

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

May 7, 2018

Approved

Committee Members Present: Dick Schluter, Meghan Cook, Marilyn Stromborg

Ex-Officio Present: Jerry Helland

Other Persons Present:

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 6:59 p.m.

2. Agenda Approval

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 4/2/18 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that the County had a very successful “Give DeKalb County” fund raiser on May 3rd.

5. GY19 Grant Review and Timeline

The Committee discussed GY19 allocations.

Dr. Stromborg made a motion to move the GY19 applications as indicated on the Excel spreadsheet to the full Board for approval; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

6. Agency Contract Review

The Committee discussed the Grant Contract and the Fee-for-service Contract. Ms. Cada will ask the County Civil Attorney to review them.

7. Agency Trend Analysis Discussion

Mr. Schluter described his trend analysis of DeKalb County Youth Service Bureau. The Committee discussed the agency in length. Ms. Cada and Dr. Stromborg will craft a letter to DCYSB regarding the Committee’s intention to reduce funding.

8. Ben Gordon Center Lease

Ms. Cada reported that the Ben Gordon Center lease, with changes from the CMHB, has been passed along to the Northwestern Medicine attorneys.

9. Financial Policy Review

The Committee reviewed the Financial Policy.

Dr. Stromborg made a motion to move the Financial Policy to the full Board for approval; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

10. One Year Plan Goals

Ms. Cada said we are on track with the One Year Plan.

11. Date of Next Meeting: 6/4/18

12. Adjournment

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Richard Schluter, Committee Chair

Kathy Osttick, Recording Secretary