

Merit Commission Rules and Regulations Amendment

DRAFT

Note: Article III seems to be the appropriate place to insert a subheading on Testing Procedures since this is not specifically addressed anywhere else. It appears to fit best if inserted as a new item B under Article III and thus the current item B becomes item C and each subsequent item becomes the next letter of the alphabet making the final item in Article III the letter H

B. TESTING PROCEDURES

1. Types of Examinations: applicants may be required to submit to the following examinations including, but not limited to:

- a. Orientation
- b. Physical Exam (Power Test Relating to Corrections)
- c. Written Test
- d. Technical Test (Relating to Telecommunication)
- e. Oral Interviews

2. Scoring of examinations: Applicants must pass all phases of the examinations independently. Failure to meet minimum passing requirements on any examination eliminates the applicant from further consideration in that testing cycle.

Phase of Examination	Minimum Passing Requirements
Orientation	Mandatory Attendance
Physical Exam	Pass Fail
Written Test	70% of Total Points
Technical Exam	Pass Fail
Oral Interviews	70% of Total Points

3. Ranking of Scores: Each applicant who has successfully advanced in the testing process by meeting at least the minimum passing requirements on all examinations listed in 2 above will receive a final numeric score calculated by using the scores achieved on the written examination and the oral interview(s) score. In the event both group and/or personal interviews are conducted, the scores of each shall be averaged to reach the applicant's final oral interview score. All scores are based on a maximum of 100% and will be weighted as follows: the written examination will be assigned a value of 50% and the oral interview(s) will be assigned a value of 50%.

4. Quorum for Testing Procedures: Commissioners will endeavor to maintain a quorum for all scheduled examinations and a quorum of Merit Commissioners is required for conducting all oral interview examinations. However the Merit Commission reserves the right to assign and/or delegate any portion of *other required examinations* to the Sheriff and/or his designee(s) including those instances where a quorum of the Commissioners is not possible.

Proposed amendment March 2008