

Minutes

Special Meeting (quorum not achieved on September 12, 2018)

**Operating Board of Directors
DeKalb County Rehab & Nursing Center
September 19, 2018**

Note: These minutes are not official until approved by the Rehab & Nursing Operating Board at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

Present Directors: Jeff Whelan, Misty Haji-Sheikh, Rita Nielsen, Ferald Bryan, Greg Millburg
Absent Directors: None

Also Present: Gary Hanson, Gary Winschel, Bart Becker

Jeff Whelan called the meeting to order at 7:34 a.m.

Motion: Rita Nielsen moved to approve the agenda, Ferald Bryan seconded the motion.
Voice Vote: Jeff Whelan asked for a voice vote on the approval of the agenda. All Members voted yea. Motion carried unanimously.

Motion: Rita Nielsen moved to approve the July 2018, Operating Board minutes, Greg Millburg seconded the motion.
Voice Vote: Jeff Whelan asked for a voice vote on the approval of the minutes. All Members voted yea. Motion carried unanimously.

Public Comments: There were no public comments.

Old Business: None

New Business:

Management Report:

Operations and Finance:

Gary Winschel gave a report:

Mr. Winschel stated that Medicaid paid/approved 1,600 Pending Account days in July. The adjusted YTD payor mix now stands at: Medicare – 13.0%, Medicaid – 52.7% and Private Pay – 34.3%. July financials reflect a Loss of \$88,999. Net Income through July 2018 is \$273,643, under budget by \$168,102. Total average daily census of 184.2 is 9.2 above budget. YTD average daily census is 181.5, 6.5 above budget. Net Revenues are over budget year-to-date by \$302,283.

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In recognizing the need to add to the construction project items noted below (reviewed with the PBC and discussed last meeting) Gary Winschel stated that to maintain the budget, several items will be listed as alternates, also noted below. These items will be held out unless funds become available.

Additions:

- Adding a 400 ton Chiller with proper connections
 - Replace obsolete 300 ton Chiller at end of life with 400 ton – full redundancy
- Constructing small storage building, with hookups for new boilers so that there will be minimal delays when old ones reach end of life. Size of new Boilers will allow for full redundancy.
- Upgrade to provide full emergency backup capabilities (current system is code only) – allows for truck mounted generator use. Current electrical board is full - new storage building will allow for expansion.

Alternates:

- Nurses Station and area remodeling
- Canopy in front of building
- Dining Room upgrades

Construction is projected to start late October, or early November.

Bart Becker, Administrator for DCRNC, gave a report:

Mr. Becker stated that we remain at five stars for Quality Measures and four stars overall. DCRNC continues to meet with Northwestern Medicine (Kishwaukee Hospital). Northwestern Medicine has given us an application to be in their Preferred Provider Network. DCRNC is gathering the necessary information to provide to Northwestern Medicine. The conditions of the agreement will be reviewed as there are a lot of specific expectations of Northwestern Medicine.

The Request for Proposals for the Electronic Health Records was made public on 7/2/18. The bids are due by 7/25/18. A vendor will then be selected from the top three contenders.

The facility has been reviewing the possibility of using PEL/VIP for Respiratory Therapy Consultation. The focus would include additional nurse training and the Respiratory Therapist would be on call 24/7.

Two Performance Improvement Programs have been implemented, one concerning staffing and one concerning communications.

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Executive Session:

Motion: Greg Millburg moved to adjourn and open an Executive/ Closed Session, Rita Nielsen seconded the motion.
A role call vote was held and the closed session was approved.

At 8:10 a.m. Executive session took place

Executive Session ended.

Next Meeting: November 14, 2018, at 7:30 a.m.

Motion: Misty Haji-Sheikh moved to adjourn the meeting, Ferald Bryan seconded the motion.

Meeting adjourned at 8:45 a.m.

Respectfully submitted
Gary Winschel
Recorder