

Minutes

**Operating Board of Directors
DeKalb County Rehab & Nursing Center
July 11, 2018**

Note: These minutes are not official until approved by the Rehab & Nursing Operating Board at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

Present Directors: Jeff Whelan, Rita Nielsen, Ferald Bryan, Greg Millburg
Absent Directors: Misty Haji-Sheikh

Also Present: Gary Hanson, Gary Winschel, Doris Rex, Bart Becker

Jeff Whelan called the meeting to order at 7:30 a.m.

Motion: Rita Nielsen moved to approve the agenda, Ferald Bryan seconded the motion.
Voice Vote: Jeff Whelan asked for a voice vote on the approval of the agenda. All Members voted yea. Motion carried unanimously.

Motion: Rita Nielsen moved to approve the May 2018, Operating Board minutes, Greg Millburg seconded the motion.
Voice Vote: Jeff Whelan asked for a voice vote on the approval of the minutes. All Members voted yea. Motion carried unanimously.

Public Comments: There were no public comments.

Old Business: None

New Business:

Management Report:

Operations and Finance:

Gary Winschel gave a report:

Mr. Winschel stated that Medicaid paid/approved 2,738 Pending Account days in May. The adjusted YTD payor mix now stands at: Medicare – 13.4%, Medicaid – 48.2% and Private Pay – 38.4%. May financials reflect a gain of \$15,000. Net Income through May 2018 is \$311,023, under budget by \$4,509. Adjusting for approved Medicaid Pending accounts y-t-d (currently non-paying), net income would be approximately \$291,000, under budget by \$24,500. Total average daily census of 180.6 is 5.6 above budget. Net Revenues are over budget year-to-date by \$218,129.

United HealthCare audits regarding e-stim delayed Medicare billing. All parties involved agreed that the billing is correct. Medicare billing resumed but it delayed about \$1,000,000 in Medicare billing.

Gary Winschel stated that he attended the Public Building Commission meeting on July 10, 2018. The discussion was related to resident satisfaction and mechanical features.

- Recommend adding a 400 ton Chiller with proper connections
- Replace obsolete 300 ton at end of life with 400 ton – full redundancy

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- Recommend building small storage building now, with hookups for new boilers so that there will be minimal delays when old ones reach end of life. Size of new Boilers will allow for full redundancy.
- Recommend upgrades to provide full emergency backup capabilities (current system is code only) – allows for truck mounted generator use. Current electrical board is full - new storage building will allow for expansion.

Gary Winschel explained that spending dollars on these items needs to be done for the future safety and well-being of the residents.

Bart Becker, Administrator for DCRNC, gave a report:

Mr. Becker stated that any fines remaining, from IDPH/CMS, from the end of 2017 and first part of 2018, were being paid. DCRNC continues to meet with Kishwaukee Hospital. Kishwaukee Hospital has given DCRNC an application to become part of their Preferred Provider Network. DCRNC is gathering the necessary information to provide to Kishwaukee Hospital/Northwestern Medicine. The conditions of the agreement will be reviewed as there are a lot of specific expectations of Northwestern Medicine.

The Request for Proposals for the Electronic Health Records was made public on 7/2/18. The bids are due by 7/25/18. A vendor will then be selected from the top three contenders.

The facility has been reviewing the possibility of using PEL/VIP for Respiratory Therapy Consultation. The focus would include additional nurse training and the Respiratory Therapist would be on call 24/7.

Doris Rex, Compliance Officer for DCRNC, gave a report:

Doris Rex was introduced as the new Compliance Officer. Ms. Rex distributed the Annual Compliance Officer and Compliance Committee Review /update. Ms. Rex also distributed the Annual Compliance review for 2017.

Motion: Rita Nielsen moved to approve the Annual Compliance Officer and Compliance Committee Review/update, Ferald Bryan seconded the motion.

Motion: Rita Nielsen moved to approve the Annual Compliance review for 2017, Greg Millburg seconded the motion.

Operational Board members were given the Conflict of Interest forms for completion. Ms. Rex stated that the Star rating for the Quality Measures continues to remain at five stars. She also stated that the overall star rating remained at four stars. Ms. Rex stated that she was working on the QAPI plan to continue to improve quality of care.

Executive Session:

Motion: Greg Millburg moved to adjourn and open an Executive/ Closed Session, Rita Nielsen seconded the motion.
A role call vote was held and the closed session was approved.

At 8:21 a.m. Executive session took place

Executive Session ended at 8:40 a.m.

Next Meeting: September 12, 2018, at 7:30 a.m.

Motion: Greg Millburg moved to adjourn the meeting, Ferald Bryan seconded the motion.

Meeting adjourned at 8:43 a.m.

Respectfully submitted
Bart Becker
Recording Secretary