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DeKalb County Government
Sycamore, Illinois

**Special Forest Preserve Committee Minutes
August 8, 2018**

The DeKalb County Forest Preserve Committee met in Special Session on Wednesday, August 8, 2018 at 6:00 p.m., in the Administration Building's Conference Room East in Sycamore, Illinois. Vice Chairman Bagby called the meeting to order. Those Members present were Mrs. Haji-Sheikh, Mr. Hughes, Ms. Little, Mr. Porterfield, Mr. Roman, and Vice Chairman Mr. Bagby. Chairman Brown was absent. A quorum was established with six Members present and one absent.

Others present were Gary Hanson, Vice Chairman Frieders, and Jeff Whelan.

APPROVAL OF THE AGENDA

It was moved by Mr. Roman, seconded by Mr. Porterfield, and it was carried unanimously to approve the meeting agenda as presented.

PUBLIC COMMENTS

There were no public comments.

REVIEW DRAFT OF FOREST PRESERVE DISTRICT CODE

Vice Chairman Bagby reviewed that from pages 11 on of the code before them has had no additions or corrects made to it due to the fact that those items already exist in the DeKalb County Code. Those items deal with the policies, procedures, and operation of the Forest Preserve District and the position of the Forest Preserve Superintendent. The new items (first 10 pages) were assembled to deal with the structure of the governance of the Forest Preserve District.

County Administrator Gary Hanson provided a handout of revisions that have been previously identified as areas within the draft code that need amending and added that there were still a couple open items to figure out prior to final draft as well.

Mrs. Haji-Sheikh noted that part of the reason why this Special Meeting was called was because there were some items the Committee wanted run by the State's Attorney's Office and she commented that there was still not a representative of that office present. The biggest item in question was the compensation and what the intent was to be paid 11 times out of the year. Mr. Hanson addressed the intent and explained that meeting 11 times out of the year was typical of Board Committee and this is the closest way to mirror what they are currently being paid. He added that if the Committee were to meet more they would not be paid any more and if they met less they would continue to be paid the same.

Misty Haji-Sheikh additionally suggested that staff double-check to ensure the final draft of the Forest Preserve District Code is the same in all locations that it may occur. This was suggested because there were some current discrepancies between published versions of the County Code.

Mrs. Haji-Sheikh moved that the proposed Forest Preserve District Code shall have an effective date of December 1, 2018. Mr. Roman seconded the motion and it was approved unanimously.

Ms. Little moved to change the date reference in Section 5.30 (effective compensation date) to January 1, 2019. Mr. Roman seconded the motion. The motion carried unanimously.

Mr. Hughes moved to add a definition of salary within the Code. Mr. Porterfield seconded to motion to allow for discussion. After further discussion, the motion failed with only one vote from Mr. Hughes in favor of approving.

Mrs. Haji-Sheikh moved to approve and forward the DeKalb County Forest Preserve Code with the amendments (attached) effective December 1, 2018 for the Code and January 1, 2019 for compensation. Mr. Porterfield seconded the motion. The motion carried with one opposition from Mr. Hughes.

ADJOURNMENT

It was moved by Mr. Hughes, seconded by Mr. Porterfield and it was carried unanimously to adjourn the meeting at 6:35 pm.

Respectfully submitted,

Vice Chairman Bagby

Tasha Sims, Recording Secretary

Revisions from Forest Preserve Committee 07/24/2018

Amendment #1)

Add the following to the definitions section (Section 91.00) in the appropriate place in the alphabetical list:

Committee, Ad-hoc - A committee consisting of Commissioners formed for a specific task or project, limited in scope and duration, to assist the Commission with its work. Changes to such a committee may be made by a resolution or ordinance of the Commission.

Committee, Advisory - A committee consisting of members of the public and/or commissioners formed for a specific task or project, limited in scope and duration, to assist the Commission with its work. Changes to such a committee may be made by a resolution or ordinance of the Commission.

Committee, Standing - A permanent committee consisting of Commissioners with a broad charge delegated by the Commission. Changes to the role and/or function of such a committee require a change in the Forest Preserve District Code.

Gender – A word importing the masculine gender shall apply for all persons.

Amendment #2)

Add the following to the end of Section 4.10(g)

"Only one standing committee chairman and members may be eligible for compensation pursuant to the provisions of Section 5.30 below."

Amendment # 3)

Amend the last sentence of Section 4.10 (d) to read:

If a member misses more than three Standing Committee meetings in one (1) Calendar year, the President, at his discretion, may request that the Commission, in conjunction with the County Board, reassign the member to another County Board committee and a County Board committee member be assigned to the Forest Preserve District Standing Committee.

Open Items:

- a. What should the effective date of the Ordinance be?
- b. Once the effective date is decided, headers and footers, as well as the date on Section 5.30 will be changed accordingly.