

**DeKalb County Sheriff's Merit Commission  
Communications Testing  
Meeting Minutes  
September 21, October 7, & 8 2009**

Testing for the Communications Department was ongoing for candidates seeking promotion to Sergeant during the above dates.

**September 21, 2009: Present: Commissioners Gene Lane and Todd Walker. Also present was Lt. Al Newby.**

**Candidates present to take written examination for promotion to Sergeant were: Mary Anne Criscione, Tim Duda, Laura Galbreth-Flink, Mary Johanningsmeier, Steve Johnson and Maricait O'Neill.**

**The testing was completed and instructions regarding the next steps were given to the candidates.**

**October 7, 2009 at 6p.m. Present: Commissioners Gene Lane, Bennetta Stearnes and Todd Walker. Also present was Lt. Al Newby and Sheriff Roger Scott. All six candidates who took the written examination on September 21<sup>st</sup> were present for this examination.**

**This portion of the examination sessions was for candidates to write a narrative in response to two situational questions relative to operations within the department. Candidates were given 90 minutes to complete their responses and could either write in long hand or use a computer word processor. The examinations were completed by all 6 candidates and handed in by 7:40p.m.**

**October 8, 2009 at 3:00p.m.: Present: Commissioners Gene Lane, Bennetta Stearnes, and Todd Walker. Professional panel assessors: Lt. Cary Singer of the Sycamore PD, Sandy Beidel 911 Coordinator for Ogle County and Chief Russell Stokes of Cortland PD. Also present was Lt. Al Newby Department Resource Officer, and Sheriff Roger Scott who made introductions and answered questions prior to the start of the oral interviews.**

**This final part of the examinations was an individual oral interview of each candidate based on predetermined questions asked by the professional panel of assessors. Commissioners observed and scored based on a previously outlined assessment score guide. The professional panel also scored each candidate and their scores served as advisory to the Commission in assessing a final oral interview score for each candidate.**

**Following the oral interviews of the candidates, the commissioners and the professional panel discussed the performance of the candidates and gave their assessments. The professional panel was then excused and the commissioners continued deliberations and completed the scoring. Final results were given to Sheriff Scott and the meeting was adjourned at 9:05.**

**Respectfully submitted: Bennetta Stearnes, Secretary**

