

**DEKALB COUNTY SHERIFF'S MERIT COMMISSION
MEETING MINUTES**

**FEBRUARY 18, 2008
7:00 P.M.**

The purpose of the meeting was to conduct a written examination for candidates applying for the position of telecommunications deputy, and to conduct such business as deemed necessary by the Commission.

Present at the meeting: Commissioners Gene Lane, Bennetta Stearnes and Todd Walker. Also present: Sheriff Roger Scott and Lt. Al Newby

Thirty six applicants filed applications prior to the deadline; three of those accepted other positions prior to our examination. Twenty applicants appeared to take the examination.

At 7:00 p.m. Chairman Lane gave test instructions to the candidates. Lt. Newby explained the residency requirement. Following brief instructions the examination began with Lt. Newby acting as proctor.

Commissioners and Sheriff Scott adjourned to a conference room to discuss:

1. Should a quorum be required for all meetings, or are there instances involving practical considerations where one commissioner and a designee or designees from the Sheriff's staff should be allowed to conduct specific types of examinations such as Power Test, Criticall, and entry level written examinations?

Discussion and consensus was that practical considerations involving unforeseen or unavoidable circumstances require that we adopt precise wording into our rules and regulations which would allow for specific types of meetings involving entry level examinations mentioned above to be conducted with only one commissioner present along with a designee or designees from the Sheriff's staff. It was also the consensus that all oral examinations and all promotional examinations as well as general business meetings should continue to require a quorum. Wording and adoption of an amendment to the rules and regulations will take place at a subsequent meeting.

2. Consideration of amending the rules and regulations to reflect a modification in the weights given to the written and oral examinations. Wording and adoption of an amendment will take place at a subsequent meeting.

3. Consideration: Use of Stanard & Associates National Dispatcher Selection Test (NDST) for future candidates testing for telecommunications deputies. It has the advantage of combining most of the elements of the Criticall examination with the written examination. The exception to this is there is no keyboard component to the examination. Further consideration is required and perhaps a mock examination trial by current staff.

Testing was completed at 8:15 P.M. Business meeting adjourned at 8:45 P.M.