

Note: These minutes are not official until approved by the Forest Preserve Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Forest Preserve Committee Minutes
September 25, 2018**

The DeKalb County Forest Preserve Committee met on Tuesday, September 25, 2018 at 6:00 p.m., in the Legislative Center's Gathertorium in Sycamore, Illinois. Chairman Brown called the meeting to order. Those Members present were Mr. Bagby, Mr. Hughes, Ms. Little, Mr. Porterfield, Mr. Roman, and Chairman Brown. Mrs. Haji-Sheikh was absent. A quorum was established with six Members present and one absent.

Others present were Terry Hannan, Mr. Jim and Joretta Chambers.

APPROVAL OF THE AGENDA

It was moved by Mr. Roman, seconded by Mr. Hughes, and it was carried unanimously to approve the meeting agenda as presented.

APPROVAL OF MINUTES

It was moved by Mr. Hughes, seconded by Ms. Little and it was carried unanimously to approve the minutes from the special meeting held on August 8, 2018, the regular meeting held on August 28, 2018, and the special meeting held on September 19, 2018.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION

Mr. Hughes moved to enter into Executive Session for the purpose of discussing Land Acquisition per 5 ILCS 120/2(c)(5) at 6:02 p.m. Mr. Roman seconded the motion and it carried by a 6-0-1 roll call vote. Those voting yea were Mr. Bagby, Mr. Hughes, Ms. Little, Mr. Porterfield, Mr. Roman, and Chairman Brown. None were opposed and Mrs. Haji-Sheikh was absent.

The Committee entered back into their Open Meeting at 7:30 p.m.

There was a unanimous consensus from the Committee to direct Mr. Hannan to proceed forward with working on a Memorandum of Agreement with Mr. Jim Chambers regarding his property located in Kingston Township.

MONTHLY REPORTS & ACTIVITIES

Mr. Hannan noted that next month the Committee will have the normal monthly reports that will cover the last two months. In addition, he shared that all of the Forest Preserves have been busy with visitors and have been well maintained.

FY 2019 BUDGET

a. Budget Appeals, if any.

There were no budget appeals for the Forest Preserve District's FY 2019 Budget.

b. Committee's Questions & Review of FY 2019 Budget

There were no specific questions asked about the Forest Preserve District's Budget or Levy.

c. Approval of FY 2019 Appropriation Ordinance & Levy

It was moved by Mr. Porterfield, seconded by Ms. Little, and it was approved unanimously to forward the FY 2019 Forest Preserve District's Annual Appropriation Ordinance and Levy to the full Board of Commissioners recommending their approval.

COMMITTEE MEMBER COMMENTS

Mr. Porterfield raised the question on how they may be able to protect local streams and the Kishwaukee River from being too close to potential wind turbines. After further discussions it was noted that the Forest Preserve can only protect the land that they physically own.

In addition, Mr. Hannan announced that per the Committee's request he attended the Public Hearing on the County's Wind Farm Ordinance to put into the record that the Forest Preserve Committee and District are in support of the 1.5 mile setback in order to preserve the natural environments of DeKalb County Forest Preserve, waterways and open spaces, as well as maintaining related prairie and wetland ecosystems.

ADJOURNMENT

It was moved by Ms. Little, seconded by Mr. Roman and it was carried unanimously to adjourn the meeting at 7:52 p.m.

Respectfully submitted,

Chairman Bob Brown

Tasha Sims, Recording Secretary

**ORDINANCE FP-O2018-xx
AN ORDINANCE OF THE DEKALB COUNTY FOREST PRESERVE DISTRICT
PROVIDING A TAX LEVY 2018 for FY 2019**

BE IT ORDAINED BY THE DEKALB COUNTY FOREST PRESERVE DISTRICT COMMISSIONERS:

Section 1. That there be and there is hereby levied upon all of the taxable property within the corporate limits of said DeKalb County Forest Preserve District subject to taxation for the year, A.D. 2018 the total sum of One Million, Two Hundred Fifty Four Thousand Dollars (\$1,254,000) for the following specific purposes, and in the following respective sums, to-wit:

General Fund:

Salaries & Wages	\$300,000
Boards and Commissions	8,000
Mileage / Boards	600
Health & Medical Benefits	45,000
Utilities	10,000
Telephone	6,000
Land Acquisition, Management & Improvements	600,000
Environmental Education	60,000
Park Improvements	55,000
Supplies	35,000
Vehicles	37,000
Fuel	40,000
Professional Services (Audit)	10,000
Maintenance Buildings, Grounds, Equip.	32,400
Trail Projects	10,000
Commercial Services (Garbage Disposal)	5,000
TOTAL	\$1,254,000

Section 2. That there be and there is hereby levied upon all of the taxable property within the corporate limits of said DeKalb County Forest Preserve District subject to taxation for the year 2018 A.D., the total sum of Three Hundred Five Thousand (\$315,000.00) for the following respective sums, to wit:

TORT/ SAFETY / LIABILITY	\$ 315,000
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Section 3. That there be and there is hereby levied upon all of the taxable property within the corporate limits of said DeKalb County Forest Preserve District subject to taxation for the year 2018 A.D., the total sum of Three Thousand Dollars (\$3,000.00) for the following respective sums, to wit:

IMRF	\$ 3,000
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Section 4. That there be and there is hereby levied upon all of the taxable property within the corporate limits of said DeKalb County Forest Preserve District subject to taxation for the year 2018 A.D., the total sum of Thirty Thousand Dollars (\$30,000.00) for the following respective sums, to wit:

Social Security (F.I.C.A.)	\$ 30,000
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Total **\$1,602,000**

Section 5. That the Secretary of said DeKalb County Forest Preserve District is directed to file with the County Clerk of said County, a duly certified copy of this Ordinance.

Section 6. That this Ordinance shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE FOREST PRESERVE COMMISSIONERS THIS 17TH DAY OF OCTOBER, 2018 A.D.

ATTEST:

President, DeKalb County Forest
Preserve District Commissioners

Secretary, DeKalb County Forest
Preserve District Commissioners

DRAFT

ORDINANCE FP-O2018-xx
AN ORDINANCE OF THE DE KALB COUNTY FOREST PRESERVE DISTRICT
PROVIDING AN ANNUAL APPROPRIATION

An Ordinance making appropriations for the corporate purposes of the DeKalb County Forest Preserve District, in the County of DeKalb, State of Illinois, for the period commencing January 1, 2019 and continuing through December 31, 2019.

BE IT ORDAINED BY THE DEKALB COUNTY FOREST PRESERVE DISTRICT COMMISSIONERS:

SECTION 1. The Forest Preserve Committee of the DeKalb County Forest Preserve District Commissioners has conducted reviews and public notice concerning the annual appropriation for the 2019 - Fiscal Year and that the following sums, or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the DeKalb County Forest Preserve District of DeKalb County, Illinois, to defray all necessary expenses and liabilities of said DeKalb County Forest Preserve District, as hereinafter specified, for the period commencing January 1, 2019 and continuing through December 31, 2019.

PERSONNEL SERVICES

6005	Regular Salaries & Wages	\$215,000
6051	Boards & Commissions	8,000
6061	Seasonal Staff and Preserve Managers	65,000
6071	Part Time	20,000
6081	Safety & Security	0
6111	Overtime	5,000
6221	Longevity	5,000
6231	Deferred Compensation	5,000
6501	FICA	30,000
6502	IMRF*	3,000
6511	Health/ Medical Insurance	60,000
6512	Life Insurance	500
6513	HSA Benefit	5,000
6601	Unemployment Insurance	1,000
	SUBTOTAL	\$422,500

CAPITAL

7232	Trail Projects	\$ 10,000
7252	Special Projects	9,000
7253	Park Improvements	25,000
7254	Park Improvements (Staff)	20,000
7258	Wetland Mitigation	-0-
7801	Vehicles	37,000
7802	Construction Equipment	-0-
7803	Lawn Equipment	20,000
	SUBTOTAL	\$121,000

COMMODITIES AND SERVICES

8003	Travel	\$3,000
8005	Mileage-Boards	600
8011	Memberships	1,200
8013	Public Notices	300
8022	Maint-Equipment	10,000
8023	Maint-Vehicles	15,000
8024	Maint-Buildings	15,000
8025	Maint. Grounds	15,000
8041	Utilities	10,000
8044	Telephone	6,000
8051	Professional Services	10,000
8061	Commercial Services	5,000
8211	Property Taxes	5,000
8332	Environmental Education	35,000
8411	NREC Expenses	25,000
9001	Supplies	35,000
9011	Postage	400
9021	Copies In-house	0
9211	Clothing	0
9221	Fuel	40,000
9241	Vehicular Parts	3,000
9242	Machine & Equipment Parts	3,000
9801	Miscellaneous	1,000
	SUBTOTAL	\$238,500

Land Acquisition & Land Maintenance / Management

(4250) 7001 ,6071, 6501, 6502, 6601 6005 6221 6510 6512 7353 9001
Land Management and 5936 Contribution to Land Acquisition

\$600,000

Sub- total \$ 1,382,000

Tort Safety and Liability

(4270) 7253 Risk Abatement 9001 Supplies 8101 Insurance Premiums + 6005 6231 6501 6502 6511 7719 6081

\$315,000

Natural Resource Management and Environmental Education Fund

\$100,000

(Waste Management Host Fee Agreement approx. 75% transferred to County General Fund)

6005 6061 6501 7252 8332 9001

TOTAL EXPENSES

\$1,797,000

Revenue

Section 2. That the following sums constitute a statement of estimated property tax revenues for the DeKalb County Forest Preserve District for the period commencing January 1, 2019 and continuing through December 31, 2019.

3011 Property Tax (General Fund)	\$1,254,000
3014 Property Tax (FICA)	30,000
4260- 3014 Property Tax (IMRF)	3,000
4270- 3015 Property Tax (Tort Safety and Liability)	315,000
Property Tax Total	<u>\$1,602,000</u>

Other Revenue

3041 T.I.F. Surplus	15,000
3331 State Replacement Tax	10,000
4632 NREC Revenue	15,000
4631 Wetland Bank	-0-
5501 Interest	15,000
5521 Farm Licenses	30,000
5522 Shelter Rentals, Camping Fees	10,000
5911 Cont. Fr. FP Retirement	(shown above as revenue) -0-
5963 Natural Res. Mgmt. Environmental Education Fund (Landfill Rev. 75% transferred to County General Fund 2018 through 2020)	100,000

Other Revenue Sub - Total **\$195,000**

TOTAL REVENUE DISTRIBUTED **\$1,797,000**

Section 3. That this Ordinance shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE DE KALB COUNTY FOREST PRESERVE DISTRICT COMMISSIONERS THIS 17TH DAY OF OCTOBER, 2018.

President, DeKalb County Forest
Preserve District Commissioners

ATTEST:

Secretary, DeKalb County Forest Preserve
District Commissioners