DEKALB COUNTY GOVERNMENT
EMPLOYEE BONUS PROGRAM

Reviewed For Updates March 1, 2018

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This page showing current page dates of the Employee Bonus Program will be updated on the County's web page each March at www.dekalbcounty.org. This page was last reviewed for updates as of March 1, 2018.

EMPLOYEE BONUS PROGRAM FOR COST SAVING IDEAS

1.1.0. Purpose

1.1.1. The continual review of county programs to identify cost savings is essential to the efficient and effective operation of county government. Often times the best people to identify potential savings are the employees who work directly with a program. Consequently, it is the intent of the County to establish a bonus program for employees who suggest unique ideas which will reduce costs for the County.

■ *(Revised 7/17/1985)*

1.2.0. Qualifications

1.2.1. Ideas must be submitted, in writing, by an hourly employee.

■ *(Revised 7/17/1985)*

1.2.2. The idea must be original.

■ *(Revised 7/17/1985)*

1.2.3. The idea must be successfully implemented to qualify for a bonus.

■ *(Revised 7/17/1985)*

1.2.4. The cost saving must be at least $1,000 during the first year and be verifiable.

■ *(Revised 7/17/1985)*

1.2.5. The bonus will be 10% of the cost saving applicable to the first year, up to a maximum of $1,000 per unrelated suggestion. (Bonus is subject to all Federal and State income taxes.) The bonus will be paid to the employee after the saving is realized.

■ *(Revised 7/17/1985)*

1.2.6. The program will be administered by the County Administrator and the Finance Director with all bonus awards being approved by the Finance Committee and then the County Board.

■ *(Revised 8/21/2013)*

1.2.7. If requested, the confidentiality of the employee will be maintained.

■ *(Revised 7/17/1985)*