

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

May 7, 2018

Approved

Committee Members Present: Jerry Helland, Jane (Olson) Smith, Marilyn Stromborg

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present: Dick Schluter, Meghan Cook

1. Call to Order

Mr. Helland called the meeting to order at 6:41 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 4/2/18 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that she is working on the Bureau of Justice Administration's Strategic Planning Grant with the City of DeKalb. Ms. Cada and the City of DeKalb will be working on the Implementation Grant, which is the next step in this Grant process.

The next ACMHAI meeting will be on 6/6/18 and 6/7/18 in Effingham. Ms. Cada will not be attending but Board Members are welcome to go.

The Gracie Center has invited the Board to the Gracie Café. Gracie Center workers make and serve lunch at the Café.

5. Slate of Officers 2018 - 2019

Ms. Cada reported that the only volunteers were Jerry Helland for President, Jane (Olson) Smith for Vice President, and Marilyn Stromborg for Secretary.

Mr. Helland made a motion to recommend Jerry Helland for President, Jane (Olson) Smith for Vice President, and Marilyn Stromborg for Secretary; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

6. Policy and Procedure Review

The Committee reviewed the Letter of Support Policy, the Board member Responsibilities Policy, and the Personnel Policy. Recommendations will be passed to the full Board.

7. Mental Health Awareness Month Event Opportunities

Every year in May, the Kennedy Forum has a program called “On the Table”, where community members are invited to have dinner and conversation about issues dealing with Mental Health. The Kennedy Forum has topics for these discussions. Blooming Gardens has offered their facility if the Mental Health Board will pay for the meal. The event will be 5/19/18 from 5:30 to 7:30 pm.

8. One Year Annual Plan

Ms. Cada has submitted our One Year Annual Plan to the County Board Chair.

9. Date of Next Executive Committee Meeting: 6/4/18

9. Adjournment

The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary