

**DeKalb County Sheriff's Merit Commission  
Minutes  
September 19, 2008**

The Merit Commission met on Friday, September 19, 2008 in the Situation Room of the DeKalb County Public Safety Building at 7:30 a.m.

Chairman Gene Lane called the meeting to order promptly at 7:30 a.m.

Present at the meeting were Commissioners Gene Lane, Bennetta Stearnes and Todd Walker. Also present was a professional panel of assessors consisting of: Chief John Pickens of Arizona State University, Chief William Feithen, City of DeKalb, and Sheriff John Zurberg of Dupage County.

Assistant Chief Kevin Hickey was also present for the entire day of the oral assessment.

Sheriff Roger Scott was present at the briefing from 7:30 to 8:00 a.m. and during the lunch break from 12 Noon to 1:00 p.m. He also returned just prior to adjournment.

Chief Pickens was chair of the professional panel of assessors and gave a briefing on format and procedure from 7:30 a.m. to 8:00 a.m.

Candidates were tested throughout the day with each candidate given the same questions and exercises. Each candidate was allotted the same amount of time for answering questions and performing the exercises. The assessment process began at 8:00 a.m. and concluded at approximately 4:00 p.m. At the end of the assessment process final scoring was calculated compiled to generate an eligibility list.

Overall scores were determined in the following manner: The written test counts for 40 percent of the overall score and was graded by Stanard and Associates of Chicago, who have developed the written test questions. The oral assessment process which included interviews and other exercises counts for 50% of the overall score. Sheriff's administrative points (a maximum of 10 points for each candidate) will count for the remaining 10%. The Sheriff's administrative points and the results of the written test will not be reviewed by the Commission until the oral assessment process is completed and scored.

Continuation of the calculation and compilation of the scores by the Merit Commission will occur during a hiatus in this meeting and the meeting will be officially adjourned upon completion.

Official adjournment took place on September 21, 2008 at 2:45 p.m.

*Bennetta Stearnes, Secretary*