

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

June 18, 2018

Approved

Board Members Present: Jane Smith, Dick Schluter, Marilyn Stromborg, Sue Plote,
Jennie Geltz, Robert Cook

Board Members - Absent: Meghan Cook, Laurie Emmer, Jerald Helland
Other Persons Present: Alexis Marcotte
Office Staff Present: Deanna Cada, Kathy Ostidick

1. Call to Order

The meeting was called to order by the Vice President, Jane Smith, at 6:30 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Plote moved to approve the minutes of the 05/21/18 Board meeting; seconded by Mr. Cook. The motion passed unanimously on a voice vote.

4. Announcements

Ms. Cada introduced Alexis Marcotte, our new intern.

5. Director's Report

Ms. Cada reported that on 8/3/18 we will be assisting with an OCD training by Dr. Pat McGrath.

DeKalb Non-Profit Day is 7/25/18 and Ms. Cada asked anyone wishing to attend to please email her.

The office has received our first tax distribution for 2018 in the amount of \$248,281.83.

Ms. Cada met with Laura Devine, a consumer, who is interested in talking about her story about mental health. Ms. Cada will help her apply with an organization called This Is My Brave which does shows around storytelling. Ms. Devine would like to apply to be a producer.

6. Community Input

There was no community input.

7. Finance Reports

Dr. Stromborg moved to approve the June 2018 agency claims in the amount of \$169,292.08; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

Ms. Plote moved to approve the June 2018 office claims in the amount of \$14,765.38; seconded by Ms. Geltz. The motion passed unanimously on a roll call vote.

8. Executive Committee

A. Policy and Procedure Approval

The Board reviewed the four policies that were presented for change at the last Board meeting. Those policies are the Letter of Support Policy, the Statement of Board Responsibility, the Personnel Policy, and the Travel Policy.

Dr. Stromborg moved to approve changes to the Letter of Support Policy, the Statement of Board Responsibility Policy, the Personnel Policy, and the Travel Policy; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

B. Mental Health Month Event

Ms. Cada reported on the “On The Table” event hosted by the Mental Health Board.

9. Finance Committee

A. Financial Policy Review

The Board reviewed the Financial Policy that was presented at the last Board meeting.

Dr. Stromborg moved to approve the Financial Policy with revisions; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

10. Outcomes Committee

The Outcomes Committee did not meet this month due to lack of quorum.

11. Old Business

There was no old business.

12. New Business

Ms. Marcotte gave a presentation on social media and how it could fit in with the Mental Health Board.

13. Adjournment

The next Board meeting will be the Board Retreat on July 27, 2018 from 8:30 a.m. to 2:30 p.m.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Jane Smith, Vice President

Kathy Osttick, Recording Secretary