

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

July 9, 2018

Approved

Committee Members Present: Dick Schluter, Meghan Cook, Marilyn Stromborg

Ex-Officio Present: Jerry Helland

Other Persons Present: Alexis Marcotte

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 5:30 p.m.

2. Agenda Approval

Dr. Stromborg moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 5/7/18 meeting; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that we have received the 2nd distribution of our levy which was \$1,123,352.37.

Ms. Cada also reported that the Ben Gordon Center lease has been signed and is for a four year period.

5. Agency GY19 Contracts

Ms. Cada reported that David Berault of the State's Attorney's Office reviewed our contracts. He made changes to both the Grant and the Fee-for-service contracts. All contracts are back except two. One of the ones that has not been received is Adventure Works. They have requested to meet with Ms. Cada and our Board President to discuss several items in the contract.

6. Penguin Players Reallocation Request

Penguin Players has asked to reallocate \$1,500 dollars of their GY18 Grant. The Committee discussed the request.

Dr. Stromborg motioned to approve the request to be move to the full Board for review; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

7. FY19 County Budget

Ms. Cada shared that she has not heard that the County Budget forms are ready at this point.

8. One Year Plan Goals

Ms. Cada reported that the One Year Plan Goal that has to do with the Finance Committee is about Grant Accountability (Contract Review). In September, the office will have a Director’s Meeting and at that time Ms. Cada will discuss with the Director’s what the Contract Review entails.

9. Date of Next Meeting: 8/6/18

10. Adjournment

The meeting was adjourned at 5:42 p.m.

Respectfully submitted,

Richard Schluter, Committee Chair

Kathy Osttick, Recording Secretary