

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**July 9, 2018**

**Approved**

**Committee Members Present:** Jerry Helland, Jane Smith, Marilyn Stromborg

**Staff Present:** Deanna Cada, Kathy Ostdick

**Other Persons Present:** Alexis Marcotte

**1. Call to Order**

Mr. Helland called the meeting to order at 5:00 p.m.

**2. Agenda**

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 5/7/18 meeting; seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that the Mental Health Board participated with the Health Department and Kishwaukee Hospital in their Needs Assessment. They have finished that process and has identified what the community said was the biggest issue and it was mental health. Bullying issues were high on the list. The Mental Health Board is addressing access to care which is a concern of the Needs Assessment also.

Ms. Cada updated the Committee on the Bureau of Justice Administration Grant. They are working on the strategic planning portion and needed to contract with an evaluator who will take over the process of strategic planning and evaluate the result. They would also need to evaluate the Police Department's policies and procedures. They have contracted with Northern Illinois University for this service. As part of the grant, they are required to do a site visit to a police department that is close to where they want to be. They have chosen Portland, Maine. They have applied for the implementation grant already which will cover the travel.

Ms. Cada reported that she and Ms. Ostdick had a meeting with the CACDC, Bob Putz and Bob Brocket. The topic of CACDC succession was discussed.

Ms. Cada updated the Committee on the Internship process. Ms. Marcotte will be leaving our office on 8/2/18. Ms. Cada is already working on an Intern for the fall.

## **5. Board Retreat**

Ms. Cada discussed the Retreat with the Committee. Rocio Marungo, DeKalb County Health Department Navigator for people who are signing up for Medicaid or Managed Care, will be giving a presentation. We will be having a panel of our mental health providers. Questions will be given about what they are seeing in our community and what issues are they talking about. Anita Zurbrugg from the Community Foundation and one of her Board members will be attending to talk about on-line grant making.

## **6. One Year Annual Plan**

The 2017 Communication Plan is still being looked at. We are continuing with the Mental Health 1<sup>st</sup> Aid. Our 2018 Retreat will be a big piece of the plan.

## **7. Date of Next Executive Committee Meeting: 8/6/18**

## **8. Adjournment**

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

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Jerald Helland, Board President

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Kathy Ostdick, Recording Secretary