



DeKalb County Regional Office of Education

Amanda Christensen, Regional Superintendent

Jeff Smith, Assistant Superintendent

2500 North Annie Glidden, Suite C  
DeKalb, Illinois 60115

815-217-0460 (phone)

815-217-0467 (fax)

**Illinois High School Equivalency  
Transcript/Diploma Request Form**

**PLEASE PRINT**

Date \_\_\_\_\_

Phone (include area code) \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State IL Zip \_\_\_\_\_

Date of birth \_\_\_\_\_

Last name at time of testing (required) \_\_\_\_\_

Social Security Number (required) \_\_\_\_\_

Year of test completion \_\_\_\_\_

Official HSE Transcript      Quantity \_\_\_\_\_      \$10.00 ea.      Total \$ \_\_\_\_\_

Official HSE Certificate      Quantity \_\_\_\_\_      \$10.00 ea.      Total \$ \_\_\_\_\_

**TOTAL DUE: \$ \_\_\_\_\_**

Send transcripts and/or certificate to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (cannot be processed without a signature)

Send form and check or money order (made payable to DeKalb ROE) to:

DeKalb County Regional Office of Education  
2500 N. Annie Glidden Road Suite C  
DeKalb, IL 60115