

DeKalb County **Local Emergency Planning Committee (LEPC).**
DeKalb County Highway Department west end conference room,
1826 Barber Greene Road, DeKalb, IL. 60115.
Regular Meeting Agenda, Tuesday, February 20, 2018, 6:30pm

Officers List - Chair Bruce Meerman, Vice Chair Robert Coulter, Secretary/Treasurer Cheryl Aldis

Call to Order/Pledge of Allegiance/Officers Roll Call/Members Roll Call/Guest Roll Call

The meeting was called to order at 6:30 p.m. The Pledge of Allegiance was recited. Those present were Cheryl Aldis, Elected; Frank Beierlotzer, Contractor; Paul Cassidy, Community, Ed Chapman, Transportation, Melissa Edwards, Health, Sharon Hebert, Hospital, Dennis Kuntzleman, Regulated Facility, Jeff McMaster, Fire Fighter, Bruce Meerman, Regulated Facility, Lucas Ortegel, Law Enforcement, Robby Paulson, Community, Jim Quinn, Transportation, and Richard Ward, Law Enforcement. Quorum was present. Also present was Nathan Schwartz, Transportation guest.

Approval of Agenda.

Ms. Hebert moved and Mr. Quinn seconded a motion to approve the agenda as presented. Unanimous voice vote carried the motion.

Public Wishing to Speak

Nathan Schwartz addressed the committee and presented to Frank Beierlotzer a certificate for ten years of service with DeKalb County.

Items for Consideration and Possible Action

Minutes of the previous meeting: There were no minutes presented for consideration.

Treasurer's Report

The Resource Bank checking account balance is \$15.00. The report was accepted as presented on a unanimous voice vote.

Unfinished Business, Items for Consideration and Possible Action

Chair's Report – Bruce Meerman

Mr. Meerman circulated a letter generated from Kane County LEPC requesting donations by levels; gold, bronze and platinum. This may be one way to generate funds for training.

Vice Chair Report – Robert Coulter

Chair Meerman noted that correspondence has been received from Mr. Coulter that he would not be seeking reelection for his position and is resigned from the DeKalb County LEPC.

Mr. Meerman moved to accept the resignation with regret, seconded by Mr. Chapman. Unanimous voice vote carried the motion.

Contractors Report - Frank Beierlotzer

Mr. Beierlotzer gave his report regarding grants and training.

Mr. Beierlotzer stated that the grant process was changed about one and one-half years ago. We submitted a grant for a three-year term which is locked in. He is working on the LEPC plan on the website, chemical transportation section only. We should have an update completed by September 2019. The Chemical Emergency Response Plan is the responsibility of the LEPC to develop. Questions asked was what are the extremely hazardous chemicals? Contacts with commercial businesses and ISO / fire inspections may help with the determination. One of the larger retail chemicals is sulfuric acid for batteries. Small businesses may be more of a concern. How do we locate them? What about railroad containers that pass

through the communities? He said we would begin writing the new grant in September 2018. We may have to consider a fundraiser in order to do training. It was noted that Indiana is now filing Tier 2 reports on-line directly to Indiana. The filing fee is \$50 via credit card. The system was run through EMA to DHS and is now run by Indiana.

New Business, Items for Consideration and Possible Action
LEPC Appointments / Resignations / Removal of Inactive Members

There was nothing additional to add.

Grant and/or Budget Changes – no report

Nominations for Officers in 2018

With the resignation of Mr. Coulter Mr. Meerman moved and Mr. Kuntzelman seconded a motion to appoint Paul Cassidy to fill the vacancy of the Vice President until October 2018. Unanimous voice vote carried the motion.

Election of Officers in October 2018 – Consideration will be further discussed at the April meeting.

Elected positions are Chair, Vice Chair, and Secretary-Treasurer. Appointed positions are Information Coordinator and Community Emergency Coordinator.

The elected positions are for two-year terms. The by-laws do not specify a term of office for the appointed positions.

Information Coordinator: The LEPC shall appoint an Information Coordinator. The Information Coordinator is responsible for maintaining the committee's files of information received under the Act and procedures adopted under it and for receiving and fulfilling requests from the public for that information. The Information coordinator will assist the Secretary-Treasurer in records management. The Information Coordinator will be a non-voting member of any sub-committees of the LEPC.

Community Emergency Coordinator: The LEPC shall appoint a Community Emergency Coordinator who is responsible for coordinating the development and implementation of the chemical emergency preparedness plan and for receiving verbal and follow-up written notices of release of hazardous substances provided for under EPCRA.

DC LEPC Members Round Table Discussion

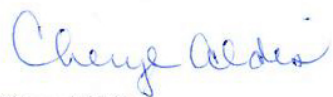
Mr. McMaster reported that MABIS 6 has a preplanned tour of the FS Plant scheduled for March 16. This will be a five hour training program.

There have been no notable incidents in the past five months.

Adjournment

With no further business to discuss Mrs. Aldis and Mr. Chapman motioned and seconded to adjourn. Unanimous voice vote carried the motion. The meeting adjourned at 7:45 p.m.

Respectfully submitted,



Cheryl Aldis
Secretary/Treasurer
DeKalb County LEPC