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DeKalb County Government  
Sycamore, Illinois

**Executive Committee Minutes  
October 10, 2018**

The Executive Committee of the DeKalb County Board met Wednesday, October 10, 2018, in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order at 7:00 p.m. Those Members present were Mr. Tim Bagby, Mr. Bob Brown, Mr. Steve Faivre, Vice Chairman Mr. John Frieders, Ms. Dianne Leifheit, Ms. Maureen Little, Mr. Roy Plote, and Chairman Mark Pietrowski, Jr. Mr. Paul Stoddard was absent. A quorum was established with eight Members present and one absent.

Others present included, Gary Hanson, Jim Hutcheson, Marjorie Askins, Brad Belanger, Craig Roman, John Mataitis, Steve Reid, Tracy Jones, Jeff Whelan, Chris Porterfield, and Misty Haji-Sheikh.

**APPROVAL OF THE AGENDA**

**Mr. Plote moved to approve the agenda as presented. Mr. Bagby seconded the motion and it was carried unanimously by voice vote.**

**APPROVAL OF THE MINUTES**

**It was moved by Ms. Little, seconded by Ms. Leifheit and it was moved unanimously to approve the minutes from the September 12, 2018 meeting.**

**PUBLIC COMMENTS**

Mr. John Mataitis of Sycamore addressed the Committee regarding recording the Board of Review Hearings. He provided an instance where allegedly a Board Member was granted a lower assessment without proper evidence to support it. Mr. Mataitis shared that there was a lot not right with the Hearings and thinks they should be recorded for greater transparency. He agreed to meet with any County Board Members to provide more instances if they so wish.

The Executive Committee shared that although they do not have any oversight of the Board of Review, Mr. Bagby shared that he would discuss the matter with Chief County Assessor Robin Brunshon and the Members of the Board of Review to see what they think about recording their Hearings and making them available to the public.

**CHAIR'S COMMENTS**

Chairman Pietrowski reiterated to the Committee that at the September County Board Meeting they approved an Intergovernmental Agreement between DeKalb County, Illinois and the City of DeKalb, Illinois, in Addendum to the Intergovernmental Agreements of October 20, 1993 and May 24, 2004. He added that the City of DeKalb City Council also approved the IGA but with the condition that there also be a separate IGA regarding the County's Digital Radio Communications System. Chairman Pietrowski shared that Sheriff Scott is working on that piece of the IGA now and it is looking favorable that Radio Communication System IGA will come forward to the County Board at their November Meeting.

### **CITY OF DEKALB TIF IGA**

Chairman Pietrowski shared that he, Mr. Hanson, Vice Chair Frieders, and Mr. Pete Stefan have all been working with the City of DeKalb on the proposed new TIF District in downtown DeKalb. The Chairman reiterated that regardless of the work that the County is putting into this and the other local taxing bodies, the City of DeKalb has sole discretion on whether or not they move forward with creating this new TIF District. The City has provided an Intergovernmental Agreement that they would like all of the local taxing bodies to sign off on and due to the timing of receiving that document, Chairman Pietrowski announced they would not be putting anything forward this month to the full County Board. He wanted to ensure that the document is well vetted and everyone involved ensues in the proper discussions.

Mr. Hanson added that there are a lot of provisions in the initial draft IGA so it is taking a little while to sort through all the content. The County is also working closely with C.U.S.D. #428 because they have the biggest vested interest (they attribute 60% of the money that goes into the TIF District). Mr. Hanson additionally provided an explanation on how the proposed TIF District would acquire a surplus and because the City of DeKalb has previously taken Administrative Costs out of previous TIF Districts to pay their own General Fund, that they would use those surplus dollars to contribute a little over \$11 million back to the taxing bodies (in a two year period of time). This would mean that the County would get back a little over \$1 million.

Mrs. Haji-Sheikh commented on the misspending of TIF dollars by the City of DeKalb. She also commented on the fact that the new proposed TIF District has multiple parcels that have already been in the previous TIF Districts and is also sitting on top of Enterprise Zone space.

Chairman Pietrowski reiterated that all these discussions on TIF matters are currently being discussed all while the IGA is being vetted and that the County is trying to do what is best for them and possibly getting back some money that should have been theirs in the first place.

### **APPOINTMENTS**

The following appointments were recommended for approval:

- a. **Housing Authority of the County of DeKalb:** Ging Smith reappointed for a five-year term beginning November 1, 2018 and expiring October 31, 2023.
- b. **East Pierce Cemetery Association:** Adam Miller appointed immediately to fill the unexpired term of Robert Miller until August 31, 2020, and Merwin Plapp appointed immediately to fill the unexpired term of Roger Klein until August 31, 2023.
- c. **DeKalb County Community Mental Health Board:** Jane Smith and Jennie Geltz reappointed for four-year terms beginning January 1, 2019 and expiring December 31, 2022; Laurie Emmer reappointed for a two-year term beginning January 1, 2019 and expiring December 31, 2020.

**It was moved by Mr. Faivre and seconded by Mr. Brown to forward the recommended appointments to the full County Board for approval. The motion carried unanimously.**

### **APPROVAL OF THE COUNTY BOARD AGENDA**

Chairman Pietrowski next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

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Mr. Plote, Chair of the County Highway Committee shared that the Committee has forwarded one item to the Board for consideration. The Ordinance is to designate a 20 mph Park Zone on Rowantree Road and Nicolas Drive in Sycamore Road District at Wetzel Park. He also shared that The Peace Road intersection with State Route 64 preliminary engineering is 80% complete and design engineering stands at 25%. Phase four of the Peace Road Safety Study will be presented to the Committee during November.

Ms. Leifheit, Chair of the Law & Justice Committee shared that the Committee has no actionable items this month but they heard two budget appeals from the Public Defender regarding the addition and upgrade of positions within the office but neither appeal was forwarded to the Finance Committee. She also shared that the Sheriff came to provide some additional information about the Prison Rape Elimination Act (PREA) Coordinator position that was originally denied in the Administrative Recommendation. The Sheriff explained to the Committee why he did not appeal the denial of the position but informed them that in the near future it could be a requirement to have this position regardless of budget constraints. Lastly, Ms. Leifheit announced that the DeKalb County Court Services was selected to receive a federal grant from the U.S. Department of Justice – Bureau of Justice Assistance in the amount of \$900,000 for the DeKalb County Opioid Dependency Diversion Program.

Ms. Little, Chair of the Health & Human Services Committee shared that the Committee received an update on the Rehab & Nursing Center Expansion Project. The project is still on track to start late this year and be finished by April of 2020. The Committee additionally heard from Ms. Deanna Cada who informed them that she will not be continuing to take on dual roles as Mental Health Board Director and Community Action Director. Ms. Cada will continue to be Director of the Mental Health Board and is working with County Staff to reorganize how the future of Communication Action will look like.

Mr. Brown, Chairman of the Forest Preserve Committee shared that the Committee is forwarding their FY 2019 Levy and Budget to the full Board of Commissioners recommending its approval.

Mr. Bagby, Chairman of the Economic Development Committee shared that the Committee was joined by Ms. Debbie Armstrong who provided the DeKalb County Convention and Visitors Bureau Annual Report. The Committee learned that the revenue generated from visitor spending in 2017 was \$98.8 million which was a 5.5% increase from the previous year. Additionally, they received an update on the DeKalb County History Center and next month will be reviewing an Intergovernmental Agreement with the History Center to house the Joiner History Room.

Mr. Faivre, Chairman of the Planning & Zoning Committee shared that the Committee forwarded thirteen Special Use Permit Ordinance for Solar Gardens to the full County Board and one Ordinance for building permit fees for Commercial Wind Energy Conversion System sites. Mr. Faivre suggested that the full County Board group the Solar Garden Ordinances into one or two motions to save time and there was a unanimously consensus from the Committee to do so. Additionally, at the Committee's next meeting, they will be provided with the Hearing Officer's recommendation for the Wind Energy Ordinance.

Mr. Reid, Member of the Finance Committee shared that the Committee forwarded five Delinquent Property Tax Sale resolutions recommending their approval, along with a resolution authorizing bank depositories as well as the FY 2019 County Levy and Balanced Budget Ordinances.

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**It was moved by Mr. Bagby, seconded by Mr. Faivre and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.**

### **2019 COUNTY BOARD MEETING DATES**

The Committee was provided with the list of tentative County Board Meeting and Standing Committee dates for 2019.

**Mr. Faivre moved to approve the 2019 County Board Meeting dates. Ms. Little seconded the motion and it was approved unanimously by voice vote.**

### **COUNTY ADMINISTRATOR'S REPORT**

Mr. Hanson presented the Committee with his County Administrator's Report. He began by sharing that the Sheriff's Radio Communication Tower bids are due October 18<sup>th</sup>.

Along with what was previously discussed with the DeKalb County History Center, Mr. Hanson reiterated that there will be an Intergovernmental Agreement between the Center and the County for how they are going to care for documents for the County and what monies the County will pay for them to do that and to ensure that the Joiner History Room has a presence in the new facility.

Mr. Hanson shared that a large majority of his time this past month has been dedicated to Intergovernmental Agreements. He currently has four on his desk with just the City of DeKalb.

On September 21<sup>st</sup>, the County received office notice of the close-out from IMEA of the Hazard Mitigation Grant of the Evergreen Village Mobile Home Park. This now will allow the County to transfer the land, which is now Sycamore Forest Preserve, to the Forest Preserve District.

Tasha Sims of the County Administration Office shared some trainings that she has been attending throughout the year and for the year to come. Some of the classes are part of NIU's Civic Leadership Academy (which also partners with the local DeKalb County Nonprofit Partnership) and the 2018 Sycamore Chamber Leadership Academy.

Lastly, Mr. Hanson shared that November will be the last County Board Meeting for several Board Members. The plan is to have the Forest Preserve District Meeting before the County Board Meeting that evening and the Board Meeting will end with goodbyes to the outgoing Members and they will be able to say a few words if they so wish. That meeting will also mostly likely be moved to a different venue as well due to the Wind Energy Ordinance being on the Agenda.

### **ADJOURNMENT**

**It was moved by Mr. Plote, seconded by Vice Chairman Frieders and it was carried unanimously to adjourn the meeting at 8:13 p.m.**

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Chairman Mark Pietrowski

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Tasha Sims, Recording Secretary

**DeKalb County Board**  
**2019 Tentative Meeting Dates**  
As of October 1, 2018

Full County Board Meeting	Economic Development	Executive Committee	Finance Committee	Forest Preserve Committee	Health & Human Services	Highway Committee	Law & Justice Committee	Planning & Zoning
3rd Wed @ 7pm	1st Tues @ 7pm	2nd Wed @ 7pm	1st Wed @ 7pm	4th Tues @ 6pm	1st Mon @ 6:30pm	1st Thurs @ 6pm	4th Mon @ 6:30pm	4th Wed @ 6:30pm
Gathertorium Sycamore	Conf Rm East Sycamore	Conf Rm East Sycamore	Conf Rm East Sycamore	Gathertorium Sycamore	Conf Rm East Sycamore	Hwy Conf Rm DeKalb	Conf Rm East Sycamore	Conf Rm East Sycamore

Jan	01/16	*01/08	01/09	No Mtg.	01/22	01/07	01/03	01/28	01/23
Feb	02/20	02/05	02/13	02/06	02/26	02/04	02/07	02/25	02/27
Mar	03/20	03/05	03/13	03/06	03/26	03/04	03/07	03/25	03/27
Apr	04/17	No Mtg.	04/10	04/03	04/23	04/01 & 04/08	04/04	04/22	04/24
May	05/15	05/07	05/08	05/01	05/28	05/06	05/02	*05/20	05/22
Jun	06/19	06/04	06/12	06/05	RECESS	06/03	06/06	RECESS	RECESS
Jul	RECESS	RECESS	RECESS	RECESS	07/23	RECESS	RECESS	07/22	07/24
Aug	08/21	08/06	08/14	08/07	08/27	08/05	08/01	08/26	08/28
Sep	09/18	09/03	09/18	09/04	09/24	No Mtg.	09/05	09/23	09/25
Oct	10/16	10/01	10/16	10/02	10/22	10/07	10/03	10/28	10/23
Nov	11/20	11/05	11/13	11/06	11/26	11/04	11/07	11/25	11/27
Dec	12/18	12/03	12/18	12/04	No Mtg.	12/02	12/05	No Mtg.	No Mtg.

\* Change in Meeting Date