

DeKalb County Sheriff's Merit Commission
Quarterly Business Meeting
June 9, 2010
6:30 p.m.

The meeting was called to order at 6:30 p.m. by the Chairman, Gene Lane. Present at the meeting were all three Commissioners: Gene Lane, Bennetta Stearnes and Todd Walker. Also present at the meeting was Sheriff Roger Scott

Chairman Lane called for approval of the agenda:

Motion to approve the agenda with the addition of discussion of a Reference Scoring Chart was made by Bennetta Stearnes and seconded by Gene Lane. The motion passed on a unanimous voice vote. This will be item VI on the agenda.

Chairman Lane called for approval of the minutes of April 26, 2010, and minutes of the hearing on May 25th submitted by Attorney John Kelly (both open and closed sessions). Motion to approve minutes of April 26, and May 25, 2010 was made by Todd Walker and seconded by Gene Lane. The motion passed on a unanimous voice vote.

Documents outlining the disposition of the Brian Block Hearing were signed by each commissioner. These documents had been previously provided by Attorney John Kelly via the Commission Secretary with instructions as to distribution of the documents. Sheriff Scott agreed to take care of the mailing of the documents to Attorney Kelly for distribution to the Respondent and his attorney in this matter. A copy will be filed with the Commission and with Sheriff Scott and his attorney.

Testing Dates: Corrections/Patrol current list expires August 28, 2010. Tentative dates for testing to establish a new list will be: Written and Physical Agility. August 14th or 21st. Oral examinations will begin either August 18th or the week of August 23rd.

There is a need to have a promotional testing cycle completed by October. The Commission would like to consider the last week of August to begin this process and complete it sometime prior to mid September. Monday, August 30th for the written examination is tentative, and a Saturday will be scheduled thereafter for the Oral Assessment Exam. Exact dates to be announced based on department concerns.

Communications current list expires October 30, 2010. Dates for testing will be determined later.

Files and storage of records was discussed. Sheriff Scott provided a list of all the records stored in the Commission files. Mandates from State of Illinois will determine what can be destroyed and what must be kept and for how long.

In addition to that determination, Todd Walker made a motion that the Commission retain all files beginning January 2000 forward (giving a ten year history of Commission business). The motion was seconded by Bennetta Stearnes. Motion passed on a unanimous voice vote.

Sheriff Scott agreed to provide the Commission with a two drawer file cabinet that can be kept on the main level of the building for convenience in filing and accessing files when needed. This will be in addition to the files that are currently stored in the Commission office in the basement of the building.

Commissioners discussed implementing a Reference Scoring Chart to be used as a guideline when establishing the minimum passing scores and percentage weights for the various segments of the testing. This will provide continuity and reference as we consider these issues. The Secretary will devise a chart for review at the next meeting.

There was no further business. Chairman Lane made a motion to adjourn at 7:48. Bennetta Stearnes seconded the motion. Motion passed on a unanimous voice vote.

Recorded and Submitted by: Bennetta Stearnes, Secretary