



FY09 Annual Report of the DSATS Unified Planning Work Program

for the

DeKalb-Sycamore Area Transportation Study (DSATS)

FY 2009

July 1, 2008 to June 30, 2009

(adopted October 28, 2009)

DeKalb-Sycamore Area Transportation Study
City of DeKalb Engineering Department
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DeKalb, IL 60115
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**FY09 Annual Report of the DSATS
Unified Planning Work Program
for the
DeKalb-Sycamore Area Transportation Study
(DSATS)**

FY 2009

Approved by Technical Committee

October 13, 2009

Approved by Policy Committee

October 28, 2009

Prepared For: DeKalb-Sycamore Area Transportation Study

In Cooperation With:

Illinois Department of Transportation
Federal Highway Administration
Federal Transit Administration

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DeKalb-Sycamore Area Transportation Study

Policy Committee

City of DeKalb (4 votes)

Mayor Kris Povlsen, *Vice-Chair*
Alderman Brent Keller
Alderman Ron Naylor
Mark Biernacki, City Manager

City of Sycamore (1 vote)

Mayor Ken Mundy, *Committee Chair*

DeKalb County (1 vote)

Pat Lavigne, County Board Member

Northern Illinois University (1 vote)

Dr. John Peters, President
Ken Zehnder, Director of State and Local
Relations (Alt.)

Illinois Dept. of Transportation (1 vote)

George Ryan, Deputy Director of Highways
Lou Paukovitz, District Planner

Town of Cortland (Non-voting)

Mayor Bob Seyller

Technical Committee

City of Sycamore (1 vote)

Bill Nicklas, City Manager
John Laskowski, Asst. City Engineer

DeKalb County (1 vote)

Bill Lorence, County Engineer
Paul Miller, County Planning Director
Ray Bockman, County Administrator

Town of Cortland (1 vote)

Noah Carmichael, Consulting Engineer

City of DeKalb (1 vote)

Joel Maurer, City Engineer
Mark Biernacki, City Manager

DeKalb Taylor Airport (non-voting)

Tom Cleveland, Airport Director
Rick Monas

Northern Illinois University (1 vote)

Bob Albanese, Assoc. Vice President –
Finance & Facilities
Ken Pugh, Director –Management Materials Dept.

NIU Student Association (1 vote)

Josh Vennas, Director of Transportation

Voluntary Action Center (1 vote)

Tom Zucker, Executive Director, *Committee-Vice Chair*
Ellen Rogers, Assistant Director

Kishwaukee College/IL Employment Training Center (1 vote)

Elaine Cozort, Illinois workNet Center Program Coordinator
Evelina Cichy, Dean, Adult Education and Transition Programs

Illinois Dept. of Transportation – District 3 (1 vote)

Lou Paukovitz, District Planner

Illinois Dept. of Transportation – Planning & Programming

Curtis Jones, Acting Bureau Chief

Illinois Dept. of Transportation – Public Transportation

Dave Spacek, Program Manager

Federal Highway Administration

John Donovan, Transportation Planning Specialist

DSATS Staff

Joel Maurer, *City Engineering Director / MPO Director*
Brian Dickson, *MPO Coordinator / Transportation Planner*
Steve Maney, *DSATS Intern*

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Introduction

The purpose of the *Fiscal Year 2009 Unified Planning Work Program (UPWP)* is to define the activities and projects that the DeKalb-Sycamore Area Transportation Study (DSATS) intended to accomplish during the fiscal year beginning July 1, 2008 and ending June 30, 2009. The Program outlines the activities to be undertaken to advance the cooperative, comprehensive and continuing planning efforts for the DeKalb-Sycamore region's transportation systems. The Program identifies the budget and work activities to be undertaken by DSATS Staff, its Committees, and its consultants as required by the Federal Aid Highway Act of 1962 and as governed by the Transportation Equity Act for the 21st Century (TEA-21).

This Annual year-end report reviews the projects and goals that were set forth for DSATS for Fiscal Year 2009 and reports on the ability of staff and DSATS Committee Members to accomplish those goals.

UPWP Elements

The activities to be undertaken by the DSATS Committees and Staff have been categorized under four general Elements, as detailed below.

Element 1. DSATS Program Administration and Support

Objective:

To fund the administrative functions associated with managing the DSATS program and providing support to the DSATS Policy and Technical Committees. This program element includes administering and coordinating the transportation planning activities between local, state and federal agencies and other transportation interests that serve the region. DSATS Staff are responsible for preparing the Unified Planning Work Programs for subsequent fiscal years, which will establish the priorities using federal planning funds to address identified transportation initiatives or problems. A primary focus of this element will be to make transportation-related information relevant and accessible to decision-makers, and to provide opportunities for informed public participation in the planning processes undertaken.

Status:

Starting in FY 2005, the DSATS program started receiving Planning (PL) funds from the Federal Highway Administration and transit planning funds (Section 5303) from the Federal Transit Administration for MPO planning activities. The grants, administered through the Illinois Department of Transportation, provide funding for a part-time (0.35 FTE) MPO Director and a full time (1.0 FTE) Transportation Planner to serve as DSATS staff. Additional funds are set aside for a part-time intern (0.5 FTE)

In FY 2009, DSATS anticipated applying 65% of its resources toward the administration of the program, including management of the PL and Section 5303 grants. The activities and products proposed for FY 2009 are similar to or complete those undertaken in FY 2008, reflecting the ongoing, consistent management of the program.

Management of the Section 5307 and Downstate Operating Assistance Program (DOAP) transit grants are included in this Program Element to reflect the administrative nature of this responsibility. These programs will require considerable DSATS Staff time in FY 2009. Via FTA Section 5307 funds, 16-20 rolling-stock vehicles will be purchased in FY08 and receipt of vehicles is anticipated in FY09. In addition, several more rolling-stock vehicles will be purchased in FY09, implementing a transit facility study, as well as other transit related projects as identified. Trip dispatch software was purchased for VAC in FY08. Staff and VAC officials will be looking at ways to further enhance the use of this new software in FY09 as well as providing more accurate data for DSATS required transit data reporting to the National Transit Database (NTD).

FY 2009 Activities:

1. Coordinate the transportation planning and programming functions among the municipal, county, state and federal transportation agencies including the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Illinois Department of Transportation (IDOT).
 - The major portion of MPO staff time in FY09 was spent working with state and federal officials to ensure that DSATS was complying with all applicable regulations including submitting annual NTD reports, submitting DOAP grant information and audits, ensuring the annual update of the DSATS TIP and UPWP, and more.
 - In addition to the normal workload, a significant amount of time was also spent updating the TIP, applying for the grants, and other miscellaneous duties to ensure the DSATS area in compliance with regulation in order to receive federal stimulus funds.
 - Provided needed information for City of DeKalb and VAC auditors.
2. Prepare the FY 2010 Unified Planning Work Program and the accompanying FHWA-PL/Section 5303 contract for IDOT, DSATS, and City of DeKalb approval.
 - The FY2010 UPWP was prepared, and adopted at the June 2009 Policy Committee Meeting.
 - The FY2010 IDOT MPO Contract was approved by the DSATS Policy Committee and the City of DeKalb Council.
3. Prepare and submit financial program status reports for the use of PL and Section 5303 funds, as required.
 - All four quarterly MPO expenditure reports were sent to IDOT for review and reimbursement of MPO spending.
4. Prepare agendas, meeting summaries, and support materials for DSATS Policy and Technical Committees meetings.
 - MPO staff prepared and distributed meeting agendas and summaries, minutes, and supporting materials to the Technical Advisory and Policy committees each month. Staff also distributed a monthly newsletter each month and other information as needed.
5. Maintain contact information for Policy and Technical Committees, and for other local, state and federal transportation agency representatives.
 - MPO staff updated contact information on the committees and updated the website with this information, as needed.
6. Acquire software, hardware or other equipment needed for DSATS projects and activities, as required.
 - Staff acquired financial software to better track MPO expenditures.
7. Attend meetings/training/educational opportunities that support the DSATS Staff's professional development and abilities to support the DSATS program.

- Staff attended numerous meetings of the Illinois MPO Advisory Council, the Illinois Public Transit Association (IPTA) Fall Conference, the IDOT Fall Planning Conference, as well as attending various other regional transportation meetings, and online educational classes.
8. Apply for and manage Section 5307, including providing grant monitoring, drawdowns, and reports, as required; also includes vehicle acquisition, scheduling system upgrade, facility study, and completion of RFP process for transit provider.
 - Fifteen (15) buses were purchased completing a major portion of the outstanding 5307 grants.
 - Staff worked on creating two new grants, one for additional funding for a transit study, and another for an FTA Transit ARRA grant which includes new buses, repaving the VAC parking lot, bus communication equipment, AVL units and supporting software for buses, as well as additional bus shelters.
 9. Apply for and manage Downstate Operating Assistance Funds (state transit grant), including grant monitoring, drawdowns, and reports, as required; also include coordination and planned service expansion between City/VAC and Huskie Bus services.
 - During FY09, staff administered the FY09 DOAP grant, including submission of quarterly use reports, submission and approval of FY10 grant application.
 - DSATS staff worked on creating new Google transit maps that show all Huskie and VAC bus routes and published bus stops.
 10. Submit all required monthly and annual National Transit Database reports.
 - All monthly and annual NTD reports were properly submitted.

Tasks carried forward to FY10

1. *Preparation of agendas, meeting summaries, and support materials for DSATS Policy and Technical Committees;*
2. *Status reports to IDOT regarding the use of PL and Section 5303 funds;*
3. *Coordinate the transportation planning and programming functions among the municipal, county, state, and federal transportation agencies including the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Illinois Department of Transportation (IDOT).*
4. *Plan Updates:*
 - a. *2030 Long Range Transportation Plan Update – Final plan must be submitted by July 2010;*
 - b. *FY11-15 Transportation Improvement Program (TIP) update;*
 - c. *FY11 Unified Planning Work Program (UPWP);*
 - d. *FY11 Human Services Transportation Plan (HSTP) update.*

5. *Identify new project that could be eligible for Section 5307 funding for FY08, FY09, and FY10;*
6. *Manage FY10 DOAP Grant; submit FY11 DOAP Grant;*
7. *Submit FY10 transit information to the National Transit Database.*

Element 2. Program Development and Information Management

Objective:

To obtain and prepare information relevant to the transportation planning, programming and decision-making to occur in the DSATS region.

Information acquired through this task will be used to support the 2030 Long Range Transportation Plan, which was completed under the FY 2005 grant. A SAFETEA-LU update of 2030 Long Range Transportation Plan was completed in FY 2008. During the calendar year 2009, DSATS will do an update of its 2030 Long Range Transportation Plan. Much of the data gathering and public input done by staff will be performed during FY09. The writing and adoption of the actual plan is anticipated to occur during the first half of FY10. As part of the LRTP process, updating of the Public Participation Plan, the Human Services Transportation Plan, the Bike and Pedestrian Plans, as well as the ITS Architecture Plan will be looked at further.

Status:

With the adoption of the new federal transportation SAFETEA-LU, DSATS Staff will continue to monitor changes to transportation funding and policies, and attempt to assess impacts to the DSATS' future planning and programming activities.

This program element also includes the annual update to DSATS' Transportation Improvement Program (TIP), which establishes the project priorities for federal transportation investments in the area. The FY 2009-2013 TIP for the DeKalb-Sycamore area identifies priorities for projects to be funded with federal Surface Transportation-Urban (STU) funds. The TIP also includes a running list of other transportation-related improvements and investments initiated at the state or local levels, as well as the Transit TIP.

FY 2009 Activities and Products:

1. Develop timeline to do four-year update of the 2030 Long Range Transportation Plan (LRTP). Projects will include gathering of needed data and initial public outreach activities to identify goals of the update plan.
 - Initial data gathering for the LRTP update was started. A subcommittee was formed to manage the LRTP update.
2. Further expansion of the DSATS website as well as implementing a new website for VAC.
 - As the City of DeKalb website was reworked, staff completely reworked the look of the DSATS website also. VAC has hired consultant to develop

a new website for them. The website is expected to be implemented in FY10.

3. Preparation of the FY 2010-2014 Transportation Improvement Program, including an updated list of state and local transportation projects planned or programmed for the area over the same period.
 - Due to additional funding available from the American Recovery and Reinvestment Act (ARRA), the FY 2009-2013 had to be modified a couple of times which included the required public comment periods and Committee approval.
 - The FT 2010-2014 was created and approved at the June Policy Committee meeting.
 - The Public Participation Plan was also updated to shorten the TIP public comment period as well as defining emergency situations where approvals are required faster than current DSATS policies allow for. Most of this came from shortcomings identified during the ARRA approval process where very quick action was required to ensure the DSATS area could receive stimulus grant funds.
4. Other Program Development activities completed:
 - Work with the Illinois MPO Advisory Council. DSATS is a member organization of the Advisory Council, which is made up of all MPO's in the State of Illinois. This organization works to keep all MPO's up to date on issues coming up at the state and federal level which will affect the MPO's, and when needed use the voice of the member MPO's when new legislation or issues are arising.
 - The FY10 Public Participation Plan was approved by the DSATS Policy Board at its June meeting after completion of a 45-day public comment period.

Tasks carried forward to FY09

1. *DSATS staff will continue to update the DSATS website as well as finding other ways to provide information to the public.*
2. *Work with VAC on development of their website.*
3. *Staff will ensure the DSATS FY 2011-2015 TIP is prepared and adopted.*
4. *Continue to work with the Illinois MPO Advisory Council. With the expiration of the current SAFETEA-LU Transportation Program in October 2009, much of FY10 will involve looking at what will be required in any new program that is developed. DSATS staff will continue to work with the Advisory Council staff to keep DSATS members updated as to the progress of adoption of this new program.*

Element 3. Long Range Transportation Planning

Objective:

To develop and update the Long Range Transportation Plan for the DSATS region, the foundation for transportation planning and programming activities for the next 20-25 years.

The Long Range Transportation Plan includes population, development and travel demand forecasts; analyses of the current system's ability to meet future demands; priorities for future transportation investments, and recommendations for short- and long-range planning and programming activities. The Plan also provides guidance on future federal and state transportation investments, project priorities, and strategies for *continuing, cooperative* and *comprehensive* ("3-C") transportation planning and programming.

Status:

The first Long Range Transportation Plan for the DSATS area was completed with the assistance of URS Corp. staff under the FY 2005 planning grant. In FY08 the plan was amended to comply with new with new SAFETEA-LU requirements. The first update to the 2030 LRTP will be worked on in FY09 with its implementation in FY10. The current LRTP has a limited Travel Demand Model for the region. DSATS will use its resources to begin developing a full Travel Demand Model for the DSATS region. Funds for FY09 are allocated to developing a Travel Demand Model for the region and beginning the process of updating the Long Range Transportation Plan.

FY 2009 Activities and Products:

1. Begin process of developing first update of the 2030 Long Range Transportation Plan.
 - Initial data gathering for the LRTP update was started. A subcommittee was formed to manage the LRTP update. Begin development of a Travel Demand Model for the DSATS region.
 - DSATS participated in a couple of meetings with Champaign / Urbana MPO, who was awarded a grant to assist small MPO's in Illinois in developing their own Travel Demand Models. As DSATS wishes to participate in this initiative when developing their Travel Demand Model, work on this project is moving forward on the timeline of the study which is moving forward slowly.

Tasks carried forward to FY10

1. *DSATS will continue to participate in the Champagne / Urbana MPO grant to look at how they can help DSATS in creating its own Travel Demand Model.*
2. *DSATS will continue to fund corridor studies and ADT counts to create the base for any Travel Demand Model, which may be implemented, as funds are available.*
3. *Implement a Transit Facility Study and Transit Expansion Study that will look to identify the needs of building a new transit facility or upgrading the existing facility. The study will also look at identifying future transit expansion.*
4. *DSATS staff will work with the DSATS Committees, IDOT, FHWA, and FTA to complete the 2010 update of the Long Range Transportation Plan. As part of the update, staff will also look to update and integrate other sub-plans including:*
 - *The Public Participation Plan*

- *The Human Services Transportation Plan*
- *The Bikeway Plan (focusing on both bikers and pedestrians)*
- *ITS Plan*

Element 4. Short-Range Transportation Planning and Special Studies

Objective:

To provide short- and intermediate range transportation planning and programming support to the DeKalb-Sycamore area.

This program element focuses on developing and implementing plans that have a more immediate impact than, but are consistent with, the Long Range Transportation Plan. This element also includes planning efforts for specific modes (e.g. transit) or areas (e.g. corridor studies).

Status:

DSATS Staff will continue to participate in and provide occasional support to the region's tourism development activities. DSATS will also look at ways to further promote the use of public transit in the region including providing more information on the websites and compiling a regional public transportation map.

A Corridor Study for the Eastern DSATS region was started in FY08 and will continue into FY09. This study will look at identifying up to 3 possible transportation corridors connecting the northern and southern sections of the Eastern DSATS region.

FY 2009 Activities:

1. Completion of the Eastern DSATS Transportation Corridor Study.
 - As there were many issues that residents identified about the initial corridor study, the DSATS committee decided to expand the corridor study to address the many issues identified. DSATS worked with Baxter & Woodman to expand the study which is anticipated to be completed in early FY10.
2. Participate in regional tourism meetings or planning efforts, as needed. Outreach to municipalities within DeKalb County, human services organizations, as well of area Chambers of Commerce and other Economic Development organizations.
 - When possible, staff attended a number of local organization meetings.
 - The Illinois Lincoln Highway Coalition (ILHC) Gazebo and streetscape project was completed in FY09.
3. Review of existing plans to identify needs for updates.
 - Due to the time sensitive nature of obtaining ARRA grant funding, staff reviewed current public comment standards and worked with the DSATS committees to implement new standards.
4. Regional streetscape and road diet planning.

- Due to changing priorities, it was decided not to move forward with this study in FY09.
5. DSATS Regional Traffic Counts.
 - DSATS hired Metro Transportation, Inc. to perform 2009 ADT and ADTT counts for the DSATS region.
 6. Update of DSATS Human Services Transportation Plan (HSTP), if needed.
 - Minor updates were made on the existing HSTP and made available
 7. Attend meetings looking at expansion of rail transportation in the communities surrounding the Metropolitan Chicago area.
 - While no meetings were held, provided information to the DSATS Committees about possible Amtrak service between Chicago and Dubuque which could possibly stop in Genoa.
 8. Participating in meetings and activities of the Illinois MPO Advisory Council, when possible.
 - Attended and teleconferenced all Illinois MPO Advisory Council meetings.
 9. Other Activities:
 - As the current Integrated Traffic Signal System software and hardware is getting rather antiquated, initiated a study to look at the needs of installing a new traffic signal system for the DeKalb area.
 - Developed and submitted an ARRA TIGER grant proposal to extend the DeKalb Western Arterial Corridor from IL-38 to Fairview Dr.

Tasks carried forward to FY10

1. *Completion of the Eastern DSATS Transportation Corridor Study.*
2. *Completion of the Integrated Traffic Signal System study. Identify possible ways to implement the findings of the study.*
3. *Participate in regional tourism meetings or planning efforts, as needed. Outreach to municipalities within DeKalb County, human services organizations, as well of area Chambers of Commerce and other Economic Development organizations.*
4. *Perform 2010 DSATS Regional Traffic Counts study if funding available.*
5. *Attend meetings looking at expansion of rail, bus, and highway transportation systems in the communities surrounding the Metropolitan Chicago and Rockford areas.*
6. *Participate in meetings and activities of the Illinois MPO Advisory Council, when possible.*
7. *Should any grants which were applied for be approved, manage the implementation of the grants.*

Element 5. Budget Information

The activities and products identified in the FY 2009 Unified Planning Work are based on a projected total budget of \$219,828, which is an increase of \$3,784 (1.3%) increase in funding from FY08. The sources for the DSATS' planning activities are:

Federal Highway Administration PL funds:	\$147,905
Federal Transit Administration Section 5303 funds:	<u>\$27,957</u>
<i>Subtotal Federal Funds (80%):</i>	<i>\$175,862</i>
City of DeKalb Local Match (20%):	<u>\$43,966</u>
Total Budget (100%):	\$219,828

The following pages show the budget breakdowns of how the federal and local funding sources will be applied to the four primary work elements, and how the funding sources will be applied to particular budget cost categories. This information will be included in the City of DeKalb's Fund 61 "Transportation Fund" for FY 2009.

DSATS and City of DeKalb Financial Status Reports

These following reports show the actual and budgeted expenditures in Fiscal Year 2009, and then the latest budget for FY10. The reports are separated into difference sections.

- o Appendix 1 provides the FY09 Fund 61 Overall Budget which provides actual and budgeted costs in FY09. This report provides more detailed breakdown of each budget category.
- o Appendix 2 provides the FY09 Budget broken down by grant types, including Federal FTA Grants, State Transit Grant, and the DSATS MPO Grant budget.
- o Appendix 3 provides the FY10 Fund 61 Overall Budget.
- o Appendix 4 provides the FY10 Budget broken down by grant.

Please note that the City of DeKalb FY09 Audit has not been completed, therefore the budget may be revised once the final Audit is completed.

Appendix 1. City of DeKalb Fund 61 Transportation Budget for FY09

DSATS / City of DeKalb FY09 Fund 61 Final Budget

INCOME	Actual	Budget	Difference	% of Budget
3310-Federal Grants				
FHWA Planning Grant (PL)	\$ 147,905.00	\$ 147,905.00	\$ -	100.0%
FTA 5303 Grant	\$ 27,957.00	\$ 27,957.00	\$ -	100.0%
TOTAL 3310-Federal Grants	\$ 175,862.00	\$ 175,862.00	\$ -	100.0%
3315-Federal Pass Through Grants				
5307-488 FTA 5307 Grant #488	\$ -	\$ 59,080.00	\$ 59,080.00	0.0%
5307-530 FTA 5307 Grant #530	\$ 75,145.00	\$ 135,112.00	\$ 59,967.00	55.6%
5307-534 FTA 5307 Grant #534	\$ 738,189.00	\$ 749,110.00	\$ 10,921.00	98.5%
5307-561 FTA 5307 Grant #561	\$ -	\$ 164,911.00	\$ 164,911.00	0.0%
TOTAL 3315-Federal Pass Through Grants	\$ 813,334.00	\$ 1,108,213.00	\$ 294,879.00	73.4%
3340-State Grants				
IDOT DOAP Grant	\$ 2,095,259.00	\$ 2,095,259.00	\$ -	100.0%
IDOT State Planning Grant	\$ 38,032.00	\$ 38,032.00	\$ -	100.0%
TOTAL 3340-State Grants	\$ 2,133,291.00	\$ 2,133,291.00	\$ -	100.0%
3970-Other Local Funds				
VAC Reimbursements	\$ 85.68	\$ -	\$ (85.68)	---
TOTAL 3970-Other Local Funds	\$ 85.68	\$ -	\$ (85.68)	---
4701-City of DeKalb				
City of DeKalb General Fund	\$ 43,966.00	\$ 43,965.50	\$ (0.50)	100.0%
City of DeKalb Other Funds	\$ 287.06	\$ -	\$ (287.06)	---
TOTAL 4701-City of DeKalb	\$ 44,253.06	\$ 43,965.50	\$ (287.56)	100.7%
Transfers from Saving Funds Reserves*				
FROM ICSC Bus Shelter Revenue Reserve	\$ -	\$ 1,650.00	\$ 1,650.00	0.0%
FROM IDOT Crash Data Project Reserve	\$ 173.00	\$ 5,479.00	\$ 5,306.00	3.2%
FROM IDOT Transp. Planning Fund Reserve	\$ 2,758.00	\$ 39,204.00	\$ 36,446.00	7.0%
FROM Travel Demand Model Project Reserve	\$ -	\$ 4,078.00	\$ 4,078.00	0.0%
TOTAL Transfers from Savings Funds Reserves	\$ 2,931.00	\$ 50,411.00	\$ 47,480.00	5.8%
TOTAL INCOME	\$ 3,169,756.74	\$ 3,511,742.50	\$ 341,985.76	90.3%

*These are grants and funds received in previous years, which are being held in reserve for transportation projects

EXPENSES	Actual	Budget	Difference	% of Budget
8100-Personnel				
TOTAL 8101 DSATS Regular Salary	\$ 61,902.66	\$ 85,670.00	\$ 23,767.34	72.3%
TOTAL 8103 Part-time Salary	\$ 13,660.02	\$ 14,500.00	\$ 839.98	94.2%
8171 FICA	\$ 5,665.61	\$ 7,401.00	\$ 1,735.39	76.6%
8173 IMRF	\$ 8,517.42	\$ 11,617.00	\$ 3,099.58	73.3%
8175 Health Ins.	\$ 19,920.68	\$ 24,600.00	\$ 4,679.32	81.0%
8176 Life Ins	\$ 103.29	\$ -	\$ (103.29)	---
8178 Workers Comp	\$ 18.31	\$ 220.00	\$ 201.69	8.3%
8199 Adjustments	\$ 75.33	\$ -	\$ (75.33)	---
TOTAL 8100-Personnel	\$ 109,863.32	\$ 144,008.00	\$ 34,144.68	76.3%
8200-Commodities				
8202 Printed Materials	\$ 20.09	\$ 2,000.00	\$ 1,979.91	1.0%
TOTAL 8204 Supplies	\$ 369.99	\$ 500.00	\$ 130.01	74.0%
8226 Vehicle Maint. Parts	\$ 222.01	\$ 500.00	\$ 277.99	44.4%
8245 Vehicle Gas & Maint	\$ 942.61	\$ 2,000.00	\$ 1,057.39	47.1%
8285 EDP Supplies				
DSATS Electronic Supplies	\$ 150.00	\$ -	\$ (150.00)	---
DSATS Software	\$ 1,285.55	\$ -	\$ (1,285.55)	---
VAC Scheduling Software	\$ 25,000.00	\$ 40,767.00	\$ 15,767.00	61.3%
TOTAL 8285 EDP Supplies	\$ 26,435.55	\$ 40,767.00	\$ 14,331.45	64.8%
TOTAL 8200-Commodities	\$ 27,990.25	\$ 45,767.00	\$ 17,776.75	61.2%

(cont. next page)

EXPENSES (cont.)	Actual	Budget	Difference	% of Budget
8300-Contractual Services				
8305 Freight & Postage	\$ 182.00	\$ 200.00	\$ 18.00	91.0%
8310 Equipment R&M	\$ -	\$ 500.00	\$ 500.00	0.0%
8366 Legal Notices & Expenses				
DOAP-Audit	\$ 2,900.00	\$ 3,000.00	\$ 100.00	96.7%
DSATS Meeting Dates Ads	\$ 462.00	\$ -	\$ -	
DSATS Other Notices	\$ 707.52	\$ -	\$ -	
DSATS Public Comment Legal Notice	\$ 213.70	\$ -	\$ -	
TOTAL 8366 Legal Notices & Expenses	\$ 4,283.22	\$ 3,000.00	\$ (1,283.22)	142.8%
8373 Marketing - Public Outreach				
DSATS Awards	\$ 86.00	\$ -	\$ -	
DSATS Guest Meetings	\$ 82.88	\$ -	\$ -	
8373 Marketing - Public Outreach	\$ -	\$ 3,500.00	\$ -	
TOTAL 8373 Marketing - Public Outreach	\$ 168.88	\$ 3,500.00	\$ 3,331.12	4.8%
8375 Professional Orgs	\$ 1,116.25	\$ 2,000.00	\$ 883.75	55.8%
8376 Education				
Econ. Devel Org Meetings	\$ 40.00	\$ -	\$ -	
IDOT Meetings	\$ 231.59	\$ -	\$ -	
Other Meetings	\$ 235.00	\$ -	\$ -	
Planning Org. Meetings	\$ 730.00	\$ -	\$ -	
Schooling-Exams	\$ 550.00	\$ -	\$ -	
Transp. Org. Meetings	\$ 479.00	\$ -	\$ -	
Lodging Expenses	\$ 1,502.15	\$ -	\$ -	
TOTAL Meal Expenses	\$ 410.99	\$ -	\$ -	
Mileage Reimbursement	\$ 208.26	\$ -	\$ -	
Parking Expenses	\$ 89.50	\$ -	\$ -	
Taxi Expenses	\$ 10.00	\$ -	\$ -	
Train Expenses	\$ 23.50	\$ -	\$ -	
Other Travel Reimbursements	\$ 148.62	\$ -	\$ -	
8376 Education	\$ -	\$ 13,000.00	\$ -	
TOTAL 8376 Education	\$ 4,658.61	\$ 13,000.00	\$ 8,341.39	35.8%
8399 Contractual Obligations				
Transit Facility Study	\$ -	\$ 40,000.00	\$ 40,000.00	0.0%
VAC Support	\$ 2,095,344.69	\$ 2,095,259.00	\$ (85.69)	100.0%
DSATS Eastern Corridor Study	\$ 54,766.47	\$ 58,250.00	\$ 3,483.53	94.0%
ITS Traffic Signal Study (UPWP)	\$ 13,259.67	\$ 35,879.50	\$ 22,619.83	37.0%
LRTP 2010	\$ -	\$ 4,078.00	\$ 4,078.00	0.0%
Peace Road TD Study	\$ 1,312.66	\$ 1,313.00	\$ 0.34	100.0%
Traffic Counts Studies	\$ 28,900.00	\$ 28,900.00	\$ -	100.0%
TOTAL 8399 Contractual Obligations	\$ 2,193,583.49	\$ 2,263,679.50	\$ 70,096.01	96.9%
TOTAL 8300-Contractual Services	\$ 2,203,992.45	\$ 2,285,879.50	\$ 81,887.05	96.4%
8500-Equipment				
8510 DSATS Office Furniture	\$ -	\$ 8,642.00	\$ 8,642.00	0.0%
8515 DSATS Office Electronic Equip.	\$ 1,545.33	\$ -	\$ (1,545.33)	---
8515 VAC Office Electronic Equip.	\$ -	\$ 13,598.00	\$ 13,598.00	0.0%
8521 DSATS Support Vehicles	\$ -	\$ 1,889.00	\$ 1,889.00	0.0%
8521 Bus Rolling Stock	\$ 788,332.89	\$ 952,879.00	\$ 164,546.11	82.7%
TOTAL 8500-Equipment	\$ 789,878.22	\$ 977,008.00	\$ 187,129.78	80.8%
8600-Permanent Improvements				
Bus Shelters	\$ -	\$ 59,080.00	\$ 59,080.00	0.0%
TOTAL 8600-Permanent Improvements	\$ -	\$ 59,080.00	\$ 59,080.00	0.0%
TOTAL EXPENSES	\$ 3,131,724.24	\$ 3,511,742.50	\$ 380,018.26	89.2%
OVERALL DIFFERENCE	\$ 38,032.50	\$ -	\$ -	

Appendix 2. DSATS FY09 Budget Separated by Grant

DSATS FY09 UPWP GRANTS BUDGET

UPWP GRANT INCOME	Actual	% of Income	Budget	% of Income	% of Budget
UPWP Federal Income					
FHWA Planning Grant (PL)	\$ 147,905.00	56.65%	\$ 147,905.00	47.35%	100.00%
FTA 5303 Grant	\$ 27,957.00	10.71%	\$ 27,957.00	8.95%	100.00%
FROM Travel Demand Model Reserve	\$ -	---	\$ 4,078.00	1.31%	0.00%
TOTAL UPWP Federal Income	\$ 175,862.00	67.36%	\$ 179,940.00	57.61%	97.73%
UPWP Local Income					
IDOT State Planning Grant	\$ 38,032.00	14.57%	\$ 38,032.00	12.18%	100.00%
City of DeKalb General Fund	\$ 44,253.06	16.95%	\$ 43,965.50	14.08%	100.65%
Transfers from Saving Funds Reserves*	\$ 2,931.00	1.12%	\$ 50,411.00	16.14%	5.81%
TOTAL UPWP-Income-Local	\$ 85,216.06	32.64%	\$ 132,408.50	42.39%	64.36%
TOTAL UPWP INCOME	\$ 261,078.06	100.00%	\$ 312,348.50	100.00%	83.59%
*These are grants and funds received in previous years, which are being held in reserve for transportation projects					
UPWP GRANT EXPENSES	Actual	% of Expense	Budget	% of Expense	% of Budget
UPWP Program Administration (PA) Expenses					
8100-Personnel	\$ (109,863.32)	49.26%	\$ (144,008.00)	46.71%	76.29%
8200-Commodities	\$ (2,990.25)	1.34%	\$ (5,000.00)	1.62%	59.81%
8300-Contractual Services	\$ (3,082.00)	1.38%	\$ (3,700.00)	1.20%	83.30%
8500-Equipment	\$ (1,545.33)	0.69%	\$ (8,642.00)	2.80%	17.88%
TOTAL UPWP Program Administration Exp.	\$ (117,480.90)	52.67%	\$ (161,350.00)	52.34%	72.81%
UPWP Program Development (PD) Expenses					
8366 Legal Notices & Expenses	\$ (1,383.22)	0.62%	\$ -	---	---
8373 Marketing - Public Outreach	\$ (168.88)	0.08%	\$ (3,500.00)	1.14%	4.83%
8375 Professional Orgs	\$ (1,116.25)	0.50%	\$ (2,000.00)	0.65%	55.81%
8376 Education	\$ (4,658.61)	2.09%	\$ (13,000.00)	4.22%	35.84%
TOTAL UPWP Program Development Exp.	\$ (7,326.96)	3.28%	\$ (18,500.00)	6.00%	39.61%
UPWP LRTP Expenses					
ITS Traffic Signal Study (UPWP)	\$ (13,259.67)	5.94%	\$ (35,879.50)	11.64%	36.96%
LRTP 2010	\$ -	---	\$ (4,078.00)	1.32%	0.00%
TOTAL UPWP LRTP Expenses	\$ (13,259.67)	5.94%	\$ (39,957.50)	12.96%	33.18%
UPWP SRTP Expenses					
DSATS Eastern Corridor Study	\$ (54,766.47)	24.55%	\$ (58,250.00)	18.90%	94.02%
Peace Road TD Study	\$ (1,312.66)	0.59%	\$ (1,313.00)	0.43%	99.97%
Traffic Counts Studies	\$ (28,900.00)	12.96%	\$ (28,900.00)	9.37%	100.00%
TOTAL UPWP SRTP Expenses	\$ (84,979.13)	38.10%	\$ (88,463.00)	28.70%	96.06%
TOTAL UPWP EXPENSES	\$ (223,046.66)	100.00%	\$ (308,270.50)	100.00%	72.35%
UPWP GRANT I/E DIFFERENCE	\$ 38,031.40		\$ 4,078.00		

DSATS FY09 FEDERAL GRANTS BUDGET

FEDERAL GRANT INCOME	Actual	% of Income	Budget	% of Income	% of Budget
FTA 5307 Transit Grant	\$ 813,334.00	100.00%	\$ 1,108,213.00	100.00%	73.39%
Federal Grant Local Match	\$ -	---	\$ -	---	---
TOTAL FEDERAL GRANT INCOME	\$ 813,334.00	100.00%	\$ 1,108,213.00	100.00%	73.39%
FEDERAL GRANT EXPENSES	Actual	% of Expense	Budget	% of Expense	% of Budget
Capital Expenses					
8515 Electronic Equipment	\$ -	---	\$ (13,598.00)	1.23%	0.00%
8521 Vehicles	\$ (788,332.89)	96.93%	\$ (954,768.00)	86.15%	82.57%
8600-Permenant Improvements	\$ -	---	\$ (59,080.00)	5.33%	0.00%
TOTAL Capital Expenses	\$ (788,332.89)	96.93%	\$ (1,027,446.00)	92.71%	76.73%
Contractual Expenses					
VAC Scheduling Software	\$ (25,000.00)	3.07%	\$ (40,767.00)	3.68%	61.32%
Transit Facility Study	\$ -	---	\$ (40,000.00)	3.61%	0.00%
TOTAL Contractual Expenses	\$ (25,000.00)	3.07%	\$ (80,767.00)	7.29%	30.95%
TOTAL Operating Expenses	\$ -	---	\$ -	---	---
TOTAL FEDERAL GRANT EXPENSES	\$ (813,332.89)	100.00%	\$ (1,108,213.00)	100.00%	73.39%
FEDERAL GRANT I/E DIFFERENCE	\$ 1.11		\$ -		

DSATS FY09 STATE GRANTS BUDGET

STATE GRANT INCOME	Actual	% of Income	Budget	% of Income	% of Budget
VAC Reimbursements	\$ 85.68	0.00%	\$ -	---	---
IDOT DOAP Grant	\$ 2,095,259.00	100.00%	\$ 2,095,259.00	100.00%	100.00%
TOTAL STATE GRANT INCOME	\$ 2,095,344.68	100.00%	\$ 2,095,259.00	100.00%	100.00%
STATE GRANT EXPENSES	Actual	% of Expense	Budget	% of Expense	% of Budget
TOTAL Capital Expenditures	\$ -				
TOTAL Contractual Expenditures	\$ -				
Operating Expenditures					
VAC Support	\$ (2,095,344.69)	100.00%	\$ (2,095,259.00)	100.00%	100.00%
TOTAL Operating Expenses	\$ (2,095,344.69)	100.00%	\$ (2,095,259.00)	100.00%	100.00%
TOTAL STATE GRANT EXPENSES	\$ (2,095,344.69)	100.00%	\$ (2,095,259.00)	100.00%	100.00%
STATE GRANT I/E DIFFERENCE	\$ (0.01)		\$ -		

TOTAL OVERALL DIFFERENCES	\$ 38,032.50		\$ 4,078.00		
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Appendix 3. City of DeKalb Fund 61 Transportation Budget for FY10

DSATS / City of DeKalb FY10 Fund 61 Budget

INCOME	Budget	% of Income	% of Category
3310-Federal Grants			
FHWA Planning Grant (PL)	\$ 149,222.00	3.62%	83.79%
FTA 5303 Grant	\$ 28,858.00	0.70%	16.21%
TOTAL 3310-Federal Grants	\$ 178,080.00	4.32%	100.00%
3315-Federal Pass Through Grants			
5307-007 FTA 5307 ARRA Grant #007	\$ 1,257,000.00	30.50%	78.08%
5307-488 FTA 5307 Grant #488	\$ 59,080.00	1.43%	3.67%
5307-530 FTA 5307 Grant #530	\$ 57,907.00	1.41%	3.60%
5307-534 FTA 5307 Grant #534	\$ 10,921.00	0.27%	0.68%
5307-561 FTA 5307 Grant #561	\$ 164,911.00	4.00%	10.24%
5307-641 FTA 5307 Grant #641	\$ 60,000.00	1.46%	3.73%
TOTAL 3315-Federal Pass Through Grants	\$ 1,609,819.00	39.06%	100.00%
3340-State Grants			
IDOT DOAP Grant	\$ 2,202,000.00	53.43%	100.00%
TOTAL 3340-State Grants	\$ 2,202,000.00	53.43%	100.00%
3970-Other Local Funds			
Other General Funds	\$ 2,240.00	0.05%	100.00%
TOTAL 3970-Other Local Funds	\$ 2,240.00	0.05%	100.00%
4701-City of DeKalb			
City of DeKalb General Fund	\$ 43,284.00	1.05%	100.00%
TOTAL 4701-City of DeKalb	\$ 43,284.00	1.05%	100.00%
Transfers from Saving Funds Reserves*			
FROM ICSC Bus Shelter Revenue Reserve	\$ 1,650.00	0.04%	1.93%
FROM IDOT Crash Data Project Reserve	\$ 5,479.00	0.13%	6.39%
FROM IDOT Transp. Planning Fund Reserve	\$ 74,482.00	1.81%	86.92%
FROM Travel Demand Model Project Reserve	\$ 4,078.00	0.10%	4.76%
TOTAL Transfers from Savings Funds Reserves	\$ 85,689.00	2.08%	100.00%
TOTAL INCOME	\$ 4,121,112.00	100.00%	

*These are grants and funds received in previous years, which are being held in reserve for transportation projects

EXPENSE	Budget	% of Expense	% of Category
8100-Personnel			
8301 DSATS Regular Salary	\$ 84,400.00	2.05%	57.72%
8103 Part-time Salary	\$ 14,500.00	0.35%	9.92%
8113 Longevity	\$ 263.00	0.01%	0.18%
8171 FICA	\$ 7,316.00	0.18%	5.00%
8173 IMRF	\$ 10,269.00	0.25%	7.02%
8175 Health Ins.	\$ 28,230.00	0.69%	19.31%
8178 Workers Comp	\$ 1,250.00	0.03%	0.85%
TOTAL 8100-Personnel	\$ 146,228.00	3.55%	100.00%
8200-Commodities			
8202 Printed Materials	\$ 1,000.00	0.02%	1.19%
8204 Supplies	\$ 500.00	0.01%	0.60%
8226 Vehicle Maint. Parts	\$ 500.00	0.01%	0.60%
8245 Vehicle Gas & Maint	\$ 1,500.00	0.04%	1.79%
8285 EDP Supplies	\$ 80,207.00	1.95%	95.82%
TOTAL 8200-Commodities	\$ 83,707.00	2.03%	100.00%

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EXPENSE	Budget	% of Expense	% of Category
8300-Contractual Services			
8305 Freight & Postage	\$ 200.00	0.00%	0.01%
8310 Equipment R&M	\$ 400.00	0.01%	0.01%
8366 Legal Notices & Expenses	\$ 5,000.00	0.12%	0.19%
8373 Marketing - Public Outreach	\$ 2,000.00	0.05%	0.07%
8375 Professional Orgs	\$ 1,200.00	0.03%	0.04%
8376 Education	\$ 4,000.00	0.10%	0.15%
8399 Contractual Obligations			
<i>Deobligation of Existing Grants</i>	\$ 239,112.00	5.80%	8.87%
<i>Transit Facility Study</i>	\$ 100,000.00	2.43%	3.71%
<i>VAC Support</i>	\$ 2,202,000.00	53.43%	81.70%
<i>DSATS Eastern Corridor Study</i>	\$ 12,335.00	0.30%	0.46%
<i>Available for Transportation Studies</i>	\$ 62,562.00	1.52%	2.32%
<i>LRTP 2010</i>	\$ 25,000.00	0.61%	0.93%
<i>ITS Traffic Signals Upgrade Study</i>	\$ 41,531.00	1.01%	1.54%
8399 Contractual Obligations	\$ 2,682,540.00	65.09%	99.53%
TOTAL 8300-Contractual Services	\$ 2,695,340.00	65.40%	100.00%
8500-Equipment			
8510 Office Furniture	\$ 1,000.00	0.02%	0.09%
8515 Electronic Equipment	\$ 1,600.00	0.04%	0.14%
8521 Vehicles (Bus Rolling Stock)	\$ 900,000.00	21.84%	81.11%
8580 Radio - Telephone Equipment	\$ 25,000.00	0.61%	2.25%
8599 General Equipment	\$ 182,000.00	4.42%	16.40%
TOTAL 8500-Equipment	\$ 1,109,600.00	26.92%	100.00%
8600-Permanent Improvements			
8627 Parking Lot Improvements	\$ 25,000.00	0.61%	29.41%
8637 Bus Shelters	\$ 60,000.00	1.46%	70.59%
TOTAL 8600-Permanent Improvements	\$ 85,000.00	2.06%	100.00%
9001-Other Expenses			
Transfer to General Fund	\$ 1,237.00	0.03%	100.00%
TOTAL 9001-Other Expenses	\$ 1,237.00	0.03%	100.00%
TOTAL EXPENSES	\$ 4,121,112.00	100.00%	
OVERALL DIFFERENCE	\$ -		

*

Appendix 4. DSATS FY10 Budget Separated by Grant

DSATS FY10 UPWP GRANTS BUDGET

UPWP GRANT INCOME	Budget	% of Income	% of Category
3310-Federal Grants			
FHWA Planning Grant (PL)	\$ 149,222.00	48.25%	81.92%
FTA 5303 Grant	\$ 28,858.00	9.33%	15.84%
FROM TDM Reserve (3340)	\$ 4,078.00	1.32%	2.24%
TOTAL UPWP-Income-Fed	\$ 182,158.00	58.89%	100.00%
UPWP-Income-Local			
Other General Funds	\$ 2,240.00	0.72%	1.76%
TOTAL 4701-City of DeKalb	\$ 43,284.00	13.99%	34.05%
Transfers from Saving Funds Reserves*	\$ 81,611.00	26.39%	64.19%
TOTAL UPWP-Income-Local	\$ 127,135.00	41.11%	100.00%
TOTAL UPWP INCOME	\$ 309,293.00	100.00%	
*These are grants and funds received in previous years, which are being held in reserve for transportation projects			
UPWP GRANT EXPENSES	Budget	% of Expense	% of Category
UPWP Program Administration (PA) Expenses			
8100-Personnel	\$ (146,228.00)	47.28%	93.94%
8200-Commodities	\$ (5,000.00)	1.62%	3.21%
8300-Contractual Services	\$ (600.00)	0.19%	0.39%
8500-Equipment	\$ (2,600.00)	0.84%	1.67%
Transfer to General Fund	\$ (1,237.00)	0.40%	0.79%
TOTAL UPWP Program Administration Exp.	\$ (155,665.00)	50.33%	100.00%
UPWP Program Development (PD) Expenses			
8366 Legal Notices & Expenses	\$ (5,000.00)	1.62%	40.98%
8373 Marketing - Public Outreach	\$ (2,000.00)	0.65%	16.39%
8375 Professional Orgs	\$ (1,200.00)	0.39%	9.84%
8376 Education	\$ (4,000.00)	1.29%	32.79%
TOTAL UPWP Program Development Exp.	\$ (12,200.00)	3.94%	100.00%
UPWP LRTP Expenses			
ITS Traffic Signal Study (UPWP)	\$ (41,531.00)	13.43%	62.42%
LRTP 2010	\$ (25,000.00)	8.08%	37.58%
TOTAL UPWP LRTP Expenses	\$ (66,531.00)	21.51%	100.00%
UPWP SRTP Expenses			
8399 DSATS Eastern Corridor Study	\$ (12,335.00)	3.99%	16.47%
8399 General Studies (UPWP)	\$ (62,562.00)	20.23%	83.53%
TOTAL UPWP SRTP Expenses	\$ (74,897.00)	24.22%	100.00%
TOTAL UPWP EXPENSES	\$ (309,293.00)	100.00%	
UPWP GRANT I/E DIFFERENCE	\$ -		

DSATS FY10 FEDERAL GRANTS BUDGET

FEDERAL GRANT INCOME	Budget	% of Income	% of Category
TOTAL FTA 5307 Transit Grant	\$ 1,609,819.00	100.00%	
TOTAL Federal Grant Local Match	\$ -	0.00%	
TOTAL FEDERAL GRANT INCOME	\$ 1,609,819.00	100.00%	
FEDERAL GRANT EXPENSES	Budget	% of Expense	% of Category
Capital Expenses			
Deobligation of Existing Grants	\$ (239,112.00)	14.85%	16.71%
8521 Bus Rolling Stock	\$ (900,000.00)	55.91%	62.89%
8580 Radio - Telephone Equipment	\$ (25,000.00)	1.55%	1.75%
8599 General Equipment	\$ (182,000.00)	11.31%	12.72%
8627 Parking Lot Improvements	\$ (25,000.00)	1.55%	1.75%
8637 Bus Shelters	\$ (60,000.00)	3.73%	4.19%
TOTAL Capital Expenses	\$ (1,431,112.00)	88.90%	100.00%
Contractual Expenses			
8285 VAC Scheduling Software	\$ (78,707.00)	4.89%	44.04%
8399 Transit Facility Study	\$ (100,000.00)	6.21%	55.96%
TOTAL FED-Exp-Contract	\$ (178,707.00)	11.10%	100.00%
TOTAL Operating Expenses	\$ -	0.00%	---
TOTAL FEDERAL GRANT EXPENSES	\$ (1,609,819.00)	100.00%	
FEDERAL GRANT I/E DIFFERENCE	\$ -		

DSATS FY10 STATE GRANTS BUDGET

STATE GRANT INCOME	Budget	% of Income	% of Category
IDOT DOAP Grant	\$ 2,202,000.00	100.00%	
TOTAL STATE GRANT INCOME	\$ 2,202,000.00	100.00%	
STATE GRANT EXPENSES	Budget	% of Expense	% of Category
TOTAL Capital Expenses	\$ -	0.00%	
TOTAL Contractual Expenses	\$ -	0.00%	
Operating Expenses			
8399 VAC Support	\$ (2,202,000.00)	100.00%	
TOTAL Operating Expenses	\$ (2,202,000.00)	100.00%	
TOTAL STATE GRANT EXPENSES	\$ (2,202,000.00)	100.00%	
STATE GRANT I/E DIFFERENCE	\$ -		
TOTAL OVERALL DIFFERENCES	\$ -		

Project Summary

Grant IL-90-X488-00

(as of 10/6/09)

Total Budget: \$164,941

Project	Federal	State	Local	Total Cost
Operating Assistance	\$92,941		\$92,941	\$185,882
Individual Projects:				
30.09.00 Operating Assistance – 50% (use FPC 04)	\$92,941		\$92,941	\$92,941
Bus – Stations/Stops/Terminals	\$72,000		\$18,000	\$90,000
Individual Projects:				
11.32.10 Acquire: Bus Passenger Shelters (6)	\$72,000		\$18,000	\$90,000

- **FY04 Section 5307 apportionment**
 - \$92,941 programmed for Operating Assistance – Funds Exhausted
 - \$72,000 programmed for bus shelters – balance as of 10/6/09: \$59,080.
 - Funds Approved: FY 2004
 - Date Obligation Authority Expired: September 30, 2007
- **30.09.00 Operating Assistance (\$92,941)**
 - DSATS TIP #: TRANSIT-018
 - Progress Milestones:
 - Funds used in 2005 for VAC operating assistance. Funds have been expired.
 - Contract Start Date:
 - Project Balance: \$0
 - Anticipated Closeout Date: Project has been closed out
- **11.32.10 Bus Passenger Shelters (\$72,000)**
 - DSATS TIP #: TRANSIT-002
 - Progress Milestones:
 - Grant Originally provided to install Bus Shelters throughout DSATS region.
 - Entered into agreement with Illinois Convenience & Safety Corporation to install free bus shelters throughout the DSATS region. IC&SC receives advertising funds from the shelters and shares 1% of profits with City of DeKalb.
 - Funds used to install two (2) additional shelters – one at Dresser Ct. and one at DeKalb Airport (IC&SC refused to install at these locations).
 - Local matching funds are not currently available. A new ARRA Stimulus grant was approved which includes funding for Bus Shelters. As soon as the TEAM website is open for financial activity again, this grant will be closed.
 - Contract Start Date: July 2005
 - Procurement Information:

- *Procurement Type:* Sole-Source
 - *Justification:* IC&SC provides Bus Shelters free of charge for bus shelters which have advertisements on the shelters. The City of DeKalb worked with IC&SC to develop a specialized look for the shelters installed in the DSATS area. The request for funding was to install bus shelters at locations where IC&SC was unwilling to install shelters free of charge because it was not felt that area would generate sufficient advertising income to warrant the costs. A website survey of bus shelters indicated that the cost of IC&SC shelters was a fair and reasonable price, and since the funding was well below the \$100,000 threshold, IC&SC was selected to install the shelters that were purchased.
- Project Balance: \$59,080
 - Anticipated Closeout Date: 11/30/09

Project Summary

Grant IL-90-X530-00

(as of 10/6/09)

Total Budget: \$258,397

Project	Federal	State	Local	Total Cost
Bus: Support Equip & Facilities	\$165,000		Toll Credits	\$165,000
Individual Projects:				
11.42.08 Acquire – ADP Software	\$125,000		Toll Credits	\$125,000
11.42.11 Acquire – Support Vehicles	\$40,000		Toll Credits	\$40,000
Metropolitan Planning	\$40,000		Toll Credits	\$40,000
Individual Projects:				
44.23.02 Long-term Trans Plan – Project Level	\$40,000		Toll Credits	\$40,000
Bus: Rolling Stock	\$53,397		Toll Credits	\$53,397
Individual Projects:				
11.12.04 Buy Replacement <30ft Bus	\$53,397		Toll Credits	\$53,397

- **FY05 Section 5307 apportionment**
 - Grant Year Creation: 2005
 - Fund Obligation Authority Expired: September 30, 2008
 - Total of 2nd installment (4/12ths) of FY05 Section 5307 - \$258,397.
- **11.42.08 Acquire Software – Trip Scheduling Software (\$125,000)**
 - DSATS TIP #: TRANSIT-001
 - Progress Milestones:
 - Contract Awarded to RouteMatch Software – Dec. 2007
 - We are currently working with RouteMatch to determine the reports we need for operations and NTD reporting. Once we identify that all needed information is accounted for, this item will be closed.
 - This item was budgeted with the intention that the original procurement will include approximately three years of service / license fees. In addition to contract for the software, auxiliary data and services is provided for, including GIS data sets for the 13 counties which VAC takes its customers, additional vehicle licenses for spare ratio vehicles, additional user licenses, and additional reports needed to satisfy FTA and NTD reporting requirements.
 - Renegotiated RouteMatch contract to include all required language and observing authority for grant contracts over \$100,000.
 - Contract Start Date: Feb. 2008
 - Procurement Information:
 - *Procurement Type*: Competitive Proposals (Request for Proposals)
 - *Justification*: When purchasing Route Scheduling software, there are many issues beyond price which had to be considered. The reputation of the company to deliver their product without complication, the ability to upgrade their systems to install new technology, etc. In order to identify the most qualified providers of trip scheduling

software and hardware, an RFP was issued and advertised with various state and national transit organizations. After interviews with the most qualified providers, RouteMatch was selected.

- Project Balance: \$13,707
- Anticipated Closeout Date: 12/31/09
- **44.23.02 Metropolitan Planning – conduct Transit Facility Study (\$40,000)**
 - DSATS TIP #: TRANSIT-004
 - RFP Publish Date: 9/29/09
 - Progress Milestones:
 - RFP for Transit Facility Study was published in the DeKalb Chronicle on 9/29/09. Numerous Transit Planning firms were also sent RFP directly.
 - This project was anticipated to cost more than was allocated in this grant. An additional grant (IL-90-X641-00) for an additional \$60,000 was awarded to expand the scope of the transit facility study.
 - Contract Start Date: Anticipated Dec. 2009
 - Procurement Information:
 - *Procurement Type*: Two-Step Procurement Procedures
 - *Justification*: A Two-Step process was selected to first identify the three (3) most qualified bidders to perform a transit study, and then select the cheapest bidder from the three firms. As the contract will be for less than \$100,000, 20 firms with experience in transit consulting work were notified of the RFP and then the RFP was also advertised in the local DeKalb Chronicle.
 - Project Balance: \$40,000
 - Anticipated Closeout Date: August 2010
- **11.42.11 Acquire Support Vehicle – 1-ton maintenance truck for VAC (\$40,000)**
 - DSATS TIP #: TRANSIT-021
 - Progress Milestones:
 - Vehicle being replaced was 1994 Ford Medium Duty Pickup with 139,034 miles.
 - A Ford 2007 Pickup Truck was purchased from Brad Manning Ford on 5/30/06 and was delivered in October 2006.
 - Contract Start Date: 5/30/06
 - Procurement Information:
 - *Procurement Type*: Sealed Bids (Formal Advertising)
 - *Justification*: After identifying the Ford Pickup Truck as the preferred vehicle, An RFQ was sent out to all the DeKalb / Rockford / Chicago Metropolitan Areas Ford dealers to submit a bid to provide the Pickup Truck. Brad Manning Ford came in with the lowest bid and therefore was selected.
 - Project Balance: \$948
 - Anticipated Closeout Date: Project is closed.
- **11.12.04 Bus Rolling Stock – (\$53,397)**
 - DSATS TIP #: TRANSIT-005
 - Progress Milestones:

- Nov 2008: Bid was submitted to Midwest Transit for the purchase of one (1) 2009 Ford Eldorado Bus to be paid for with this grant.
- 3/27/2009: Vehicle was picked up from the Midwest Transit Equipment offices in Kankakee, IL. VAC Maintenance performed required post delivery inspection of vehicle.
- Procurement Information:
 - *Procurement Type:* Intergovernmental Procurement Agreement "Piggyback"
 - *Justification:* As DSATS does not have the resources to do all the required inspections and other monitoring work required of all FTA Rolling Stock purchases, bus stock purchases are piggybacked on the IDOT Vehicle Procurement Program.
- Project Balance: \$3,252
- Anticipated Closeout Date: Project is closed.

Project Summary

Grant IL-90-X534-00

(as of 10/6/09)

Total Budget: \$778,669

Project	Federal	State	Local	Total Cost
Computer Hardware, Vehicles	\$778,669		Toll Credits	\$778,669
Individual Projects:				
11.12.04 Light Duty Gasoline Paratransit Vehicles (7)	\$311,309		Toll Credits	\$311,309
11.12.04 Medium Duty Gasoline Paratransit Vehicles (7)	\$436,860		Toll Credits	\$436,860
11.42.11 MPO Support Vehicle (1) Ford Escape Hybrid SUV	\$30,500		Toll Credits	\$30,500

- **FY06 Section 5307 apportionment (12/12ths)**
 - Funds Approved: FY 2006
 - Date Obligation Authority Expired: September 30, 2009
 - Original amount was \$794,597, but was reduced by a 1% rescission on 2/3/06 to \$786,669
 - \$8,000 of the grant remains to be applied for in a separate year. These funds must be devoted to security. We were not able to apply for the funds because the use was not programmed in the current TIP.
 - Illinois Toll Credits have been approved as the local match for this grant
- **11.12.04 Bus Rolling Stock (\$608,169)**
 - DSATS TIP #: TRANSIT-007 & TRANSIT-008
 - Progress Milestones:
 - 12/6/2008: Modified mix of light and medium-duty rolling stock due to changes in ridership since grant was written. Due to large increase in the price of Diesel fuel, changing all vehicles to gasoline. Purchase seven medium duty paratransit vehicles. See Project Information for vehicles being replaced. *This project will utilize State of Illinois Toll Revenue Credits in lieu of the required local match. Total grant amount for 11100 projects has not change, only distribution modified.
 - 1/8/2009: Three (3) Braun Minivans were purchased and delivered from Midwest Transit in Kankakee, IL for \$101,748.00.
 - 3/6/2009: Six (6) Light-Duty Eldorado Aerotech Buses were purchased and delivered from Central Bus Sales for \$ 343,465.00.
 - 3/27/2009: One (1) Super Medium-Duty 22 Passenger Eldorado bus was purchased and delivered from Central Bus Sales for \$92,396.00
 - 3/30/2009: Five (5) 2009 Medium-Duty Ford Eldorado Buses (12 Passenger) buses were purchased and delivered from Midwest Transit in Kankakee, IL for \$250,725.
 - Contract Start Date: 1/8/2008
 - Procurement Information:
 - *Procurement Type*: Intergovernmental Procurement Agreement "Piggyback"

- *Justification:* As DSATS does not have the resources to do all the required inspections and other monitoring work required of all FTA Rolling Stock purchases, bus stock purchases are piggybacked on the IDOT Vehicle Procurement Program.
- Project Balance: \$9,980
- Anticipated Closeout Date: All vehicles have been purchased, project is closed.
- **11.42.11 Acquired – Support Vehicles (\$38,500)**
 - DSATS TIP #: TRANSIT-022
 - Progress Milestones:
 - Not a replacement vehicle, new to fleet.
 - For City staff use.
 - Hybrid Ford Escape, received from Brad Manning Ford on 8/28/06 for \$29,959.
 - Procurement Information:
 - *Procurement Type:* Sealed Bids (Formal Advertising)
 - *Justification:* After identifying the Ford Escape Hybrid as the preferred vehicle, An RFQ was sent out to all the DeKalb / Rockford / Chicago Metropolitan Areas Ford dealers to submit a bid to provide the Pickup Truck. Brad Manning Ford came in with the lowest bid and therefore was selected.
 - Project Balance: \$941
 - Anticipated Closeout Date: Project is closed.

Project Update

Grant IL-90-X561-00

(as of 10/6/09)

Total Budget: \$188,313

Project	Federal	State	Local	Total Cost
Computer Hardware, Vehicles	\$188,313	\$0	\$47,078	\$235,391
Individual Projects:				
11.42.07 Computer Workstations (11)	\$26,200	\$0	\$6,550	\$32,750
11.42.07 Computer Server (1)	\$10,800	\$0	\$2,700	\$13,500
11.12.04 VAC Replacement Buses (3) (less than 30 feet)	\$151,313	\$0	\$37,828	\$189,141

- **FY05 Funds - \$188,313**

- Funds Approved: FY 2005
- Date Obligation Authority Expires: September 30, 2008
- This is the remainder of Grant IL-90-X502-00. A balance of \$255,546 was deobligated when the City began using DOAP for operating expenses rather than 5307.
- A repayment of \$67,233 was repaid to the Section 5311 program. (A loan from 5311 to DeKalb's 5307 was made in the early days of the MPO.)
- The use of Illinois Toll Credits was denied for this grant. The intent is to use local CDBG funds for the local match.

- **11.42.07 Purchase eleven computer workstations for use at VAC by dispatch and management. (\$32,750) & 11.42.07 Internet Server to act as network for VAC computers as part of the dispatching software and management. (\$13,500)**

- DSATS TIP #: TRANSIT-003 & TRANSIT-023
- Progress Milestones:
 - 12/10/07: The City of DeKalb passed Resolution to Authorized Mayor to enter into agreement with TBC Net, Inc. to purchase 11 Computer workstations and server.
 - 3/4/08: Purchase of 11 Computers, Server, and Anti-Spam filters from TBC Net (\$17,534).
 - 3/4/09: Purchase of Firewall Software from CDW Government (\$1,588)
 - 7/3/08: Installation of Server & UPS equipment by TBC Net (\$3,795).
 - Computer Workstations and Server: Computers, Server, and software have been purchased.
- Contract Start Date: 12/10/2007
- Procurement Information:
 - *Procurement Type:* Small Purchases
 - *Justification:* The City IT department, who was in charge of purchasing and installing the computer equipment, has reviewed area computer providers in the past and has found that TBC Net, Inc. provides the best computer prices in the area, therefore, the computers and server

were assembled and purchased from TBC Net via the City of DeKalb IT department.

- Project Balance: \$13,598
- Anticipated Closeout Date: All equipment been purchased, project is closed.
- **11.12.04 To purchase two paratransit vehicles. (\$189,141)**
 - DSATS TIP #: TRANSIT-006
 - Progress Milestones:
 - No vehicles have been purchased using this grant
 - Contract Start Date: n/a
 - Procurement Information: no procurement has been made
 - Project Balance: \$189,141
 - Anticipated Closeout Date: As a local match is unavailable, this projected will be deobligated without being used.

Project Summary

Grant IL-90-X641-00

(as of 10/7/09)

Total Budget: \$164,941

Project	Federal	State*	Local	Total Cost
Transit Study	\$60,000	ITC		\$60,000
Individual Projects:				
44.23.02 LONGTERM TRANS PLAN - PROJECT LEVEL	\$60,000	ITC		\$60,000

*use of Illinois Toll Credits

- **FY07 Section 5307 apportionment**
 - \$60,000 programmed for a Transit Facility Feasibility and Transit Expansion Study
 - Funds Approved: FY 2007
 - Date Obligation Authority Expired: September 30, 2010
 - Date Submitted: 7/15/09
 - Date Awarded: 9/2/2009
 - Date Executed: 9/22/09
- **44.23.02 Long-Term Transportation Planning – Project Level (\$60,000)**
 - DSATS TIP #: TRANSIT-004 & TRANSIT-009
 - Progress Milestones:
 - 9/29/09 & 10/6/09: RFP was sent to various Consulting Firms and published in the DeKalb Chronicle
 - Contract Start Date:
 - Project Balance: \$60,000
 - Anticipated Closeout Date: 8/31/2010

Project Summary

Grant IL-96-X007-00

Federal ARRA Grant
(as of 10/7/09)

Total Budget: \$1,257,000

Project	Federal	State	Local	Total Cost
116-00 SIGNAL & COMM EQUIPMENT (BUS)	\$185,000			\$185,000
Individual Projects:				
11.62.03 PURCHASE RADIOS	\$25,000			\$25,000
11.62.20 PURCHASE MISC COMMUNICATIONS EQUIP (AVL Units)	\$160,000			\$160,000
114-00 BUS: SUPPORT EQUIP AND FACILITIES	\$112,000			\$112,000
Individual Projects:				
11.42.10 ACQUIRE - MOBILE FARE COLL EQUIP	\$22,000			\$22,000
11.44.05 REHAB/RENOVATE - YARDS AND SHOPS (Parking Lot Repave)	\$25,000			\$25,000
11.42.08 ACQUIRE – ADP SOFTWARE	\$65,000			\$65,000
111-00 BUS - ROLLING STOCK	\$900,000			\$900,000
Individual Projects:				
11.12.02 BUY REPLACEMENT 35-FT BUS	\$900,000			\$900,000
113-00 BUS – STATION / STOPS / TERMINALS	\$60,000			\$60,000
Individual Projects:				
11.32.10 ACQUIRE – BUS PASSENGER SHELTERS	\$60,000			\$60,000

- **FY10 Section 5307 ARRA apportionment**
 - Grant Year Creation: 2009
 - Fund Obligation Authority Expired: September 30, 2012
 - Date Submitted: 6/16/09
 - Date Awarded: 9/25/09
 - Date Executed: 9/29/09
- **11.62.03 PURCHASE RADIOS (\$25,000)**
 - DSATS TIP #: TRANSIT-027
 - RFP Publish Date: Anticipated Nov 2009
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated Jan 2010
 - Procurement Information:
 - *Procurement Type*:
 - *Justification*:
 - Project Balance: \$25,000
 - Anticipated Closeout Date: 3/31/2010

- **11.62.20 PURCHASE MISC COMMUNICATIONS EQUIP (AVL Units) (\$160,000)**
 - DSATS TIP #: TRANSIT-028
 - RFP Publish Date: Anticipated Nov 2009
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated Jan 2010
 - Procurement Information:
 - *Procurement Type*:
 - *Justification*:
 - Project Balance: \$160,000
 - Anticipated Closeout Date: 3/31/2010
- **11.42.10 ACQUIRE - MOBILE FARE COLL EQUIP (\$22,000)**
 - DSATS TIP #: TRANSIT-029
 - RFP Publish Date: Anticipated Nov 2009
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated Jan 2010
 - Procurement Information:
 - *Procurement Type*:
 - *Justification*:
 - Project Balance: \$22,000
 - Anticipated Closeout Date: 3/31/2010
- **11.44.05 REHAB/RENOVATE - YARDS AND SHOPS (Parking Lot Repave) (\$25,000)**
 - DSATS TIP #: TRANSIT-026
 - RFP Publish Date: Anticipated Feb 2010
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated May 2010
 - Procurement Information:
 - *Procurement Type*:
 - *Justification*:
 - Project Balance: \$25,000
 - Anticipated Closeout Date: 6/31/2010
- **11.42.08 ACQUIRE – ADP SOFTWARE (\$65,000)**
 - DSATS TIP #: TRANSIT-030
 - RFP Publish Date: Anticipated Nov 2009
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated Jan 2010
 - Procurement Information:
 - *Procurement Type*: Sole Source Procurement
 - *Justification*:
 - Project Balance: \$65,000
 - Anticipated Closeout Date: 3/31/10

- **11.12.02 BUY REPLACEMENT 35-FT BUS (\$900,000)**
 - DSATS TIP #: TRANSIT-025
 - RFP Publish Date: Anticipated Jan 2010
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated Mar 2010
 - Procurement Information:
 - *Procurement Type*:
 - *Justification*:
 - Project Balance: \$900,000
 - Anticipated Closeout Date: Sep 2010

- **11.32.10 ACQUIRE – BUS PASSENGER SHELTERS (\$60,000)**
 - DSATS TIP #: TRANSIT-031
 - RFP Publish Date: Anticipated Feb 2010
 - Progress Milestones:
 - Grant Awarded, no activity on project yet
 - Contract Start Date: Anticipated April 2010
 - Procurement Information:
 - *Procurement Type*:
 - *Justification*:
 - Project Balance: \$60,000
 - Anticipated Closeout Date: Anticipated June 2010