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DEKALB COUNTY PUBLIC BUILDING COMMISSION

A MUNICIPAL CORPORATION AND BODY POLITIC ORGANIZED PURSUANT TO THE "PUBLIC BUILDING COMMISSION ACT." ILLINOIS REVISED STATUTES 1977 CHAPTER 85, SECTION 1031 THROUGH SECTION 1054 AND CURRENTLY UNDER ILLINOIS COMPILED STATUTES 50 ILCS 20/1 et seq.

MEETING OF TUESDAY, JUNE 5, 2018

A regular meeting of the Board of Commissioners of the DeKalb County Public Building Commission (hereinafter "Commission") was held Tuesday, June 5, 2018, at 8:30 a.m. in the Administration Building's Conference Room East in Sycamore, Illinois pursuant to written notice to each Commissioner as required by the By-Laws.

ROLL CALL

Chairman Matt Swanson called the meeting to order at 8:30 a.m. and requested the Secretary to call the roll. Those Commissioners present were Mr. Mike Larson, Vice Chairman Larry Lundgren, Ms. Cheryl Nicholson, and Chairman Matt Swanson. Mr. Chuck Shepard was absent. A quorum was established with four Commissioners present and one absent.

Others that were present included: County Facilities Management Director Jim Scheffers, Sheriff Roger Scott, Chief Joyce Klein, Kathy Ostidick, Mr. Brian Kerner with Dewberry, Mr. Jeremy Roling with Gilbane, and Commission Secretary Tasha Sims.

APPROVAL OF AGENDA

Mr. Larson moved to approve the agenda as presented. Ms. Nicholson seconded the motion and it was approved unanimously by voice vote.

APPROVAL OF MINUTES

Mr. Larson moved to approve the minutes for the Tuesday, May 1, 2018, meeting. Vice Chairman Lundgren seconded the motion and it was carried unanimously.

PUBLIC COMMENTS

There were no comments from the public.

JAIL EXPANSION PROJECT

Financial Recap:

The Commissioners briefly reviewed the monthly financial recap. The report showed that 95% of the project has been paid out so far (not including the May bills) and that 99.9% of the construction work had been completed as of June 4, 2018. Additionally, there is \$52,551 in contractor allowances remaining and \$115,585 remaining in the contingency fund.

Construction Update:

Mr. Jeremy Roling of Gilbane provided a PowerPoint presentation highlighting the construction status of the Jail Expansion Project. In regards to the project's status and progress update, Mr. Roling reported that the final safety numbers for the Jail Expansion Project were: 582 work days, 149,193 man-hours, zero (0) lost time accidents, and one (1) recordable. For closeouts & RFI's (Requests for Information): Submittal completion date was officially May 10, 2018, the final training session will occur on June 6, 2018, O&M Manuals are 85% collected, As-Builts are 85% collected, Attic Stock Material is 90% collected, and guarantees and warranties are 60% collected. He also reported that there are seven contracts that were final billed in May: MPC Enterprises, SJ Carlson Fire Protection, Midwest Fireproofing, Rock Valley Glass, Metalmaster Roofing Contract, Metalmaster Metal Panel Contract, and Schumacher Elevator. Nine

contracts remain to be final billed and there are four of the 1,400 punch list items that remain to be completed.

The Allowance Tracing Log was reviewed by the Commissioners. Mr. Roling reported that the current allowance amount was \$412,741.79 and that \$15,780.29 has been allocated since April 26th. He reviewed that last month's allocation amount included: miscellaneous metal work, general clean up, painting, elevator work, and security work. To date, there has been \$360,190.87 spent in allowances and the remaining balance was \$52,550.92.

Change Orders / Upcoming Change Orders

Mr. Kerner referred to the color-coded version of the Change Order Log and began by defining the first three columns as follows: RFP is a Request for Proposal, ASI is Architectural Supplemental Instruction and PCI are changes coming from Gilbane. Mr. Kerner said to further simplify the report he has color-coded the columns as follows: gray indicates items that have been approved or are closed, yellow signifies items that are a work-in-progress and blue are the current items that require approval by the Commission. Additionally, an orange color was added to represent an update for final pricing when something was approved with a not to exceed condition. Mr. Kerner and Mr. Roling explained that in March, there was a not to exceed total of \$2,000.00 that was approved for additional shower thresholds in six shower stalls that would be constructed to contain water in the shower area and eliminate potential danger outside of the shower area. Mr. Roling noted that Gilbane is still working on this pricing but he thinks regardless it is going to cost a little more than the original NTE \$2,000.00 amount. He requested that the Commissioners increase that NTE amount to \$5,000.00 so that the work can be done, although he didn't think it would full cost that total amount.

It was moved by Ms. Nicholson, seconded by Mr. Larson and was approved unanimously to increase the not to exceed amount to \$5,000.00 (originally \$2,000.00) in order to provide for the addition of shower thresholds in six various areas.

Mr. Kerner also provided the following final pricing updates to the Commissioners: PCI #185 was approved in April with a not to exceed total of \$2,500.00 for additional corner guards and the final price was \$2,499.20; PCI #182 was approved with a not to exceed total of \$9,086.00 for thirty-five detention bars for top bunks and the final total came out to be \$3,862.00; and lastly, Mr. Kerner noted that Mr. Hanson approved a cost of \$835.00 for PCI #193 which was for Uninterruptible Power Supplies for overhead coiling doors.

EXECUTIVE SESSION

Mr. Larson made a motion to move into Executive Session at 8:45 a.m. for the purpose of discussing Pending Litigation and Personnel matters per 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(11). Vice Chairman Lundgren seconded the motion and it was approved unanimously by a 4-0-1 roll call vote. Those Commissioners voting yea were Mr. Larson, Vice Chairman Lundgren, Ms. Nicholson, and Chairman Swanson. None opposed and Mr. Shepard was absent.

The Commissioners returned to the Open Meeting at 9:07 a.m. No action was taken.

OLD BUSINESS / NEW BUSINESS

There were no items.

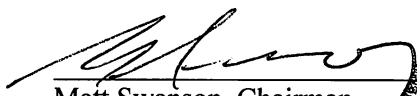
NEXT MEETING DATE

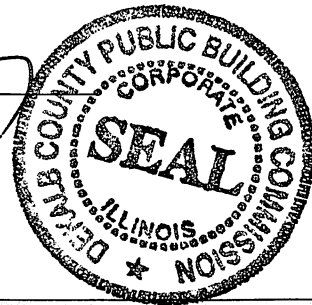
The Commissioners were reminded that their next meeting date would be Wednesday, June 13, 2018 at 8:30 a.m. This will be a Special Meeting to include a presentation on the DeKalb County Rehab & Nursing Center Expansion Project.

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ADJOURNMENT

A motion to adjourn was made by Vice Chairman Lundgren, seconded by Mr. Larson and was approved unanimously. The meeting was adjourned at 9:08 a.m.


 Matt Swanson, Chairman




 Tasha Sims, Secretary

<u>Commissioners</u>	<u>Expiration of Term</u>	<u>Office</u>	<u>Original Appointment</u>
Mr. Mike Larson	September 30, 2020	Commissioner	November 17, 2010
Mr. Larry Lundgren	September 30, 2019	Vice Chairman	April 2, 2010
Ms. Cheryl Nicholson	September 30, 2018	Commissioner	August 19, 2015
Mr. Charles Shepard	September 30, 2021	Commissioner	October 1, 2011
Mr. Matt Swanson	September 30, 2022	Chairman	September 19, 2007
<u>Non-Voting Officers</u>			
Ms. Tasha Sims	September 30, 2018	Secretary	October 4, 2016
Mr. Gary H. Hanson	September 30, 2018	Treasurer	February 18, 1984

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