

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

April 2, 2018

Approved

Committee Members Present: Jerry Helland, Jane Olson

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present: Dick Schluter

1. Call to Order

Mr. Helland called the meeting to order at 5:01 p.m.

2. Agenda

Ms. Olson moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Ms. Olson moved to approve the minutes of the 3/12/18 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that she will be attending the ACMHAI Spring meeting at Starved Rock this Thursday and Friday. She will also be out of the office for Community Action next Thursday and Friday.

Ms. Cada shared with the Committee that the Mental Health Board had another Mental Health 1st Aid training in March and we received two letters of gratitude.

Ms. Cada also shared that she received a letter from Open Door stating that Dave Baker has stepped down and Rita Potter will be filling his position.

5. Annual Plan Draft

A. Audit Process Development

Ms. Cada discussed a 2018 draft annual plan. The next step is to present the plan to the full board.

B. Mental Health/Gun Violence

This was discussed with the Annual Plan.

6. Jail Tour

Chief Klein has offered to give the Board a private tour of the new jail. The tour will take place on May 7th which is the evening of the Executive and Finance Committee meetings. The Board will take the tour at 5:00 pm and then have their meetings in a jail conference room. The full Board will be invited.

7. Slate of Officers

Ms. Cada informed Mr. Helland that it is time to discuss the Slate of Officers. Mr. Helland will discuss the positions with the current Committee members. Mr. Helland will bring up at the next Board meeting that it is time to elect a slate of officers.

8. Date of Next Executive Committee Meeting: 5/7/18

9. Adjournment

The meeting was adjourned at 5:18 p.m.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary