

# Minutes

## Operating Board of Directors DeKalb County Rehab & Nursing Center January 10, 2018

Present Directors: Jeff Whelan, Rita Nielsen, Ferald Bryan, Greg Millburg, Misty Haji-Sheikh

Absent Directors: none

Also Present: Gary Hanson, Gary Winschel, Bart Becker

Jeff Whelan called the meeting to order at 7:03 am.

Motion: Misty Haji-Sheikh moved to approve the agenda, Greg Millburg seconded the motion.

Voice Vote: Jeff Whelan asked for a voice vote on the approval of the agenda. All Members voted yea. Motion carried unanimously.

Motion: Misty Haji-Sheikh moved to approve the November 2017, Operating Board minutes, Rita Nielsen seconded the motion.

Voice Vote: Jeff Whelan asked for a voice vote on the approval of the minutes. All Members voted yea. Motion carried unanimously.

**Public Comments:** There were no public comments.

### **Old Business:**

Gary Winschel reported that construction contracts were signed. The construction process continues to move forward with focus on the 'Certificate of Need' and 'Detailed Design.' The plan is to have the C.O.N. application submitted and be on the docket with the Illinois Health Facilities and Services Review Board for either the 4/17/18 meeting or the 6/5/18 meeting. Extra construction options will make the dollar amount of the project look different, however, the project is still not to exceed fifteen million dollars. The plan would be to start construction in August or September of 2018. It was discussed that the contractors payments will need to be verified and safeguarded.

### **New Business:**

#### **Management Report:**

##### **Operations and Finance:**

##### **Gary Winschel gave a report:**

November 2017, financials reflect a gain of \$51,172 which gives the Home a year-to-date Net Income of \$784,184, \$272,971 above the year-to-date budget. Average Daily Census is at 183.8.

Gary Winschel discussed the Medicaid Pending status. Medicaid is still slow in approving Medicaid pending residents. State of Illinois states that they're trying to improve. Twenty-one residents have been approved but are not in the Medicaid system yet. Eighteen residents are waiting to be approved by Medicaid. There are currently 1071 Public Aid conversion days.

##### **Gary Winschel gave a report (continued):**

During November, Revenues were over budget by \$45,410, while expenses were over by \$40,710 - resulting in Net Income being over budget by \$4,700. The attached Actual vs. Budget Statement of Operations highlights the differences by department.

Private Pay Revenues exceeded budget by \$133,004, while Medicaid Revenues were under budget by \$34,430. Only 400 Medicaid Pending account days were approved to pay in November, slowly correcting the current imbalance that has been discussed. Medicare A Revenues were below budget by \$43,520. Nursing expenses were over budget by \$59,025.

Net Revenues are over budget year-to-date by \$671,064. Private Pay revenue year-to-date exceeds y-t-d budget by \$1,540,991. Medicaid revenue y-t-d is below budget by \$554,579. The imbalance between these two is due in a large part to the State's lack of converting Pending Medicaid accounts. Expenses y-t-d are over budget by \$398,093. Nursing is over budget by \$526,199. This is due primarily to Agency use, retirements (payouts), PHO and replacement training costs. Net Income through November 2017 is \$784,184, over budget by \$272,971. As of Friday, December 29<sup>th</sup>, the Home's cash balance was \$5,288,986.

**Bart Becker, Administrator for DCRNC, gave a report:**

IDPH arrived on a complaint visit on 12/19/17. The facility was cited with F689 "G" level tag. The Plan of Correction, Licensure Comments, and Informal Dispute Resolution were sent to IDPH on 1/8/18. Facility is waiting to find IDR results. Completion date 1/5/18. Staff have been re-educated, taken post-tests, and audits are ongoing.

DCRNC is currently five stars, overall. The Quality Measures also remain at five stars.

Our "Focus Committee" continues to meet to create new ideas to retain and motivate staff. PRN program for Nurses and C.N.A.'s is going well. The PRN program gives Nurses or C.N.A.'s (in the program) higher pay rate without benefits. This has increased staffing. Program is going well and we've hired a good amount of new employees through this program.

We continue our monthly meeting with Kishwaukee Hospital. Exchange many good ideas to improve the resident admissions and discharges between facility and the hospital.

DCRNC will be contracting with Public Aid Insurance. Illinois has contracted with five Insurance companies for Public Aid residents. DCRNC is working on the contracts with Blue Cross/Blue Shield, Harmony, Meridian, Illini, and Molina. BC/BS, Harmony, and Meridian contracts have been received and are being reviewed/negotiated with insurance companies.

New Dietary Supervisor, John Verdino, CDM, started at the end of November 2017. He has many years of food service and Long-Term Care experience. He is fitting in well. He demonstrates a very "hands on" approach!

Rita Nielsen read the rules of the "Closed Session"/ Executive Session.

Motion: Rita Nielsen made a motion to adjourn to "Closed Session" /Executive Session, Ferald Bryan seconded the motion.

Voice Vote: Jeff Whelan asked for a voice vote to adjourn to an Executive Session to discuss Personnel Matters. All Members voted yea. Motion carried unanimously.

Bart Becker, Administrator, was excused from the Executive Session.

**Executive Session:**

Executive session took place

**Next Meeting:** March 14, 2018, at 7:00 a.m.

Motion: Rita Nielsen moved to adjourn the meeting, Ferald Bryan seconded the motion.

Meeting adjourned at 8:10 a.m.

Respectfully submitted  
Bart Becker  
Recording Secretary