

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**February 7, 2018**

Approved

**Committee Members Present:** Dick Schluter, Meghan Cook, Marilyn Stromborg

**Ex-Officio Present:** Jerry Helland

**Other Persons Present:**

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Mr. Schluter called the meeting to order at 6:00 p.m.

**2. Agenda Approval**

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**3. Minutes**

*Ms. Cook moved to approve the minutes of the 11/6/17 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that the office has sent out 12 or 13 GY19 grant applications to new agencies. Only 4 came to the instruction day for new applicants that was set aside by the office to help new agencies understand the application.

Ms. Cada met with Margi Gilmore, Director of Court Services. In conjunction with the County, the CMHB has been setting aside \$125,000 for Juvenile Placement Services. Those dollars have not been used to date. Ms. Cada did tell Ms. Gilmore that Court Services would have to write a grant for the dollars for the GY19 grant year.

Ms. Cada gave the committee a heads-up on transportation to the northern county agencies. Several agencies that supply services to those areas are having a hard time getting clients to their appointments. Ms. Cada suggested that several agencies submit a multi-agency grant request for transportation to those underserved areas.

Ms. Cada received an email from Rick Amato, State's Attorney, saying that the staff of the Drug Court Team goes to the National Convention and has money in their budget for that. The State's Attorney's office representative would also like to go but there is no funding for that. Mr. Amato may be asking the CMHB to pay the expenses. Ms. Cada told him to submit a request.

## **5. 12 Health Services Drive, DeKalb – Lease and ADA update**

The Lease for 12 Health Services Drive is up in March and BGC/NM has requested to extend the lease for one year.

*Dr. Stromborg moved to accept the one year lease extension; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

## **6. MHFA Workshops**

The Mental Health Board has been paying for the materials and lunch for the Mental Health 1<sup>st</sup> Aid Workshops. Materials have cost \$1,481.16 to date and lunch has cost \$825 to date. There is another workshop that is almost full. Ms. Cada will keep the Finance Committee informed.

## **7. BGC/NM Funding Clarification**

There has been confusion by BGC/NM on the funding for their Employment Program for GY18. The Program has been funded through GY18 for BGC clients that are not funded by any other payer source. The Ben Gordon Center has now opened up the program to anyone with mental health issues who wants employment. They do not have to be clients of BGC. Multiple scenarios are showing up that they have not had in the past. Ms. Volk is asking what the Mental Health Board considers unfunded. In the contract and in the grant it is considered someone without any payer sources. Several years ago, under the old BGC management, it was argued and considered that if someone had a payer source but that source did not pay for the Employment service, they should be considered unfunded. The Committee discussed this definition of unfunded. It was decided that for the GY18 only, if a client had funding but the funding source did not pay for the Employment service, billing could be submitted to the Mental Health Board. The Employment grant will have to be discussed for the GY19 Grant cycle.

*Dr. Stromborg moved to accept that for GY18 if a client has a funding source but that funding source does not pay for the CEPS program, it can be billed to the DCCMHB with the caveat that for the GY19 Grant Application success rates will be required; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

## **8. One Year Plan Goals**

One year goals are being discussed at the full Board.

## **9. Date of Next Meeting: 3/12/18**

## **10. Adjournment**

The meeting was adjourned at 6:28 p.m.

Respectfully submitted,

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Richard Schluter, Committee Chair

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Kathy Osttick, Recording Secretary