



DSATS Active Transportation Subcommittee

Tuesday, 19 February 2019

10:30 A.M.

DeKalb County Highway Department

1826 Barber Greene Rd.

DeKalb, IL 60115

Conference Room # 815-756-6026

Agenda

- 1. Introductions**
- 2. Approval of Agenda (Action)**
- 3. Approval of Minutes (Action)**
- 4. Public Comment**
- 5. Election of Officers (Action)**
- 6. Active Transportation Maps (Action)**
- 7. Review of Bike Count Information**
- 8. Review of Updated Plan**
- 9. Schedule**
- 10. Additional Business**
- 11. Adjourn**

If you have any questions regarding this notice, please contact:

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ACTIVE TRANSPORTATION SUBCOMMITTEE (ATS) MEETING

19 FEBRUARY 2019 – 10:30 A.M.

MEETING #ATS0219

1. Introductions
2. Approval of Agenda (Action): Approval of the February 19, 2019 ATS meeting agenda.
3. Approval of Minutes (Action): Approval of the December 18, 2018 ATS meeting minutes.
4. Public Comment
5. Election of Officers (Action): The DSATS Bylaws state elections shall be held for the positions of Chair and Vice-Chair of each Committee at the first meeting of the new calendar year. The current Chair is Mark Bushnell, and the current Vice-Chair is Joel Maurer. Members can choose to retain the current officers or select new officers.
ACTION: Nomination of Officers.
ACTION: Closing of Nominations and Election of Officers.
6. Active Transportation Maps (Action): Members shall review the most recent changes to the proposed active transportation maps. Staff looks to have members review and finalize the proposed maps.
ACTION: Approve the active transportation maps for inclusion in the Active Transportation Plan.
7. Review of Bike Count Information: In 2014 DSATS purchased six infrared bike counters, which staff has deployed throughout the region since then. Most of the counters have been deployed through the area for most of 2018. In January, staff collected the counters to gather the data and prepare them for new locations in 2019. A table has been developed showing a list of bike and pedestrian traffic count locations in use since 2014, their identified average daily traffic (ADT), summer ADT (April-October), winter ADT (November-March), and the dates the counters were deployed in the field. Staff is seeking suggestions on how this information should be presented in the Active Transportation Plan and suggestions on where to deploy the bike counters next. DSATS has also purchased several tube counters, specialized in taking bike counts along trails

and on street bike paths. Staff is seeking recommendations on where to place those counters also.

8. Review of Updated Plan: Staff looks to review portions of the plan document. The most recent plan updates were completed at the July 2018 meeting. Review the updated Goals and Objectives on Pages 2-3. Staff requests members send us your most recent comprehensive plan or a link to your plan on website.
9. Schedule: Develop schedule to complete and approve plan by June 2019.
10. Additional Business: Subcommittee members are invited to address other items not listed on the agenda and are encouraged to propose new items for the next agenda.
11. Adjourn



DSATS Active Transportation Subcommittee Meeting

Tuesday, 18 December 2018

10:30 A.M.

Meeting #: ATS1218

ATTENDANCE

- Voting Membership:
 - City of DeKalb: not present
 - City of Sycamore: **Mark Bushnell**
 - DeKalb County: **Lisa Gonzalez**, Nathan Schwartz
 - NIU: **John Heckmann**
 - NIU Student Association: not present
 - DeKalb Park District: **Amy Doll**
 - Sycamore Park District: **Daniel Gibble**
 - DeKalb School District: not present
 - Sycamore School District: not present
 - VAC: **Max Sinclair**
 - Live Healthy DeKalb County – Active Transportation: **Joel Maurer**

- Non-Voting Attendance:
 - Town of Cortland: not present
 - FHWA: not present
 - IDOT Planning & Programming: not present
 - DSATS staff: Brian Dickson
 - Transit staff: not present
 - Others Present: none.

(**BOLD** indicates voting member)

CALL TO ORDER

Chair Bushnell called the meeting to order and established a quorum at 10:33 A.M.

1. Introductions

Introduction of members present was made.

2. Approval of Agenda

Motion #ATS1218-01: A motion was made by Ms. Gonzalez to approve the December 18, 2018 meeting agenda. Second by Mr. Maurer and approved by voice vote.

3. Approval of Minutes

Motion #ATS1218-02: A motion was made by Ms. Doll to approve October 16, 2018 minutes. Second by Mr. Sinclair and approved by voice vote.

4. Public Comment

There was no public comment.

5. Review of Active Transportation Maps

Mr. Heckman asked if the maps needed to be approved. Mr. Bushnell said that approval of the maps did not need to be approved by the committee, but there should be a consensus that the maps are finalized. Mr. Bushnell said there should be a supermajority present before the final map design is approved. The consensus was to table the approval of the maps and continue with discussion.

Comments on Existing Map:

The word Existing should be in the Existing Maps Title.

Peace/Plank and Hwy 23: There is an existing path that runs along the west side of IL-23 from Peace Road to the entrance of Jewel Osco which does not show on the map.

Trail along forest east of the Fire Station on Peace Road: This is not a trail and should be removed.

Trail across from the Fire Station: It should be noted this is not a paved trail, it is woodchips or gravel.

Near Portello's on IL-23: There is a sidewalk gap on IL-23 between Mercantile Drive and Midlands Court that is not showing on map.

Barber Greene Road Trail: On one of the maps, the e is missing at the end of Greene.

Comments on Proposed Map:

Plank Road east of IL-23: Mr. Schwartz said the trail is marked as planned but will only be installed if further development occurs, therefore it should be marked as potential.

Mr. Bushnell said he thought any trail which has an obligation to be built as part of an agreement should be marked as planned. In this situation, the developer has agreed to

install the trail once a certain threshold is met. Mr. Schwartz said his definition of planned would be a trail that would be built within a relatively short time (less than five years was mentioned). Mr. Schwartz asked if Mr. Bushnell's definition is used, should the potential trail on Peace Road between IL-64 and the Kishwaukee River be changed to planned also.

IL-23 from Peace/Plank to Maplewood Drive: There should be a potential trail along IL-23 connecting the Peace Road trail by Jewel Osco to the school by the Maplewood Drive Trail.

Lindgren Road Area: Potential trail parallel to Lindgren Road from the end of the subdivision to the Kishwaukee River (noted as from the "O" to the "R" in Founders on the potential trail map).

Mr. Bushnell noted he is currently in discussions with the School District about connecting some of the schools with trails. There is currently nothing definitive enough to mark as a path, however.

It was asked if it should be indicated what type of trail is being proposed (i.e. paved, gravel, woodchip, etc.). It was said the path type would not be shown on the map but should be included in the GIS database. The type of surface would also lead into how much the path would cost.

A discussion including the jurisdiction of paths was brought up. The concern was multiple organizations could have jurisdiction over projects, depending how agreements are made (i.e. a county, municipality, or park district, could all have a potential jurisdiction over a trail). Members developed a consensus that potential projects should identify potential collaborators on the project, rather than a specific jurisdictional organization.

Members came to a consensus to identify the cost per fixed distance for trails based on what type of trail material is used, rather than identifying a specific cost per project.

After further discussion regarding trail classification, members came to the consensus that Planned Trails should be those that have an agreement to be developed soon or when a development threshold is met. Potential Trails should be those trails which are wanted or needed but have not secured a viable funding source.

Reston Ponds: The L shaped potential trail connecting Reston Ponds Trail to Parkside Estates Trail should be changed from potential to planned, based on the revised definition of planned vs potential.

Loves Road Trail: Extend the Loves Road Trail all the way to Lincoln Highway and mark as potential.

Mr. Dickson said if the community wants a trail along a state or federal highway, the MPO's Long Range Transportation Plan or Active Transportation Plan must indicate the roadway has the potential need for a trail following the roadway. Consensus among members was to mark all state highways in the region as having the potential need for a trail.

Mr. Heckman said he would request the NIU GIS department send DSATS the GIS files for the NIU sidewalks and trails. Ms. Doll said she would send staff a map of the proposed trails as part of the Irongate development north of the DeKalb High School.

Motion #ATS1218-03: A motion to table the approval of the maps was made by Mr. Bushnell. Second by Mr. Heckman and approved by voice vote.

6. Review of Updated Plan

Mr. Gible said he would like to see a request to add a signalized pedestrian crosswalk from Mt. Hunger Road across IL-23, to allow students in the subdivision to safely cross the roadway to get to the school. Mr. Bushnell said there is a new development going in at the Mt. Hunger / IL-23 intersection and part of the City's approval was the requirement that a traffic signal with a pedestrian crossing be included at the intersection. IDOT is currently reviewing the request to determine if the traffic count volume at the intersection warrants a traffic signal, according to IDOT regulations. The City is currently waiting to hear results back from the state.

Consensus from members is members should have a self-imposed time limit to have the report done by June 2019.

7. Additional Business

Mr. Schwartz said there is a People for Bikes grant which is currently available for up to \$10,000. This grant must have an equal local match contribution. The grant is available two times a year and no organization can get a grant more than once every three years.

January 8 will be the Live Health DeKalb County Annual Meeting.

8. Adjourn

Motion #ATS1218-04: A motion was made to adjourn at 11:32 A.M. by Mr. Heckmann. Second by Mr. Maurer and approved by voice vote.

Respectfully Submitted by: Brian Dickson

Note: These minutes are not official until approved by the ATS at a subsequent meeting. Once approved, the final minutes will be uploaded to website.

Goals and Objectives

Purpose Statement:

The purpose of the 2018 Bicycle & Pedestrian Plan is to enable safe and efficient bicycle and pedestrian travel within the DSATS planning area. This Plan replaces the DSATS 2011 Bikeways Plan in an effort to maintain the Plan and meet the requirements of SAFETEA-LU.

GOAL 1: Complete the 2018 DSATS Bicycle and Pedestrian Plan.

Objectives

1. Establish the DSATS Bicycle and Pedestrian Plan, which provides recommendations for facilities, policies, and programs to be implemented in the next 10+ years.
2. Develop a connected bicycle network that will meet the transportation and recreational needs of the area's citizens.
 - a. Inventory the existing system and update GIS mapping.
 - b. Identify high, moderate, and long-term priority projects.
 - c. Build upon the existing bikeway and pedestrian facilities.
 - d. Identify locations for improved bicycle or pedestrian facilities that will:
 - i. Close gaps between existing facilities,
 - ii. Facilitate travel between residential neighborhoods and major employment, recreation, and shopping centers, such as downtown areas and the NIU campus.
 - iii. Connect neighboring communities,
3. Develop the Plan as a resource and coordinating document for DSATS communities.

GOAL 2: Encourage participation and _____

Objectives

1. Foster collaboration between DSATS participants
 - a. Encourage DSATS communities to identify and include Plan improvements in their Capital Improvement Plans.
 - b. Assist in the planning of bicycle and pedestrian improvements between organizations.
2. Serve as a resource for local units of government, special interest groups, and interested parties.
 - a. Recommend policies and programs that may be adopted by DSATS communities.
 - b. Work with DSATS communities to improve maintenance of existing bikeways and roadway shoulders
 - c. Identify financial resources needed to implement the actions identified in the Plan.

GOAL 3: Consistently and routinely update the DSATS Bicycle and Pedestrian Plan

Objectives

1. Outline annual procedures for the annual review and updating of the DSATS Bicycle and Pedestrian Plan.
 - a. Review projects that have been completed in the Plan on an annual basis.
 - b. Update private, local, state, and federal funding sources.
 - c. Update the plan to reflect changes in local organization's planning documents.

2. Outline long term procedures for the review and updating of the DSATS Bicycle and Pedestrian Plan.
 - a. Update the Plan every 5 years or as necessary to maintain eligibility for State and federal funding.