will be distributed to the County Board as well. It is also a good tool to use when giving a presentation in the community.

### 6. Community Input

There was no community input.

## 7. Finance Reports

*Dr. Stromborg moved to approve the May 2018 agency claims in the amount of \$170,137.66; seconded by Ms. (Olson) Smith. The motion passed unanimously on a roll call vote.*

*Dr. Stromborg moved to approve the May 2018 office claims in the amount of \$305.98; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

## 8. Executive Committee

### A. Slate of Officers

Mr. Helland nominated the slate of officers as Mr. Helland for President, Ms. (Olson) Smith for Vice President, and Dr. Stromborg for Secretary and asked if any other Board members would be interested in being nominated. None were heard.

*Ms. Plote moved to accept the slate of officers as nominated, Mr. Helland as President, Ms. (Olson) Smith as Vice President, and Dr. Stromborg as Secretary; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.*

### B. Policy and Procedure Review

Ms. Cada presented four policies that the office has reviewed and would like to make changes. Those policies are the Letter of Support Policy, the Statement of Board Responsibility, the Personnel Policy, and the Travel Policy. Ms. Cada asked the Board members to take them home, read them, and they will be discussed and voted on in June.

### C. Mental Health Month Event

Ms. Cada reported that Saturday night the Mental Health Board hosted a dinner event called "On the Table". The Kennedy Forum has suggested the On the Table protocol. The event was held at Blumen Gardens. Mr. Blumen had offered his facility to Ms. Cada for no charge. Both Mr. Helland and Ms. (Olson) Smith attended and described the event as extremely nice and productive. The Board would like to continue with this forum going forward.

## 9. Finance Committee

### A. GY19 Grant Allocations Approval

The Board discussed the GY19 Grant Allocations as presented by the Finance Committee below:

**DeKalb County Community Mental Health Board  
Summary of All Programs Funded and Approved for GY19**

<u>Agency</u>	<u>Program</u>	<u>GY19 Total Grant/FFS</u>
<b><u>Line item 8201 Contributions to Agencies</u></b>		
Adventure Works	Adventure therapy for at-risk youth	<b>80,000</b>
AID (Assoc for Ind Devel)	Behavioral health Supported Living Services	47,000
	Behavioral Health Outpatient & Psychiatric Services (new GY19)	42,500
		<b>89,500</b>
Children's Comm Theatre	Penguin Players	<b>12,000</b>
Children's Home + Aid	Healthy Families Illinois	<b>25,000</b>
CACDC	Special needs awards, community education	<b>20,000</b>
Collaborative Transportation	North County Transportation Grant (new GY19)	<b>5,000</b>
DeK Co Community Action	Juvenile Justice Council	<b>30,100</b>

DeK Co Community Gardens	Walnut Grove Vocational Farm Project	37,400	
DeK Co Drug Court	Residential & Treatment Assistance	18,000	
	Peer Support Person	15,450	
	Urinalysis drug testing (new GY19)	16,000	
		<hr/> 49,450	
DeKalb Co. Health Dept	Healthcare Enrollment Assistant	28,200	
DeKalb Co. Sheriff's Dept	Jail Based Services	50,000	
DeKalb Co. Youth Service Bureau	Youth & Family Counseling	} Combined for GY19	205,400
	Early Intervention program		
	Youth Project		
	Trauma Support		
	<b>Total</b>	<hr/> 210,400	
Elder Care Service	Care Coordination program	52,000	
	Adult Protective Services	44,000	
	Self-neglect Program	20,000	
	<b>Total</b>	<hr/> 116,000	
Epilepsy Foundation of N/C Ill	Epilepsy Services	30,000	
Family Service Agency	Counseling, Senior Mental Health,CAC, CAC Trauma Therapy	140,500	
	Clinical Director Support	50,000	
		<hr/> 190,500	
The Gracie Center	Vocational Skills Development	21,600	
Hope Haven	Dresser Court Services	186,269	
	Life Skills Training Center	177,628	
	Life Skills Training Center - Psychiatrist	20,000	
	<b>Total</b>	<hr/> 383,897	
KishHealth/BGC	Medical Services - Psychiatry (Grant)	281,000	
	Emergency/Crisis & Screening Program (ECASP) (Grant)	155,000	
	Community Employment Services (CEPS)	40,000	
	Living Room (new GY19)	10,000	
	Mental Health Services - Adult	48,000	
	Case Management Program (Grant)	30,000	
	Community Support Program	20,000	
	Medical Services (Psychiatry)	9,000	
	Response Line (Grant)	17,500	
	Mental Health Services - Youth	10,000	
	Prevention/Education Services (Grant)	15,000	
	Psychological Testing Program-Pilot Program	14,500	
	Alcohol/Substance Abuse Services - Adult	10,000	
	Alcohol/Substance Abuse Services - Youth	2,000	
	<b>Sub-total</b>	<hr/> 662,000	
	In-kind Donation	212,461	
	<b>Total</b>	<hr/> 874,461	
NAMI	Training fee, lodging, meals (new GY19)	675	
Open Door	Administrative Support of Production Overhead	55,300	
Opportunity House	Administrative Support of Special Olympics Overhead	30,000	
	Administrative Support of Supported Employment	73,000	
	<b>Total</b>	<hr/> 103,000	
Safe Passage	Transitional Housing Program	45,000	

	Residential Program	27,400
	Domestic Violence Program	27,400
	Sexual Assault Program	31,100
	Prevention Program	25,000
	<b>Total</b>	<b>155,900</b>
Voluntary Action Center	Transportation	45,000
	Nutrition Services	25,000
	<b>Total</b>	<b>70,000</b>
Youth Outlook	DeKalb Drop-in Center	10,000
	Community Education	5,000
	<b>Total</b>	<b>15,000</b>
<b>Sub-Total</b>	<b>Sub-total Agencies</b>	<b>2,440,922</b>
	<i>(KishHealth In-Kind donation not added in sub-total)</i>	
Multi-Agency - Fee for Service	Psych Evals & Med Monitoring	15,000
	Ind. Care Grant	2,000
	Medication grant	40,000
	Training Grant	20,000
	Continuation of Outcomes Project	5,000
	<b>Sub-total Purchase of Care</b>	<b>82,000</b>
<b>Total: Line item 8201, 9901, 9931, 9933, 9967</b>		<b>2,522,922</b>
<b>SPECIAL GRANT</b>	Residential Placement Services between 75,000-200,000	125,000
DeK Co Court Services	(not included in GY19 totals) (new grant GY19)	

*Dr. Stromborg moved to accept the GY19 Grant Allocations as presented by the Finance Committee; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.*

#### B. Agency Trend Analysis – DeKalb County Youth Service Bureau

The Board discussed the DeKalb County Youth Service Bureau trend analysis presented by Mr. Schluter.

#### C. Financial Policy Review

Ms. Cada discussed the Financial Policy and the changes that the office are requesting. This Policy will be discussed and voted on at the June Board meeting.

### 10. Outcomes Committee

The Outcomes Committee did not meet this month.

### 11. Old Business

There was no old business.

### 12. New Business

Ms. Cook shared a new crisis text line that she just learned about. This new program was started in Chicago and Texas and within 5 months was all over the entire country.

**13. Adjournment**

The next Board meeting will be June 18, 2018 starting at 6:30 pm.

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

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Jane Smith, Vice President

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Kathy Ostdick, Recording Secretary